



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

**NAGPUR SHIKSHAN MANDAL'S SHRIMATI BINZANI
MAHILA MAHAVIDYALAYA**

**PATALESHWAR MANDIR ROAD, MAHAL, NAGPUR
440032**

<https://binzanimahilamahavidyalaya.edu.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

December 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

We are very proud to state that the team at Smt. Binzani Mahila Mahavidyalaya, is a cohesive unit stimulated by the constant urge to perform, persist, and persevere on the path towards Women Empowerment. The administration and management work in tandem to evolve healthy practices for the benefit of staff and students. The faculty members are alert and aware to equip themselves with the latest knowledge to be an eminent facilitator to students who have easy access to the World Wide Web.

The college has completed 60 glorious years in the field of education and has become a name synonymous with delivering academic excellence through sincerity and sheer perseverance. We are proud to say that the institution has been fostering the culture of research and social duty in our students and staff members right from its day of inception. In this cycle, we have made efforts to keep ourselves in track with the changing formats and expectations of NAAC accreditation. The journey in this cycle had gathered enough steam for us but was unfortunately restrained with the sudden onslaught of Corona in early 2019. Nevertheless, the academic cell of the college had already put impetus on ICT teaching and therefore our faculty members were well equipped with ICT skills and the core component of teaching was not at all hampered. In the first lockdown, the faculty members polished their skills further which strengthened not only academics but the process of faculty development. In addition the students were prepared for job competency through various value-added certificate courses and academics catering to up gradation of skills. This SSR is a sincere attempt to showcase all that the institution has been able to implement in the various facets of NAAC Proforma for accreditation.

Vision

As "We envision our institution to be a premier women's institution creating role model women for the society", empowerment of woman is our constant goal. Our dedicated faculty members are committed to shape skilled, competent, sincere and patriotic citizens for future. Well advanced planning, proper execution, sincere efforts and timely evaluation help our college to achieve these goals. The Arts Faculty has a scope of producing bank clerks, journalists, probationary officers, teachers, police officers, and even IAS officers etc. We give guidance, counseling and even coaching to all our aspiring students who plan to make a career in various services through our Training and Placement cell. We have set up skill -based academies like Swara Academy and Tana Bana stitching academy to hone the latent skills of students. In addition, certificate courses for value addition to academics are also designed afresh for each academic session in lieu of feedback and changing job skill requirements

After the completion of the third cycle in October 2017, we geared up for the fourth cycle keeping in view the suggestions given by NAAC Peer Team and our perspective plan.

The institution has tried to keep itself abreast of the changes in the higher education scenario by organizing seminars, allowing faculty members for participation in national quality assurance seminars and deriving inputs from positive discussions across various platforms.

We firmly believe that women should no doubt develop their careers but also should not forget their important role in nation building through developing a strong and competent future generation. So the institution has a women development cell which looks after the mental, physical needs of the students by arranging Smart Girl workshop to teach the important lessons of conserving our culture, traditions and also environment. We sow the seeds of social service through the activities of NSS and imbibe the spirit of sportsmanship through sports activities. Various activities are designed and carried out by the learning resource center for imbibing love or reading. We envision that our students should become ambassadors of patriotism, professionalism and innovation in whatever field they may choose in their future.

Mission

The institution is run on a transparent philosophy of "education for all without any social and economic barriers. We at Binzani believe in practicing what we say, so, our faculty members not only provide monetary support themselves but also collect a fund each year from philanthropic individuals to help the economically deprived students 'Chhatra Protsahan Yojana' The institution can thus provide admissions to each and every deserving student who wishes to embark on the journey of higher education thus taking a step closer towards fulfilling our vision of women empowerment.

Our Mission is, 'Academic excellence and all round development of the students'. The IQAC has a dedicated academic cell from this fourth cycle which monitors the core area of teaching –learning. The all-round development is addressed through Deepkali college magazine, wall magazine Srujan Social Gathering, inter-collegiate competitions organized by college and motivation for participating in sports and co-curricular activities outside. Students learn organization, compering, budgeting. Social Etiquette, as they are inspired to actively participate in the activities like drama, singing elocution etc. The writing skills are developed through essay competitions, book review and assignments.

In this accreditation, the administrators and faculty members have brainstormed and ushered in new activities to lure the students towards Arts Faculty. We also arrange Career Guidance programs where the different opportunities available in the Arts Faculty are highlighted.

Our Principal motivates us with the motto that education is not just for Job Seeking but to create an individual who can ignite the lamp of knowledge and humanity in others.

Innovation is the breath of teaching, and the faculty members are inspired to make their classrooms a laboratory for implementing their innovative ideas. The IQAC cell of the college believes in applied research which is beneficial for society and has instituted Anusandhan research fund to motivate the staff members for research As India is making a significant contribution in taking lead for renewable energy resources, we at Smt Binzani also are doing our bit in conserving energy resources fine-tuning eco conservative -measures through the Green cell initiatives of our institution.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Enjoying the status of being a Premier Women's Institution in central Nagpur since 61 years.
- Experienced and insightful leadership of the Principal.

- Supportive Management.
- Proficient and resourceful teaching staff, competent non-teaching staff.
- Conducive academic environment, Student Centric facilities and activities.
- Wide range of (17) optional subjects, including two self-financed courses.
- Research Support Facility such as Anusandhan Intra-Institutional Research Grant Scheme, resultant in more number of research publications & research projects.
- ICT enabled Teaching-Learning-Evaluation and enrichment through classroom activities.
- Spectrum of activities by the various IQAC's Cells, departments, Library, Dept. of Sports & Physical Education and V. U. M. (Student Council Platform) aimed at student development.
- Consistent vision and time-tested mechanisms for imbibing values and life skills in students.
- Value addition through Certificate Courses, Workshops & Trainings by different Academies initiated in the College
- Special focus on Students' Skill Development for Placement through Internships, Trainings and Skill Based Programs
- Active participation of Alumni

Institutional Weakness

- Constraints of physical space for further expansion.
- Almost all the students are from low socio-economic strata and lack proper family support and guidance.
- Financial limitation for the institution to grow further.
- Sports Ground is not adjacent to College Building

Institutional Opportunity

- Scope to initiate English Medium in BA program
- Redesigning of infrastructural facilities.
- Strengthening Student Placement through different Entrepreneurial and Employability Trainings in collaboration with various NGOS and other organizations
- Introducing Value Addition Courses with Choice-Based Credit System Framework

Institutional Challenge

- Upgrading the College to sustain in the purview of New Education Policy
- Attracting good student potential towards traditional course like B. A. Course and maintaining vernacular medium of instruction
- No recruitment policy of State Govt. has resulted in acute deficit in human resources to manage ever-increasing college activities other than academics.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The IQAC monitors teaching learning process. Various mechanisms like preparation of time-table, orientation and bridge courses, teaching-learning activities, daily notes diary of teaching staff, course completion certificates are taken. A review of the completion of course is done from time to time. Quality Clock-Hour Basis teachers are also recruited on time and strictly monitored. Each faculty member tries to convert the prescribed syllabus to curriculum by putting their unique inputs in class room. The prescribed syllabus is updated by the university from time to time and cross cutting values are included in the syllabi of Political science, economics and languages. The students are sensitized for the same issues through various Vidyarthini Utkarsh Manadal programs, NSS camps, Deepkali Articles, Newspapers and Magazines in Library, Guest lectures, inter-collegiate competitions etc. 16 certificate courses were organized. 26.08 students have participated in them. A feedback on curriculum has been taken as per the old directions in previous AQAR's and even Student satisfaction surveys have been undertaken each academic session and action has been taken on the Feedback received. Students pre-dominantly wanted the administration to focus on job related skills. So value added certificate courses were added.

Teaching-learning and Evaluation

The enrolment percentage of the institution is approx. 48%. The sanctioned seats are 1020. Approx. 77% seats are filled in each academic session. As per Government rules 510 seats are reserved for SC category. 28.5% is the student –teacher ratio. The teaching-learning process is the core of all the activities organized in college. The teaching faculty members plan different class room activities which enhance the theoretical knowledge. Study tours are organized by some departments. Performing arts subject like Music provide various competitive platforms for removing stage fear and develop confidence. Fashion designing, home economics and Psychology have practical component in-built in their syllabi and therefore the students learn through experiential methods. The faculty members have been given thorough training for ICT teaching and this proved beneficial for the smooth continuance of online teaching during Covid lockdown crisis. 69.17% of the permanent post are filled. 72.19% of teachers are NET/SET and PhD. The institution has internal assessment system where college examination are conducted prior to university exams. Faculty members have a doubt clearing session with the students when they distribute the valued answer sheets. The university examination have their revaluation and retotaling mechanism which has to be applied for within a stipulated period after the declaration of results. Learning outcomes for all programs are designed and classroom activities are organized accordingly. The average pass percentage of students is approx. 70%. Student satisfaction survey is taken regularly and action taken plan is prepared accordingly.

Research, Innovations and Extension

Research facilities- The institution strives to create a holistic environment for innovations and transfer of knowledge. It has a rich library with a wide collection of variety of books, novels, journals, newspapers. Magazines, collected works and encyclopedias. The facility of MOPAC is also offered to provide online access to the library resources. It has a separate internet zone where students and staff can access e-resources in the

form of e-books/e-journals and online databases.

Organisation of workshops and conferences-The research cell regularly organizes workshops on research methodology, IPR and student centric workshops for skill enhancement. An international online conference in collaboration with two other colleges was organized by the Dept of English.

Peer team compliance-

1.Our respected Principal Dr Ujwal Lanjewar has successfully published 2 patents.

2.In compliance with Peer team suggestions for constituting an intra- institutional fund for enhancing research environment, the IQAC and it's research cell formulated Anusandhan intra - institutional research scheme guidelines for inspiring research amongst faculty members. The management allocated 25000/- per year from its research head for Anusandhan and also assigned Dr Vibhawari Dani former Dean of medical college an expert in research as management representative to approve research projects. 2 projects of Dr Amruta Bhuskute Asst. Prof in Psychology and Dr Charuta Joshi, Asst Prof in Political Science have been completed and two projects were rejected as the synopsis was not up to the mark. So high quality is prioritized. In addition, we are proud to state that Dr Amruta Bhuskute from the Department of Psychology has secured a major research project funded by ICSSR of Rs. 8,75,000/- of 24 months.

3.In compliance with Peer team suggestions, the number of papers in UGC care listed journals, number of chapters in books and collaborative activities has increased.

4.The number of faculty members having PhD degrees has also increased.

Extension activities- A host of extension activities were carried out by the institution and also under the aegis of an active NSS cell for which it received due recognition.

Infrastructure and Learning Resources

The college has fully equipped laboratories, well maintained program hall, library, canteen, ICT rooms, staff room and common room. The college is a small unit but has all the facilities required for the transaction of high quality education. Our college is situated in densely populated area. Building of our college is historical & is a heritage structure. It is 150 years old. Even though the infrastructure is limited, we maintain it properly and make optimum use of available infrastructure. The college infrastructure incorporates rich library, well-equipped laboratories, spacious staff room, computerized office, canteen, class rooms, sports room, gymnasium etc.

The institution regularly maintains all its facilities: academic and physical.56lakhs approx.. have been spent on the maintenance and up gradation of infrastructure in this accreditation period.

Library is fully automated and uses Cloud Libman 2019 from 2000.It has a large stock of books, sufficient number of text books, reference books, competitive exams magazine.. We have N-list as e-resource. The library organizes a number of activities for inculcating good reading habits amongst the students. The institution has computer facility for students in the ratio of 1 computer for 18 students approx. in accordance with 399 admissions in the last academic session.

Student Support and Progression

The college untiringly works for the up gradation and progression of our students. 19.27% of students have benefitted from governmental and non-governmental scholarships. The institution arranges capacity building workshops in the Soft skills like Language and communication skills Life skills (Yoga, physical fitness, health and hygiene), ICT/computing skills . Recently re-initiated the Dheyaya academy to provide coaching for competitive exams. We endeavor to strengthen this academy and provide coaching to maximum students in the coming academic sessions. The institution has an effective grievance redressal mechanism. The institution is a small unit catering to girl students and the administration and the students share a rapport so problems if any get solved in an informal manner with face to face interaction. We are happy to note that the college did not receive any serious issues regarding sexual harassment or grievance in the accreditation period. 14.22% of students have progressed to PG from this institution. On an average 90 students have passed out from each academic session. One student has passed NET/SET examination. The college has received 4 awards for participation in sports and cultural activities. 20 sports and cultural activities have been organized in this accreditation period. Our alumni association is registered and is giving good support to the institution in different spheres. It has initiated Chhatra Protsahan yojana for academically strong but financially weak students. The alumni extend their support through kind and also putting in use their skills through the organization of various programs for the progression of the students.

Governance, Leadership and Management

The administration of the institution is conscious about the planning and implementation of activities according to the decided mission and vision of the institution. The vision of the institution is streamlined by designing the perspective plan of the institution .The Principal and the Management work in coordination to oversee the implementation of the perspective plan to the maximum.

The hierarchical set up ensures that decentralization takes place where representatives of the teaching staff participate in the discussions about the quality enhancement issues of the institution. The Principal and the Vice- Principal work in tandem to design Faculty improvement Programmes. The criterion committees, Cell committees and other committees like Library examination etc. are regularly monitored in IQAC meetings and College Council meetings.

The Peer team Suggestions, changing requirements of higher education scenario, resolutions taken in College development committee meetings and college council meeting serve as lighthouse for initiating quality enhancement mechanisms. We are a small unit so redressal of grievances of the staff and students is smooth and mostly done face to face .Code of conduct for staff and students is in place and monitored. Students are given instructions for discipline in college assembly by the administrators and in classrooms by the teaching staff. Prioritizing for .E –governance in various spheres has been our vision for this Accreditation Period. The institution understands that the faculty members who are given opportunities for growth are always in a positive frame of mind, so the institution has allocated Anusandhan Research fund for promoting research, duty leave facility to attend Faculty development programme, Academic excellence fund to sponsor membership and delegate fees for the aspiring faculty members.

In this accreditation period, the college has made efforts to bring in the societal support for mobilization of funds to strengthen our fulfillment of the vision of women empowerment .The IQAC of the college has designed and implemented successfully various quality initiatives.

Institutional Values and Best Practices

The institution has a gender equity plan document ready. We cater to women students, but we understand that when these students go out, they have to face the world where they have to deliver at par with the other male gender. Therefore our thrust is on making our students strong both physically and mentally, to equip them with job-related skills and to develop social empathy and patriotism. We organize a host of activities to make our students smart and confident. We have Dhyeya academy where coaching for competitive exams is given and we have ICT Lab where students get latest computer related skills. The institution has an exemplary practice of organizing student assembly daily. In this assembly, birth anniversaries of great leaders is celebrated and some commemorative days like population day, environment day, water conservation day, Wachen Prerna Din are celebrated. Practicing green initiatives like use of LED Bulbs, rainwater harvesting, solar lamps, less use of paper, e-magazine publication has been the highlight of this accreditation period. The administration has tried to make the campus as divyang friendly as possible and we adhere to the divyang policy document prepared by us. Green audit has been done. The students are sensitized to live as a cohesive unit irrespective of caste, creed and religion through various activities like essay competitions, article writing for annual magazine, cultural programmes where different folk dance in various languages and dialects are arranged. Programmes on voter awareness and human values are also arranged. Two best practices of enhanced use of ICT in teaching which proved beneficial in COVID lockdown and consistent green initiatives which is the need of the hour to save our Mother Earth from further pollution have been practiced and enlisted in details.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	NAGPUR SHIKSHAN MANDAL'S SHRIMATI BINZANI MAHILA MAHAVIDYALAYA
Address	Pataleshwar Mandir Road, Mahal, Nagpur
City	NAGPUR
State	Maharashtra
Pin	440032
Website	https://binzanimahilamahavidyalaya.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Ujwal Lanjewar	0712-2722860	9822727665	-	sbmm1961@gmail.com
IQAC / CIQA coordinator	Amruta Bhuskute	0712-2231362	9552554864	-	amritagokhle@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	07-02-2011	View Document
12B of UGC	07-02-2011	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Pataleshwar Mandir Road, Mahal, Nagpur	Urban	0.58	2383.19

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	H. S. S. C.	Hindi,Marathi	940	338
PG	MA,Arts	24	Graduate	Hindi	80	24

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	5				6				13			
Recruited	1	4	0	5	1	5	0	6	0	2	0	2
Yet to Recruit	0				0				11			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				15			
Recruited	0	0	0	0	0	0	0	0	3	12	0	15
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	4	3	0	7
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	4	0	1	4	0	0	2	0	12
M.Phil.	1	2	0	0	2	0	0	1	0	6
PG	1	4	0	1	5	0	0	2	0	13
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	7	0	7
M.Phil.	0	0	0	0	0	0	0	5	0	5
PG	0	0	0	0	0	0	2	12	0	14
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0		0		0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	337	1	0	0	338
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	24	0	0	0	24
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	51	56	62	86
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	27	13	11	23
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	163	139	158	201
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	75	90	89	118
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	83	54	102	111
	Others	0	0	0	0
Total		399	352	422	539

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The College is affiliated to R. T. M. Nagpur University and has to adhere to the syllabus prescribed by the University. University has introduced CBCS pattern and the new syllabus has been implemented to Arts and Humanities from the Session 2022-23. Faculty Members who are part of Board of studies have discussed principles of NEP and have given suggestions for the new syllabus. Along with that the College has designed credit based-certificate courses which are multi- disciplinary in nature and helpful in skill development and value addition. These courses are Certificate Course in Digital marketing, Kitchen Garden, Research Methodology, Counseling, Computer courses like</p>
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	MS-Office.
2. Academic bank of credits (ABC):	College is affiliated to R. T. M. Nagpur University and this is yet to be implemented by R. T. M. Nagpur University has introduced Academic bank of credits from the Session 2022-23.
3. Skill development:	College undertakes Smart Girl Workshop and Workshop on Attitude Development (WAD) every year. These are the efforts to facilitate skill development in students. College has started certificate courses through various academies such as Swara Academy for Music, Tana-Bana Academy for Garment Stitching, Computer Courses through ICT Cell etc. Training & Placement Cell has also initiated internships in collaboration with AROH NGO. Malhar Foundation will also collaborate for the same.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	College tries to incorporate Indian Knowledge System through various activities organized with a vision to achieve all-round development of the students where college promotes Indian value system and ethics. College has conducted Certificate Course in Values and Ethics and Use of Sanskrit in Computers in the Session 2021-22. Such activities are also planned for upcoming session
5. Focus on Outcome based education (OBE):	College focuses on outcome based education through various teaching-learning activities. Faculty Members design lesson plan for each semester and undertake different innovative types of Classroom as well as ICT Activity which facilitates experiential and participative learning, too. Faculty Members are equipped with ICT Tools and also demonstrate new ways of making teaching-learning more meaningful. All these efforts are beneficial in imparting outcome based education.
6. Distance education/online education:	As Faculty Members use ICT Tools like Google Classroom and Google Meet, they are able to meet requirements of Online Teaching or cater students who not often visit college in unavoidable circumstances. Traditional (Chalk-and-talk) as well as new technology in classroom (Projections though ICT) both are now integral part of Classroom Teaching.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, on 17th Jan. 2022, Ms. Rasika Deshpande nominated as Students' Coordinator and Dr. Dnyaneshwar Shambharkar as Faculty Coordinator
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Though ELC is not established in the College, following programs were organized in recent years- 1. Workshop on Aadhar Linking with EPIC, in the presence of Nayab Tahsildar, on 8 Sept. 2022 2. SVEEP was organised on 20 July 2021
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Dr. Charuta Joshi, Asst. Professor, Dept. of Political Science has completed a Research Project titled as, 'Comparative Study of Electoral participation and perception of Men and Women Voters in Urban India: A Case Study Nagpur City'.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	College distributes Electoral registration Forms to students and submit them to authority, 02 of college staff are working as BLO whereas 01 Staff Member is Zonal Supervisor. Appx. 20% of students are yet to enroll themselves.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
399	352	422	539	696
File Description		Document		
Institutional data in the prescribed format		View Document		
Institutional data in the prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 19

File Description	Document
Institutional data in the prescribed format	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	14	17	19

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
9.95	6.22	11.15	11.80	40.48

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The College designs a well planned curriculum of syllabus of each Semester. College is affiliated to R. T. M. Nagpur University, so it has little scope to adopt an independent curriculum. But Faculty Members have full freedom to adopt various student centric strategies for better curriculum delivery.

College & IQAC do following for effective implementation of the curriculum:

1. IQAC directs Faculty Members to prepare teaching plans for each semester. It proves beneficial in planning of classroom activities and implementation.
2. IQAC has designated an Academic Cell which monitors academic calendar, asks for planning of classroom activities, and gives timely instructions about academics.
3. The academic cell sees to it that various innovative, experiential and participative activities will be conducted by the Faculty Members.
4. IQAC motivates Faculty Members to conduct Induction Program and Bridge Courses at the beginning of each semester.
5. IQAC assigns the responsibility of implementation of its action plans to the respective HODs. The HODs communicate the action plans to department teachers. The HOD's supervise the course progress of their respective departments regularly .
6. IQAC's ICT Cell tries to plan and conduct various ICT based academic activities aimed at effective curriculum delivery in coordination with various departments. The Time- Table Committee prepares the time table well in advance before the commencement of the new academic year.
7. The college follows the academic calendar of the University and completes the curriculum within the stipulated time frame. Course completion certificates are also collected by Criterion 1 committee.
8. Daily Notes Diary is maintained by the Faculty Members which is monitored by the Head of the Departments and Vice Principals.
9. Library also has University Exam Papers, Question Banks, Reference Books for advanced learners

Each faculty member aspires to develop the given syllabus into a creative syllabus in lieu with the changing expectations of Higher Education and the potential of each batch of students..

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years	
Response: 16	
File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years				
Response: 26.08				
1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years				
2021-22	2020-21	2019-20	2018-19	2017-18
411	10	158	49	00
File Description	Document			
Upload supporting document	View Document			
Institutional data in the prescribed format	View Document			

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum
Response:
The institution has been a trendsetter in the city of Nagpur in initiating the above-mentioned values in our

students. Long before the institution received guidelines from NAAC, the institution has been cultivating these values since its inception through various activities. In its sixty years long journey, the institution has earned fame for its various inter collegiate activities like debate, elocution, patriotic song singing, mono acting where students get sensitized towards these issues. The Vidyarthini Utkarsh Mandal incorporates tree planting activities in association with NSS. The annual magazine also consciously integrates articles on all these panoramic issues to catalyze the thought process of students. The institution integrates various Life skills, Values, Local and Global Challenges through its curriculum delivery. The college offers various certificate courses in which each and every issue such as civic sense and responsibility, gender, environment, sustainability and human values are addressed such as Certificate Course in Values and Ethics. Naturally, each teacher integrates all these issues as a part of their teaching-learning process. In the traditional Faculty of Arts, all these aspects are practically addressed. . While teaching the prescribed syllabus institute arrange various activities and programmes to address the cross-cutting issues such as – a) Gender Issues, constitutional provisions especially for women, visit to the Vidhansabha Bhawan are covered in Political Science, Gender issues in History and all four languages and literature taught, Demographic issues in Economics. The issues of gender equality are best portrayed in poetry, drama and novels such as Pride and Prejudice, Three Sisters, Theories of Feminism, Stories of Premchand, Mahadevi Verma, Mamta Kalia, V.S. Khandekar and the dramas of Tendulkar. b) Environmental Issues: Environmental studies is compulsory subject at B.A-II also some environmental issues included in the syllabi of Marathi and English. Activities by Green Cell such as Paper Bag distribution in the vicinity and installation of Compost Unit also prove effective in inculcating the values in students. c) Human Values: Human Values are covered in the curriculum of political science, Economics, History, Marathi, Hindi, English d) Professional Ethics: . Professional ethics are also an integral part of the curriculum .They are especially discussed in the classroom. Teaching of Philosophy, Psychology, Literature. Apart from these issues included in the syllabi of affiliating university, our college has taken the various steps to inculcate these issues among the students. Following are the activities carried out by the college- The NSS unit of the college actively participates in the national flagship programmes and addresses cross-cutting issues at community level. In order to sensitize students, the College organizes lectures on Health & hygiene, also the same is addressed through the Smart Girl workshop by the Women Development Cell. Guest lectures on Women Empowerment and Safety of Women are regularly organized. Birth and death anniversaries of National Leaders and great personalities are commemorated and students deliver speeches based on their significant contribution to various fields.

Thus, a continuous process is encouraged in realizing our vision and mission which mirrors all these values.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 00	
File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

<p>1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)</p> <p>Response: Yes</p>	
File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 50.33

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
188	119	210	294	397

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
480	480	480	480	480

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 68.43

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
142	88	159	214	249

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
249	249	249	249	249

File Description	Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 30.69

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

2.3.1 Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences using ICT tools

IQAC through Academic and ICT Cell ensures that Faculty Members combine traditional classroom teaching with new ideas like peer learning, flipped learning, experiential, problem-solving activities where teacher and students will brainstorm and participate in teaching-learning from both sides.

- **Experiential learning:** Practical classes in BA Programmes offered by the Department of Music, Department of Psychology, Department of Home-Economics such as:

1. Intra-Collegiate competition of Light Music (namely Vimal Pattarkine Sugam Sangeet Spardha) offers a stage to students to perform their singing talent.

2. Musical Program during Annual Social Gathering-

3. Inter-Collegiate Competitions & Musical Concerts-

4. Deepkali College Magazine: It facilitate literary skills of students where they can pen down their thoughts, observations, feeling in the form of poetry and pros. Language teachers help them by correcting their write-ups and sharpen their talent every year.

5. Practical lectures of Psychology and Home Economics: Various activities at Home Economics Dept. such as Fabric Painting, Bandhani Dying, Flower Making etc. offers experiential learning whereas research projects and field visits of Psychology facilitates same kind of experience.

- **Participative learning:** Faculty Members plan for different activities where students participate in the learning process.

1. **Mental Health Awareness Survey, Activity like Read & Share, Info on Psychology Based Books, Peer Learning Activity, Movie Screening Workshop** – Dept. of Psychology
2. **Student Seminars/Surveys:** Seminar by students are conducted to enhance their confidence level and communication skills. This activity is regularly conducted by Dept. of Psychology, English
3. **Chart Making Activity:** Dept. of English, Marathi, Pol. Sci., History, Home Economics

- **Problem-Solving Activities:**

1. **Department of Psychology** conducted Statistical Problem-Solving sessions as well as Case Study Analysis Activity to help students gain confidence in that.
2. **AWALOKAN Revision Activity:** Department of Political Science organised the activity 'AWALOKAN' for revision.
3. **Video Tutorials:** Faculty Members develop video tutorials which students can refer again.

- **ICT in Teaching-Leaning:** College has incorporated Use of ICT Facility and tools in teaching-learning since 2011. At present, college has 04 classrooms with ICT Facility & Dept. of Psychology and Music has Projector installed and TV unit to utilise ICT tools.

- **ICT Training to Faculty Members:**

1.	Capacity Building Program on LMS-Moodle & Google Classroom	23rd & 24th
2.	FDP on Digital Apps	7th -12th

- **ICT Based Teaching-Learning Activities:**

1.	MadhyamShiksha Activity to present audio-visual material	Dept. of Psychology, Sanskrit, Pol. Sci.
2.	Students PPT Presentation	Dept. of Psychology
3.	Peer-Learning through video tutorials	Dept. of Psychology

- **ICT Tools used by Faculty Members:**

- MS-Office
- Google Drive
- Google Classroom
- Google Forms
- Video creation through PowerPoint
- Google Meet

- **E -Resources**

- N-List
- E-Books
- Journal Articles

- Videos on YouTube
- RTMNU e-shiksha
- **E-Resources developed by Faculty Members-**
 - Dr. Amruta Bhuskute
 - Dr. Charuta Joshi
 - Dr. Rajshri Gajghate
 - Dr. Suchita Marathe
 - Dr. Amar Damle

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 63.33

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
24	24	24	24	24

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 86.84

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	13	13	14

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

2.4.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Internal & External Assessment-

Smt. Binzani Mahila Mahavidyalaya believes in transparent and systematic assessment of students. It is done in following 4 ways:

Internal Assessment by Subject Teachers: Internal Assessment of Students is done by their Subject Teachers based on- 1) Attendance in the Class, 2) Participation in Classroom Activities and Discussions, 3) Assignment.

University & College Examination: College conducts College Level Year/Semester End Examination. In the session-end meeting of **College Council**, name of next session prof-in-charge is announced and College also follows 3-tire systems where current session prof-in-charge is accompanied by previous year and next year prof-in-charge. This 3-member committee looks after the planning, conduct and execution of internal examinations (college examinations) and handles grievances, too. Modes Operandi for the same is as follows:

- Head of the institution declares the name of Prof-In-Charge for college examination for the coming session.
- Academic Calendar specifies tentative dates for the conduct of College Examination in both the semester in-line with University Academic Calendar.
- At the start of each academic session, student orientation program is conducted to inform about the examination patterns.
- Respective teachers are informed to set the question papers and Evaluation of the same is also done by the Faculty Members.
- Time Table is posted and communicated to students 15 days ahead of examination.
- College conducts physical examination every year. In the Session 2020-21, it is conducted through Google Forms due to COVID pandemic situation.
- Continuous Internal Examination reports are maintained by Prof-In-Charge. Report of the same is submitted and feedback is sought for further improvement.
- A proper documentation is maintained of every examination.

Assessment through Curricular Activities: Students are also assessed through Classroom Activities as

well as Curricular Activities organised by the College under IQAC Cells, Student Council Forum-Vidyarthini Utkarsh Mandal, Various Subject Departments, N. S. S. and other activities.

Mechanism to deal with Examination related Grievances-

College Examination In-charge co-ordinates and manages the exam related process to make it more transparent and robust. Regarding student grievances following process is followed: -

- All the students are informed about the proper procedure of the examination procedure.
- There may be discrepancies like absenteeism of the students, marks posting and maintaining the records.
- In case of any grievances students can come up with their issues and are free to contact their subject teachers and examination In-charge also.
- Subject teachers then co-ordinate with the examination In-charge and try to resolve the matter.
- The related students are conveyed about the issue resolved.

It is quite evident that Our College is the Single Faculty Arts College and hence, it is very easy for students to approach to the concerned Teachers, Office and Administration for their grievances. All the examination related queries of the students are attended to on an ongoing basis. Thus, this informal mechanism has proved effective to deal with exam related grievances.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The B.A. programme in the college is recognized by Rashtrasant Tukadoji Maharaj Nagpur University and follows the syllabus prescribed by the university. Our students are allowed to choose from any of the three optional subjects (other than first and second language) from the cluster subject/courses like English Literature, Marathi Literature, Hindi Literature, Sanskrit Literature, Political Science, Economics, History, Philosophy, Psychology, Home Economics, Music, Fashion Designing & Communicative English.

Course Outcomes displayed on website:

Program specific outcomes of Bachelor of Arts are not defined by the affiliating university, but college follows general program outcomes of Faculty of Humanities. To ensure that Course outcomes of every are defined and displayed on the College Website, Academic Cell coordinates with Head of the Departments of all subjects and eventually updates the same. Students and parents are also informed about the same.

Evaluation of Attainment of Course Outcomes:

Attainment of Program and Course outcomes are evaluated through College Examinations, Unit Tests, Internal Evaluations, other curricular activities. The final evaluation comes through Final Semester End Examination conducted by Rashtrasant Tukadoji Maharaj Nagpur University.

File Description	Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 75.98

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
115	105	87	59	61

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
128	118	89	89	138

File Description	Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.39

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 9.5

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
9.5000	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institution strives to create a holistic environment for innovations and transfer of knowledge. It has a rich library with a wide collection of variety of books, novels, journals, newspapers. Magazines, collected works and encyclopaedias. The facility of MOPAC is also offered to provide online access to the library resources. It has a separate internet zone where students and staff can access e-resources in the form of e-books/e-journals and online databases.

In addition, the college has crafted following initiatives:

a) Anusandhan- An Intra-institutional Research Grant:

On the basis of NAAC Peer team recommendations during last visit, regarding promotion of research activities, the college, in the Session 2018-19 initiated the scheme of awarding seed money of Rs. 25,000/- to the faculty members for undertaking field-based research topics. The details and success of this scheme is presented below:

Details and Output:

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Name of Faculty	Department	Amount sanctioned	Tenure	Status	Output
Dr. Amruta Bhuskute	Psychology	50,000/- (For Session 2018-19 and 2019-20)	10 Months (1 February 2021- 30 November 2021)	Completed	She has admitted that the rigorous process of scrutiny and selection for Anusandhan helped her to sharpen research and presentation skills resulting in award of the major research grant of Rs. 8,75,000/- to her by ICSSR
Dr. Charuta Joshi	Political Science	25,000/- (For Session 2020-21)	10 Months (1 September 2021- 30 June 2022)	Completed	Published a Research Paper based on the study in UGC CARE Listed Journal

c) **Encouragement to Research and Entrepreneurial Skills:** The institute has a research cell to facilitate and monitor research activities. It organizes lectures on Research Methodology, encourages faculty members to publish their research work in high level indexed journals and apply for research grants.

Various awareness programs and exhibitions are organised to encourage the innovative ideas of the Students for business.

d) **Workshops and Courses on IPR:** The department of Library organises IPR workshops for faculty members and students to brief them about the issues of copy write, patents and plagiarism. It also organised a 30 hours certificate course in the session 2021-22 on 'Application of Open Access E-resources' in which the students and faculty members received valuable guidance from the experts of the field related to basic concepts of IPR.

e) **College Publications:** The students contribute their original articles, poems, sketches, book reviews, stories and blogs on current issues in annual magazine 'Deepakali' and wall magazine 'Srujan'. Since 2020, Deepakali has been published as E-magazine resultantly its reach has increased.

f) **Patents awarded:** Dr. Ujwal Lanjewar, Principal of the college has successfully published

two patents:

Patent Title	Useful for	Utility	Field	Date of Publication
Approach to Improve Bug Life Cycle Using Agile Methodology for Quality Software.	Software industry or any developer for development of the software	To get rid of errors while making software	Computer Science.	June 3, 2022
AI, Big data, Cyber security based e-authentication system using QR Code & OTP.	Simplifies and expedites the sign-in process for users.	It is safe from credential theft, shoulder surfing, and accidental logins.	Computer Science.	November 18, 2022

File Description	Document
Upload Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 20

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	6	4	4	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.74

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	2	2	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.21

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	6	2	2	3

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Impact of Extension Activities

1. Statue Cleaning:

NSS department in collaboration with Nagpur Municipal Corporation cleaned the statue of Barrister Abhyankar in the year 2018 and 2021. The students, during this activity were briefed about the contribution of Barrister Abhyankar towards Indian freedom struggle. They were made aware about the identity of Nagpur as 'City of Statues' and their responsibility to preserve this exclusivity. They voluntarily cleaned the area removing all the wastes dumped there, planted saplings and pledged for preservation of statues in the city.

During this program, the people in the neighbourhood provided water and assisted in cleaning. The students explained them the significance of conservation and beautification of historical monuments. The people assured that they would take care of trees planted in this area.

1. Harit Shapath:

On 12th January 2021 a program, 'Harit Shapath' was organized by Green Cell of the College under 'Mazi Vasundara' project of Environment and Climate Change Department of Government of Maharashtra. In this program, following the COVID norms, an oath of 'environment conservation' was administered to the people gathered in the campus. They expressed their willingness to engage in eco-friendly activities with the institution.

1. SVEEP:

An online program of Systematic Voters Education and Electoral Participation (SVEEP) was organized by Political Science Department and N.S.S. unit in collaboration with District Assembly Election office (55 Central Nagpur Assembly Constituency) on 20th July 2021. Through this program, students received important information about Elections and process of voters registration and said that after interaction with officials of District Election Commission, they have got encouraged to register themselves on ECI portal and cast vote in the upcoming elections. They registered themselves, the members of their family and neighbours on ECI portals. Some of them also applied for rectifications in EPIC details.

d) NSS Camp:

During the NSS Camp organised in Aura park (2018-19), Netraban (2019-20) and Panch gaon (2021-22), the students participated and encouraged the natives of nearby villages to participate in activities like blood donation, health check-up, cleanliness drive, awareness lectures on themes like health and nutrition, constitutional rights, water conservation, drug addictions. They voluntarily performed street plays on themes like 'Beti Bachao Beti Padho', 'Eye Donation', 'Organ donation', 'Water and Environment Conservation'. The student learnt to be self-reliant, experienced the rural life and realised the problems and challenges of people residing in rural areas.

1. Distribution of paper bags:

The students through the activity of Distribution of Paper bags in the neighborhood shops conveyed the message of curbing the use of Plastic Bags. The students distributed paper bags shops in the neighbourhood shops and among vendors on Kelibag road. The students explained the hazards of use of plastic to the shop keepers and encouraged them to curtail the use of plastic bags.

1. Awareness Rallies:

Through the participation in awareness rallies on the themes including Female foeticide, no plastic, ban on tobacco, constitutional rights, girl education, menstrual health, gender equality, an awareness about these social issues is created among students and community.

File Description	Document
Upload Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

CERTIFICATE OF RECOGNITION FOR 'HARIT SHAPATH'

by

Environment and Climate Change Department of Government of Maharashtra

On 12th January 2021 a program, 'Harit Shapath' was organized by Green Cell of the College under 'Mazi Vasundara' project of Environment and Climate Change Department of Government of Maharashtra. In this program, following the COVID norms, Smt. Deepashri Patil, Officiating Principal of the college administered an oath of 'environment conservation' to the people gathered in the campus. They expressed their willingness to engage in eco-friendly activities with the institution. The details of the program were uploaded on the portal of Environment and Climate Change Department of Government of Maharashtra. The College received the recognition certificate after submission of the details of the program.

File Description	Document
Upload Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 26

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	2	5	9	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 29

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The college is a small unit but has all the facilities required for the transaction of high-quality education. Our college is situated in a densely populated area. Building of our college is historical & is a heritage structure. It is 150 years old. It is known for good quality education as well as for its good performance in curricular, co-curricular and extracurricular activities. The institution provides all the necessary facilities and up-to-date infrastructure for the same. College maintains airy, neat-clean classrooms. The classrooms have good furniture, quality greenboards, sufficient lightning, fans, etc. Following physical facilities available for students-Staff-

1. Infrastructure for Curricular and co-curricular activities-

- Classrooms 16
- Seminar Hall (with ICT Facility) 01
- Laboratories 05
- ICT enabled classrooms 04
- Sports Room 01
- Outdoor Activities 01

(Big playground near college)

- Gymnasium 01
- NSS Room 01
- T & P Cell 01
- Research Cell 01
- COLLEGE LIBRARY

The college has a fully computerized Library using LIBMAN web-based software 2.0 and is well equipped with a stack room, reading hall and network Resource centre. We ensure that the Library

has a rich collection of old and rare books. The Library provides e-resources through N List to the students from its e-resource section. The students used the section to watch YouTube educational videos. There are a total of 05 computers for students to read e-resources in this section. Library conducts monthly activities for students under the Library Book Club. The Library provides an OPAC/ MOPAC facility to access the 41330 books (For senior and junior College, 34436 books for senior college) and 29 magazines and journals available in the Library. The Library has a sufficient number of text Books and reference Books that the students and teachers use. The college provides an internet facility to support Teaching-Learning-Evaluation. Office, Staffroom, Various Departments, Library and Computer Lab are equipped with the same and Staff Members use it for Academic and Research purpose whereas students use it for surfing to write assignments, gain general knowledge, prepare for essay-elocution and other competitions.

College building and playground are utilized optimally. College Premise is used as MPSC & UPSC Examination Centre whereas College Playground, as situated in the central part of the city, is preferred by various sport academies and institutions for practice or matches. It serves as an additional resource to the college.

College has also grooms students. Students regularly participate in annual sport-meets, annual athletics meets organized by University and Inter collegiate meet. The college campus includes a Sports Dept. of 120 Sq. ft. A Gymnasium with modern equipment is in an Area of 700 Sq. Ft i and the sports ground is in 03 Acers. Yoga workshops are conducted in Abhivyakti Hall. It is a 1800 sq. ft.'s huge seminar hall which is used for all kinds of programs, competitions, events and annual social gathering, too.

File Description	Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 6.52

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.06	0.62	0.20	0	4.31

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

Name of the ILMS software LIBMAN

Nature of automation (fully or partially) fully

Version Cloud LIBMAN 2019

Year of automation 2000

Library is automated using integrated Library Management Systems (ILMS)

Our Smt Binzani Mahila Mahavidyalaya's Library is fully-computerized and Bar-coded. There is a "LIBMAN" - Library Management Software since Year 2000, & upgraded to the cloud version software with online License in 2019. Circulation of the Library books, items including issue and return procedure is handled through that software. It is also entirely computerized. Library also has a mobile based OPAC system (M-OPAC) which can be accessed by the users from anywhere on their mobile phones. The Library has about 34,287 Books from Senior College and 6810 Books from Junior College including the collection of Reference Books, Text Books and for competitive examinations like Banking, Railways and UPSC, MPSC examinations. Our reading Room with a sitting capacity of about 80 students. There is a Network Resource Centre for accessing the internet for staff and students. Reprography is service provided. Activities like Reading, Book review competition, Wachan Prerna din, Ranganthan Day, General knowledge competition, Book exhibition are conducted by Library under the banner of "Book club" to inculcate the reading habit and communication skills in the students. There is an institutional Repository of University papers, syllabus and E-content created by Staff.

An Open educational resources tab has been maintained in the college website that provides online access to university syllabus, old question papers, free e books and e journals on various subjects. The library also provides access to about 6000 e-journals and 31,35,309 e-books through the N-List Program of INFLIBNET. One OPAC machine is also installed in the Library to ensure easy access to books. The library also houses a rich reference Collection viz., Encyclopedia Britannica, Encyclopedia Americana, Specific Subject Encyclopedias, Year Books, Dictionaries and other reference material. The library also provides access to the Internet as well as CD/DVD based electronic resources. The University Library building is centrally located and well laid out and maintains the right atmosphere for learning. Library buildings have provision for both individual and group studies.

Adequate space is provided for browsing and relaxed reading. From the library visitor's record, we can say that on an average percentage per day usage of library is 5.58%.

This statistics is calculated by using the formula. Per day usage of library = Total teachers/ students visiting library in a year / Number of working days.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

IT facilities are regularly updated. College has two leased internet connections, broadband and fiber optical, apart from a dedicated fiber optical connection for the office. Devices using the internet have increased in college. Departments are networked through LAN with unlimited internet connection. Most classrooms are ICT enabled and have LCD projectors. Students and Teachers have access to N-LIST and NRC (library and the computer lab) Library utilizes LIBMAN software. A mobile version of the catalog (MOPAC) is available.

Office is also automated with cloud-based CMS software. Online payment facilities for fee payment have been added. The process of admission, salaries, and scholarships is computerized.

The college has a dynamic website, providing all the necessary information.

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 15.96

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 25

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 93.4

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
9.87	5.58	10.94	11.79	36.17

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 19.27

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
40	64	90	140	130

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.75

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
27	10	9	6	11

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
115	105	87	59	61

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 20

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	00	15	45	32

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

5.4 Alumni Contribution

Smt. Binzani Mahila Mahavidyalaya's Alumni Association got registered

on 28th May 2019 (Rgtd. No. Nagpur/0000384/2019). Regular Meetings of Executive Body as well as special meetings are being organised. Members of Alumni Association and other alumni contribute

actively in following 3 ways:

1. **Alumni Connect to extend various services/expertise to College:** Following are **in-person contribution** of different alumnus in the various day-to-day activities and other co-curricular programs.

No.	Alumni	Session	Contribution
1	Mrs. Sarla Somani	July. 2022	Donated 10 Computers-Rs. 150000/-
2	Mrs. Kiran Mundada	Session 2018-19	Organises Smart Girl Workshop every
3	Mrs. Sneha Damle	Since 2017-18	Guidance at Parents Meet
4	Dr. Abha Sing	Jan. 2020	Anchored the Musical Program Mile Tumhara, 24 Jan. 2020
5	Sayali Peshve-Deshpande	Jan. 2020	
6		2020-21	Judged Speak to Share Competition wrote a article in Deepkali 2020-21
7	Mrunmayee Joshi	Jan. 2020	Donated Tilgul for all on the occasion of Sanskranti (Mile Sur Mera Tumhara)
8	Ms. Rashmi Nagpure	2017-18	Judge- Nagdeo Gazal Spardha
9	Dr. Arya Bokshe	2020-21	Guest Speaker-Marathi Bhasha Din
10	Ms. Prachi Bhat	2020-21	Has donated Water Purifier
11	Ms. Sonali Bohorupi		
12	Ms. Nahid Pathan	2019-20	Guest for Inauguration of Certificate Conversational Skills
13	Anushree Deshpande Manjusha Swami Pritam Mangalkar Amisha Jangade Sarita Gupta Arti Kalsule Vijaya Joshi Sneha Damle Mangal Damle	2021-22	Donated Rs. 35000/- for Chhatra Nidhi Yojana in the Session 2021-22

Activities to enhance College – Alumni Network:

No.	Program	Session
1	UDYOGINI Consumer Exhibition	20 & 21 Sept. 2019
2	Mile Sur Mera Tumhara-Musical Concert	24 Jan. 2020
3	Share to Speak Video Comp.	2 Sept. 2020
4	Renovation and Up-gradation of Computer Lab	22 July 2022
5.	Maintenance of Sanitary Napkin Vending Machine & Incinerator, Refilling of Napkins	Dec. 2022

1. In-Kind Contribution to the College-**Upto 31st March 2022**

No.	Particular	Session	Amount	By
1	03 Almirahs	2020-21	Rs. 39000/-	Alumni Association Fu
2	02 Water Purifiers		Rs. 16200/-	Alumnus Ms. Prac Almunus Ms. Sonali Bohorupi
3	01 Desktop Computer	2021-22	Rs. 42500/-	Alumni Association Fu
4	Metal Grill Installed		Rs. 23000/-	

From 1st April to 30th Dec. 2022

5	03 dessert air coolers	2022-23	Rs. 17600/-	Alumni Association Fu
6	Renovation & Inauguration -ICT Lab	2022-23	Rs.17402/-	
8	10 Desktop Computers		Rs. 1,50,000/-	Alumnus Mrs. Sarla S
9	Maintenance of Sanitary Napkin Vending Machine, Refill of Sanitary Napkins	2022-23	Rs. 7685/-	Rtd. Teacher Ms. Vijay
11	Adm. Fees, Exam Fees., Stationery, Certificate Course & Fee of 23 students admitted in 2022-23		Rs. 110731/-	Chhatra Protsahan Nid

Total Monetary Contribution to College by Alumni Association Rs. 424118/-

1. Chhatra Protsahan Nidhi Yojana: Endowment Scheme for College students who are dedicated towards their education but needs financial support.

- 1.Total 42 Endowments - Rs. 1,72,000/-
- 2.Endowments awarded to 32 Students in the Session 2022-23
- 3.Amount reimbursed till date: Rs. 1,10,731/-

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Smt.Binzani Mahila Mahavidyalaya was established in 1961 to forge ahead the process of Women empowerment by catering to the educational needs of women, simultaneously giving them economical and emotional support to alleviate the barriers in their progress. It has completed 60 glorious years of giving affordable educational services and is proud to state that it has produced illustrious Alumni who are residing in the length and breadth of the country.

Vision	Mission
We envision our institution to be a premier Women's institution creating role-model women for the society.	We are committed to excellence in education and all round development of the students

FULFILLMENT-

The perspective plan

A five year perspective plan of the institution based on our vision and mission envisions broadening the academic panorama of the institution by mobilising funds through government grants and from philanthropic individuals. It is finalised in the apex body of CDC and percolates to its implementation through various decentralising committees.

For Academic excellence, we have Academic cell under IQAC to look after the proper implementation of syllabi and organisation of co-curricular activities. As a result, we have meritorious students in each batch. For the all-round development, we have Student's forum called Vidyarthini Utkarsh Mandal under which many competitions are organised. In addition, we organise Attitude Development workshops, Smart Girl workshops, Training and Placement cell activities, etc. For creating role model citizens, inculcation of values is the topmost priority of the institution and so the administration celebrates birth anniversaries of famous personalities from all fields, invites erudite resource persons to imbibe social values and environmental concerns.

DECENTRALISATION

The college runs on the principle of decentralisation of work wherein all the constituents of the college share their work and the potential skills of each constituent is utilised. For decentralisation-

a)Appointment of Vice-Principal-The management of the institution and administration has created the post of Vice-principal to decentralise the workload and certain responsibilities of the Head of the institution. The day to day administrative duties are shared and the Head of the institution and the Vice-Principal work in tandem to maintain discipline and decorum in the college.

b)Creation of Criterion Convenors and Cell Convenors under IQAC-

The objective of Criterion Convenors and Cell Convenors is not only to decentralise the work but also the fact that through this process each and every teaching member should understand the changing parameters of Higher education and the expectations of NAAC from the teaching fraternity. The working of the Academic cell under IQAC is illustrated in supporting document under decentralisation as a case-study.

PARTICIPATION IN THE INSTITUTIONAL GOVERNANCE

The faculty members have a democratic say in the decision- making process as they are represented on IQAC, CDC. The Heads of Departments enjoy considerable administrative and academic autonomy in running their respective units. Teachers are members and conveners of the various committees like the Examination Committee, the Admission Committee etc. Every individual teacher is autonomous to decide her innovative teaching methods for constant enhancement.

Student participation - represented on various committees.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Administrative set-up

Governing Body: The Governing Body as per the Constitution of the college has 14 members. The Office Bearers are President, Vice-President and Secretary. The Principal is an ex-officio member, while there is 1 Teacher Representative from all the institutions governed.

College development committee

The CDC is formulated according to latest university act. The President and Secretary of the governing body and the Principal form the nucleus of the administration with the President being the final authority in all financial matters.

Administrative hierarchy

The Principal is vested with the day-to-day running of the College. Principal has the team of Vice-Principal, Departmental Heads, the IQAC Coordinator, the Teachers' Council Secretary and the Head Clerk to assist him in the discharge of this work.

College council Meeting

There are a host of committees under college council like admission committee, time-table committee, to monitor different dimensions of administration.

IQAC- In addition, there are cells and criterion committees under IQAC

.

Departmental meeting- to decide departmental documentation, activities etc.

Non-teaching staff- Meeting of the college office staff is called as and when required

Service Rules, Procedures, Recruitment and Promotion Policies:

Service rules and procedures are guided by the constitution of governing body NSM, Maharashtra Government rules and UGC. The amended rules are taken cognisance of from time to time. Recruitments are strictly done on that basis.

The promotional policies for teachers are according to guidelines set by UGC and approved by State government and communicated through the RTM Nagpur University to which institution is affiliated.

Grievance Redressal Mechanisms:

There are several Grievance Redressal Mechanisms in place.

Deployment of institutional strategic plan-The perspective plan sanctioned in the CDC is implemented as short term goals again after sanction from governing body and is executed at various levels.

Efficient and effective governance

Case study 1(Staff)**Anusandhan Research Grant**

In compliance with the PEER Team suggestions in the third cycle, the perspective plan of the institution for the fourth cycle of NAAC includes the establishment of a research amount funded by the institution for motivating research amongst the faculty in the institution. Strict guidelines are followed and the approval committee includes management representative who does not leave any stone unturned to see that the synopsis for research project submitted is up to the mark. After rigorous interviews and presentations, the research project is approved. A high quality is maintained. Two faculty members have successfully completed the Anusandhan research project and the experience accrued has resulted in securing ICSSR project of 8,75,000/- by Dr Amruta Bhuskute.

Case study 2-(student)**Student assembly**

The college assembly is held every day at 12-15 p.m. Important instructions are given to the students here. Birth anniversaries are celebrated here by garlanding the photos of the great leaders by the head of the institution and students taking turns in reading the biographical speech about the leaders. The assembly ends everyday with the singing of the national anthem. This activity creates team spirit and patriotism amongst the students.

File Description	Document
Upload Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

College Cooperative Society

The institution is in constant mode of upgrading facilities according to the requirements of staff and students. In spite of the constraints of space, the institution can boast of all the necessary facilities for the professional growth of the staff. The emotional, hygiene and health -related needs of the teachers are solved with a human touch. The institution believes that a spirit of team work and consistent professional commitment will develop if each constituent is happy and healthy. For that the administration ensures the following-

- **Health check-up camps**
- **Financial management counselling programme**
- **Nutrition Counselling**
- **Faculty improvement programmes**
- **Financial support for webinars, short term courses**
- **Anusandhan institutional research Grant**
- **Seminars/Webinars organised by the institution**
- **Regular Placement meetings organised**
- **Judicious opportunity for development**
- **Healthy, congenial environment for growth**
- **Appreciation of Faculty achievements on various Forums**
- **Abhivyakti seminar hall**
- **Clean Washrooms**
- **Clear drinking water**
- **Canteen Facility**
- **Refrigerator in staff room**
- **Computer Facility in Staff room with Printer**

- Fire Extinguishers
- Leave flexibility
- Yoga workshops
- Group Insurance
 - Duty leave facility for professional enhancement

Appraisal System for teaching and Non-teaching staff

The staff both teaching and Non-teaching are scrutinized closely for their performance by the administration and given daily feedback for improvement. In addition, we have an exhaustive system of collecting feedback about the institution every year from the most important stakeholders, i.e. students about the various facets of the institution and facilities provided. They are asked feedback about effectiveness of mechanisms, quality of programmes,, discipline ,course completion, over all behavior of staff and their satisfaction level and suggestions. The feedback is analyzed and the report is read in the Annual Teacher Council Meeting. An action plan is prepared on the basis of the suggestions .Efforts are made to incorporate the feasible suggestions to improve the over- all quality of the programme and facilities offered by the institution .In addition teachers are made to fill course completion certificates and daily notes diary is maintained which is duly signed by the Head of the department and Head of the institution This mechanism helps to monitor the quantity and quality of work undertaken by the faculty members.

Apart from that, PBAS –CAS forms, personal reports ,departmental reports are annually collected by IQAC for continuous monitoring of teaching staff.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 10.53

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	8	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 13.7

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	8	5	2	1

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	14	14	14

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Mobilization of funds

1. The institution applies for various grants under UGC,ICSSR,IMPRESS,,NAAC Seminar grant .

2.The institution reaches out to the society through the Alumni association for financial support.

3.It also appeals to the successful Alumni to extend a helping hand in the form of financial support

4.It also tries to get in touch with philanthropic individuals in society for grants. It also appeals to society interesting in promoting women education to donate.

5.It contact companies in Nagpur to seek support through their CSR activities.

Optimum utilization of resources

Space

The institution uses its space judiciously sometimes doubling it up for various activities.eg(I)-The seminar hall doubles up as interview room, class room activity site.(II)The spacious Staff room is also used as meeting space for larger meetings of entire staff.(III) The Home economics cooking laboratory is used as dining hall for seminars

(IV)The stretch behind the library building is used a relaxing zone

Human resources-

Optimum utilization is extracted through a permutation and combination of members according to their inclinations and capacities. They are given a democratic autonomy with remote supervision to utilize the utmost potential and creativity in each faculty and staff member.

Property-

The gadgets and other equipments are maintained, repaired and kept in order for maximum utilization.

Financial audit The internal audit is done at the end of every financial year. The financial accounts are maintained in transparent manner meticulously. The financial auditor (CA) appointed by the college management goes through the accounts issues completion of audit certificate to the institution after he receives due clarifications about various doubts if any raised by him., . In this way internal audit is carried out.

The external audits are carried out by the office of the Joint Directorate and then by the auditors of the office of Accountant General. The college follows all the rules and regulations laid down by the government and therefore has been able to get clearance in all the audits easily.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The College has a fully functional Internal Quality Assurance Cell (IQAC) since 2002.

IQAC Quality Policy - 'INCLUSION, INVOLVEMENT, & INNOVATION'

IQAC's To develop systematic quality processes in the college for enhancing and sustaining excellence to achieve Institution's Vision.

IQAC's Mission:

- To be conscious and consistent force that encourages Staff, Students, Parents, and Alumni to contribute and achieve the optimum.
- To ensure maximum involvement to a learner-centric environment, facilitating all round development of the students.
- To promote innovation in academics, administration, and other practices of the institution.

Since 2017-18, IQAC of the College has contributed to design and maintain various quality assurance mechanisms in following ways:

1.	Revision of IQAC's Cells & Criterion Committees	Newly-introduced Academic Cell, Nutritional Counselling Cell in addition to 1 to 7 Committees
2.	Revised formats for documentation at various levels	a. Teaching Plan b. Format - Reports of various activities c. Format - Minutes Departmental Meeting d. Format - Annual Report of Cells/Criterion Committee e. Format - Annual Personal Report by Faculty Members f. Format - Daily Diary
3.	Connecting the dots from Planning-Execution -Documentation	Through – 1. Guidelines for Planning-Execution and Documentation of various and other curricular activities 2. Consistent in ensuring that guidelines are followed in day-to-day work
4.	Enhanced Teaching-Learning	1. Classroom activities have been increased

	Experience	<p>2. Frequent use of ICT Resources in Teaching-Learning</p> <p>3. MOODLE and Google Classroom are now used as LMS</p> <p>4. ICT activity named MadhyamShiksha</p> <p>5. Faculty Members develop Video Content</p> <p>6. Effective use of Online Techniques for Teaching-Learning in COVID Pandemic</p>	
5.	Timely revision in CIE Evaluation	before and during COVID times	
6.	Strategic Collaborations to different Stakeholders and Community	More number of Collaborations and Linkages to other Institutes, NGOs, Alumni Association, Parents, and Community at large	
7.	Value Addition -Certificate Courses	<p>Certificate Courses in –</p> <ul style="list-style-type: none"> • Behavioural Neuroscience • Digital Marketing • School & Career Counselling • Fashion Designing • Conversational Skills • Certificate Course in MS-Office • Kitchen Garden • Research Methodology • Counselling • Use of Sanskrit Constructs in Computers 	
8.	Instrumental in getting Alumni Association Registered and active participation	<ul style="list-style-type: none"> • Donation in Kind for Rs. 424118/- • Collaborative Activities - Mile Sur Mera Tumhara-Musical Program, UDYOGINI Consumer Exhibition, Renovation of Computer Lab • Resources sharing by various Alumnus 	
9.	Structured guidelines and systems	<ul style="list-style-type: none"> • Working Guidelines for Principal, Vice-Principal, IQAC Coordinator, Superintendent • IQAC Quality Policy • Code of Conduct for Staff and Students • Monitoring of Code of Conduct • Staff Attendance Monitoring Guidelines • Work from home Guidelines • Program Planning & Documentation Guidelines • Guidelines for undertaking Consultancy Work • Utilization of Academic Excellence Fund • Anusandhan-Intra-Institutional Research Grant Scheme • Maintenance of Hygiene and Cleanliness in Campus • E-Governance Policy Document • Policy Document for Divyang Students • Environment & Energy Policy • Guidelines for Online Teaching Learning • Annual Gender Sensitization Policy 	
10.	Institutionalising Research	ANUSANDHAN-Intra-Institutional Research Grant Scheme	(Fund)

	Promotion through monetary support	25000/- per Session)	
11.	Strengthening Progression- Placement	Student Dhyeya Academy's Coaching of Comp. Exams, Internship at ARCC Placement Drives for students by SBI Life-Stop Cancer Mission Sessions by Emloyability.Life	

File Description		Document	
Provide Link for Additional information		View Document	

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

The Institution has an Annual Gender Sensitization Action Plan which has provided a blue-print for mapping various measures of gender equity.

? Governmental, Non-governmental Scholarships are provided.

? Endowment scheme 'Chhatra Protsahan Nidhi Yojana' for financially needy students introduced by Alumni Association.

? Counseling on personal-family-career related issues provided by

Counseling Cell.

? Nutrition Cell provides counseling for Nutrition & Health issues.

? Women Development Cell organises Smart Girl Workshop to inculcate Life Skills.

? Women achievers are invited for live interaction on National and International

Women's Day.

? Entrepreneurship and Placement Cell organises Workshop on Attitude Development

and Exhibitions to encourage Entrepreneurial Skills.

? Programs related to Career opportunities, Health and Fitness, Self-defence, Personality

development, preparation for competitive examinations, awareness about their rights and

duties are organised to make them fit for entering into the outside world

and compete equally with men.

? Students receive guidance for preparation of Competitive exams in subsidized fees.

on S. B. M. M. Dhyey Academy' a competitive exam coaching center

? ICT Cell conducts various certificate courses for students to impart necessary technical knowledge.

? Regular placement seminars and drives are organised.

National and International Days:

These programs and activities are organized under the aegis of Vidyarthini Utkarsh Mandal (VUM), Women Development Cell and other departments of the institution. It includes celebration of Birth Anniversaries and Death Anniversaries of great leaders and martyrs as mentioned in the Maharashtra Government G. R. no. ?. ???. ???. ?????/????/???. ????. ???/??/?? dated 24/11/2008. In these programs the students are encouraged to collect the information related to life and work of that great personality and read during the assembly.

In addition to these some of the days are celebrated by departments individually or in collaboration with other departments or organisations working and having expertise in that field. For instance, the institution celebrates Republic Day, Independence Day and Gandhi Jayanti every year with other Educational Institutions under Nagpur Shikshan Mandal. Similarly, Suicide prevention day was celebrated by Department of Psychology with Roots Foundation, an NGO working in the field of prevention of suicides in India.

Name of Program	Date
International Yoga Day	21 June
Population Day	11 July
Kranti Sinh Nana Patil Jayanti	3 August
Ranganathan Day	12 August
Independence Day	15 August
Teachers Day	5 September
Hindi Diwas	15 September
World Suicide Prevention Day	20 September
Mahatma Gandhi Jayanti	2 October
Mental Health day	10 October
Rashtriya Ekta Diwas	31 October
Constitution Day	26 November
Mahaparinirvan Din	6 December
Jija Mata Jayanti	3 January
Rashtriya Yuva Din	12 January
Jija Mata Jayanti	12 January
Voters Day	25 January

Republic Day	26 January
National Womens' Day	13 February
Chchatrapati Shivaji Jayanti	19 February
Matru Bhasha Diwas	21 February
Marathi Rajbhasha Diwas	3 March
International Womens' Day	8 March
World Water Day	22 March
Environment Day	05 June
Vachan Prerana Din	19 June
International Yoga Day	21 June
Population Day	11 July
Lokmanya Tila Jayanti	23 July
Ranganathan Day	12 August

File Description	Document
Upload Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

1)Birth and Death anniversaries of inspirational leaders are celebrated wherein students give speeches about the life, vision and works of these leaders. In this way the students are sensitized towards a harmonious culture.

2)The college celebrates annual social gathering in which we have a variety entertainment programme in which dances from all cultures like Bhangra Giddha in Punjabi Language, Dandiya in Gujarathi Rajasthani dance of Ghumar, Marathi Lawani, Bengali and Assamese dances are performed. We have some admissions every year from North East. So the students get an opportunity to know and understand their culture through their performances in our various events. Folk culture is also imbibed in students through various folk dances.

3)Our students are a mingle of all castes, creeds and religions. As values of religious harmony and tolerance are imbibed in our students through guest lectures, wall magazines, annual magazine, the students inculcate the habit of tolerance and secularism.

4)We cater to students from all stratas. Through our various programmes we persevere to develop citizens who are sensitized about the socio-economic diversities that exist. The various activities through NSS and the extension activities conducted by college, students come face to face with the myriad problems existing in society.

5)We have elocution and debate competitions wherein current topics are discussed which enable the students to become aware about the different maladies existing in society and different solutions which can be visualized and implemented.

The college undertakes following efforts to sensitize students towards Constitutional obligations, rights and duties:

1)At the beginning of every session an Orientation Program is organised to brief the students about their conduct and duties as students and responsible citizens

2)On Foundation Day of the college, to sensitize staff and students about environment conservation, tree plantation program is held and sapling are distributed among Staff and students. They are encouraged to distribute them in the neighborhood areas.

3)To create awareness amongst students about their constitutional obligations Constitution Day and Voters Day are celebrated every year on 26th November and 25th January respectively. Department of Political Science organised Voters Awareness Week and Lokshahi Pandharwada, during which activities like extempore speech, poster and slogan competition, guest lectures, collective recitation of preamble, students' presentations are organised. On the Republic Day, our students participate enthusiastically in a poster competition organised by Nagpur Shikshan Mandal on the theme related to Constitutional values, rights and duties.

4)To sensitize students about environmental issues and demographic challenges, activities like students' presentations, Group Discussions are organised on events like Environmental Day, Population Day, Water Day every year.

5)The college has its code of conduct in which emphasis is given on grooming them as responsible and duty bound citizens. They are sensitized about it through various programs and workshops like Orientation, Voters awareness program and Program on Fundamental Duties.

6)Students are encouraged to contribute articles laying emphasis on human values in college magazine and Srujan - Wall magazine.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE -1

EXTENSIVE USE OF ICT in TEACHING, LEARNING and EVALUATION,

TITLE: Extensive use of ICT in Teaching, Learning and Evaluation

OBJECTIVES:

1.To facilitate frequent and effective use of ICT and E-resources in Teaching-Learning activities and Evaluation

2.To increase the use of e-resources in academic activities.

3.To equip Faculty Members with training to handle ICT devices confidently.

4.To introduce LMS for Faculty Members as well as Students.

5.To impart Computer Training to Students.

NEED ADDRESSED AND THE CONTEXT:

Information and Communications Technology (ICT) can positively influence students' learning and comprehension when teachers are digitally literate and integrate it into the curriculum. With changing times and advent of novel pedagogy, ICT has also become an integral part of the teaching-learning interactions. Realizing the significance of ICT based teaching-learning processes HEIs have rapidly embarrassed approaches like replacing chalkboards with interactive digital whiteboards, blended learning, use of digital classrooms and virtual mediums as well as the 'flipped classroom' model.

During the lockdown period, switching over to the Online mode of curriculum delivery made ICT an indispensable part of the teaching-learning and evaluation process.

THE PRACTICE:

ICT Cell formed in 2013-14 with an objective to facilitate ICT related training to

Teachers as well as computer facilities and training for students.

Major signposts:

1.A renovated ICT Lab

- imparting informal computer training to students**
- Computer facility made available to students for preparation of assignments, reading and surfing, preparing presentations and other academic activities.**

2.Number of Classroom or Departmental Activities where students use ICT has increased significantly.

3.College has 04 ICT classrooms, 02 laboratories and 01 Seminar Hall with ICT infrastructure.

4.All the Faculty Members are continuously motivated to use ICT in Classroom Activities. They are given timely training about preparing PPTs, using LMS like MOODLE & Google

Classroom.

5.ICT Cell introduced MS-Office Certificate Course offered by Uniteque Systems, Nagpur.

Formal MOU signed with the institute. Students benefited from the course.

6.MADHYAM SHIKSHA – Faculty members incorporate digital, e-resource in the form of audio-visual for the enrichment of the curriculum. Helps students to experience and learn in a more illustrated & creative manner.

EVIDENCE OF SUCCESS:

The record maintained by ICT Cell shows a steep rise in use of various ICT resources by faculty members. All these efforts and practice of ICT in Teaching Learning proved very essential at the time of COVID-19 when Faculty Members required to teach online and they did it very aptly. Many of the Faculty Members have launched their YouTube channels, developed Presentations-Video Tutorials and e-resources based on the curriculum.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

At the beginning, ICT Cell faced problems such as:

- a. Faculty Members were not comfortable with digital gadgets,**
- b. Few cases of hesitation on the part of Faculty Members in adapting ICT in Imparting Curriculum.**
- c. Inadequate infrastructure**

d. Digital divide in students

ICT Cell, under the guidance of College and IQAC, was able to get over these problems. College developed the ICT infrastructure in the form of Computers and LCD Projectors and IQAC organised various training programs for faculty and students.

BEST PRACTICE – II

TITLE: GO GREEN

OBJECTIVES:

- 1.To create awareness among the students, staff and community about protection of environment.**
- 2.To instill a commitment to ‘Save environment’ in the staff, students and community at large.**
- 3.To spread the message of reducing Plastic waste and E-waste through various programs and practices.**

NEED ADRESSED AND THE CONTEXT:

The Institution recognising the grave consequences of rise in pollution took responsibility to initiate and sustain green practices. The college has ‘Green Cell’ to design, plan and carry out various environment protection related activities and programs. It organises awareness lectures, rallies, group discussions, competitions etc. to groom future environmental stewards.

The college has Environment and energy policy and has signed Plastic waste MoU and E-Waste MoU to ensure their environment friendly disposal. Being aware of the damage caused to nature due to production of papers and its garbage, the Institution strives to follow eco-friendly practices curtailing its use and digitizing official work.

THE PRACTICE:

The institution has –

- **Regular Energy, Environment and Green Audit**
- **Rain water harvesting unit installed**
- **LED Tube lights**

- **Solar lamps**
- **Natural Compost Unit**
- **Jal-Seva in Earthen pots**
- **E-Waste and Plastic Waste MoU with Aranya Paryavarn Sanstha**
- **Regular Disposal of E-Waste and Plastic Waste**
- **Burning Incinerator for eco-friendly destruction of Bio-waste**
- **Collaboration with Malhar Foundation for Donation of Old News Papers**

Environmental activities and programs:

- **Brown Paper Bags distribution annually by Green Cell**
- **Plastic Free Week Celebration 11-16 January 2016**
- **Awareness Lectures**
- **Poster Competition**
- **Essay Competition**
- **Eco-Friendly Holi Celebration**
- **Donation of Seeds to Shri. Ghuge, the founder President of Netra Ban**
- **Distribution of Tulasi Seeds – during COVID 19 Vaccination Drive in college dated 08/09/2021**
- **Tree Plantation and Proper care of Plants**
- **Harit Shapath - under ‘Mazi Vasundhara’ project of Environment and Climate Change Department, Government of Maharashtra on 12/01/2021**
- **International Water Day Celebration**
- **Participation in Rallies – ‘Say No to Plastic’, ‘Vruksha Dindi’**

to create awareness about environment conservation in the community

- **Waste Management Drive**
- **International Environment Day and International Population Day Celebration**

Institutional Practices:

- **Welcome with sapling replacing bouquets**
- **Use of paper bags**
- **One sided blank sheets used for internal official communication**
- **Restricted use of Automobiles by Students**
- **LMS introduced in Session 2018-19**
- **Internal Evaluation through Google Forms introduced since 2019-20**
- **Annual Magazine 'Deepkali' published in Ebook format from 2019-20.**

EVIDENCE OF SUCCESS:

1. **The College received Certificate of Recognition from the Environment and Climate Change Department, Government of Maharashtra.**
2. **Use of One-sided blank pages for internal official communication increased.**
3. **Number of Staff members using digital media for communication has increased.**

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

1. **Environmental activities like rallies, distribution of paper bags could not be continued during the Session 2020-21 due to Lockdown norms.**
2. **During covid times, it was decided to launch Deepkali in digital format. As it was to be uploaded for the first time, the college website was not technically supportive of it. Hence necessary Modifications were done.**

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

INSTITUTIONAL DISTINCTIVENESS

Title: Anusandhan Research Grant

Objectives-

- 1) To provide seed money to the faculty members for initiating research.
- 2) To develop healthy competition amongst researchers in the institution.
- 3) To prepare the researchers for qualifying for higher research funding agencies.
- 4) To create research environment in the institution.

The Context-

In Higher Education Institutions, the performance of teachers relies heavily on the research outcome in the form of publications, intellectual property rights, projects handled and patents published etc. The driving potential of earning maximum on these attributes entails teachers increasing their research credentials not only for the sake of their career upgrade but also to ensure visibility in the academic world. The assessment and ranking of the HEIs also are heavily dependent upon the consolidated efforts by the faculty members through their research contribution.

Therefore, In the perspective plan of the institution for the fourth cycle of NAAC it was envisioned to establish a research amount funded by the institution for motivating research amongst the faculty in the institution. The objective of this facility was to create a conducive atmosphere for research.

The Practice-

Anusandhan research Grant was institutionalized in the year 2018-19. .The research cell was given

the responsibility of looking after the procedures of tendering invitation for submission of proposal synopsis, approval procedures and the submission of final research project. The Research cell is also responsible for co-coordinating between research project aspirant, administration and management.

The research committee prepared detailed guidelines, policies and procedures for the execution of this mechanism to enhance research environment. A committee was constituted which include the Principal as the chairperson, members of the research cell, and one nominated member from the management. Our management nominated Dr Vibhawari Dani,, member of our Management council, former dean of Medical college and an enthusiastic researcher who is presently doing research in the malnutrition- prone Melghat valley.A hardcore researcher Dr Vibhawari Dani leaves no stone unturned before giving a final nod to the approval of the research grant for the project. The proposed research project is discussed threadbare and even some improvements are suggested for a better research outcome. After a lot of fine tuning of the proposal, the proposal is sanctioned only if it fits the bill and if necessary revisions are done by the researcher. The researcher receives 60% of the grant then and the remaining 40% is received by the researcher after the submission of the proposal .The researcher has to submit a midterm progress report to the research committee. All the guidelines for the Anusandhan research are strictly followed.

Till date one faculty member Dr Amruta Bhuskute, Assistant Professor in Psychology has completed one project and one project by faculty member Dr Charuta Joshi, Assistant Professor in Political Science has also been submitted. Call for subsequent research proposals was given. As some proposals did not meet the decided standards even after suggested improvements, these research projects were rejected. A call for further research proposal was given again.

Evidence of success –

We feel that the objective behind institutionalizing this research grant is receiving success. Dr Amruta Bhuskute has received an ICSSR grant this year. She has owed her success to the rigorous training she got in proposal - making during presentations before the expert committee by participating in Anusandhan research Project. So this is one example of a vision plan successfully realized through the team effort of the institution.

Secondly, Dr. Charuta Joshi, published a research paper titled, ‘Comparison between Perception of Men and Women Electorate towards Female Political Leaders in Urban India: A Case Study of Nagpur City’ in UGC CARE LISTED journal ‘Atishay Kalit’ Vol. 9 Pt. A, Sr. 15, ISSN 2022 2277-419X based on the research project. She has also applied to ICSSR research project grant for a study based on an aspect of research project completed under Anusandhan.

Problems encountered-

The number of permanent faculty members in the institution is dwindling due to superannuation and no fresh recruitment is being done. So the existing staff is overloaded with various responsibilities. Resultantly aspirants Faculty Members feel that they are too burdened to take up new research assignments.

Distinctiveness-

Our institution catering to Arts Faculty and Affiliated to RTM Nagpur University is the first

institution to initiate such a unique practice of providing seed money to faculty members This ecosystem created for motivating research endeavors has become an exclusive feature of our institution.

Future plans-

It is envisioned that the seed money would be increased in the future academic sessions for further propagation of research.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Perspective Plan document

Accreditation period-2022-23 to 2026-27

Goal	Strategy
Vision document of the college	To Have short term and long term goals for all constitu
Infrastructure	To enhance need-based infrastructure
Human Resource Management	Proper and optimum utilisation of human resources t decentralisation by delegating work by constituting committees.
Smooth Working of institution	Instilling culture of discipline through Code of c guidelines for all staff members.
Monitoring of quality mechanisms	Through various monitoring committees like-code of c monitoring committee, maintenance committee etc.
Quality enhancement	A functional IQAC for designing time-bound goal o quality initiatives
Policies and deployment	To compile and prepare a document for polici deployment strategy for each aspect of the college
Admissions	Devising strategies for admissions
Improvement in academics	Monitoring of outcome based teaching , student activities through academic cell, continuous evaluation activities for skill development
Organisation of certificate courses	30
Student centric activities	PPT presentations, seminars ,quiz, essay writing organ be organised at departmental and institutional level
Number of seminars	10
Faculty development programmes	10
Minor research Projects	5
Paper Publications in Peer reviewed Journals	30
Research grant instituted by the college 'Anusandhan'	3 more research projects
Cleanliness and beautification of campus	A more efficient monitoring of regular cleanliness college campus.
Making the institution campus, more environment friendly	Reuse of paper, saving of electricity where ever p replacement with LED bulbs, Compost making, MOU waste disposal ,use of solar energy unit
Alumni support	To gain further support from alumni association.
Parent support	To take steps through regular meetings and activit

	garnering further support of the parents.
Best Practices for Institution	New 10 best practices.
Establishing college distinctiveness	Through grand exhibitions, musical programmes, development workshops and intra-institutional grants.
Placement	To provide impetus to budding entrepreneurs in alumni current students through MoU with NGO's
To upgrade the college further.	Fulfilment of vision and mission, monitoring quality initiatives proper documentation, timely and proper submission of AQAR and SSR.,en focus on student progression.

Concluding Remarks :

For us, the achievements of our students in different spheres are a source of inspiration to tackle the ever increasing challenges of providing education in Arts faculty. The scenario of higher education is changing fast. The institution will adapt itself with the changing requirements of new education policy. It will comply with the government regulations for new education policy issued from time to time in consultation with our management. Upgrading the skills of our students through strengthening of the various skill-based academy and initiating more credit-based certificate courses for value-addition will be our priority henceforth. In addition, providing internships to students in collaboration with various NGO's will also be focused on. The institution has already worked on several green initiatives. This process will be further enhanced. Amalgamation of academics and personality development of our students in a proper ratio has been our strength right from cycle one and wish to maintain this balance for the fruitfulness of our learning outcomes in the future too.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of students admitted year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>399</td> <td>352</td> <td>422</td> <td>537</td> <td>696</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>188</td> <td>119</td> <td>210</td> <td>294</td> <td>397</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1020</td> <td>1020</td> <td>1020</td> <td>1020</td> <td>1020</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>480</td> <td>480</td> <td>480</td> <td>480</td> <td>480</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	399	352	422	537	696	2021-22	2020-21	2019-20	2018-19	2017-18	188	119	210	294	397	2021-22	2020-21	2019-20	2018-19	2017-18	1020	1020	1020	1020	1020	2021-22	2020-21	2019-20	2018-19	2017-18	480	480	480	480	480
2021-22	2020-21	2019-20	2018-19	2017-18																																					
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480	480	480	480	480																																					
2.1.2	<p>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>322</td> <td>261</td> <td>332</td> <td>415</td> <td>613</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>142</td> <td>88</td> <td>159</td> <td>214</td> <td>249</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	322	261	332	415	613	2021-22	2020-21	2019-20	2018-19	2017-18	142	88	159	214	249	2021-22	2020-21	2019-20	2018-19	2017-18															
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2021-22	2020-21	2019-20	2018-19	2017-18
510	510	510	510	510

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
249	249	249	249	249

Remark : Input edited as per the supporting documents.

2.4.2 **Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
13	11	11	12	13

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	13	13	14

Remark : Input edited as per given clarification documents.

2.6.2 **Pass percentage of Students during last five years**

2.6.2.1. **Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
108	96	80	41	73

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
115	105	87	59	61

2.6.2.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

121	109	82	70	181
-----	-----	----	----	-----

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
128	118	89	89	138

Remark : Input edited as per clarification documents.

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
950000	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9.5000	0	0	0	0

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	2	2	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	2	2	0	0

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

--	--	--	--	--

2021-22	2020-21	2019-20	2018-19	2017-18
11	13	2	3	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	6	2	2	3

Remark : Input edited as per clarification documents, considering only the books with ISBN no.

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
27	25	11	10	22

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	00

Remark : Given documents not satisfied the given claim, without report of programs offered claim not made.

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
27	10	9	6	11

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
27	10	9	6	11

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

115	105	91	59	73
-----	-----	----	----	----

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
115	105	87	59	61

Remark : Input edited as per 2.6.2 metric. Passed students should be a outgoing only.

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	8	5	2	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	8	5	2	1

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	14	14	14

Remark : Input edited as per given document in the 2.4.1 metric.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>399</td> <td>352</td> <td>422</td> <td>539</td> <td>696</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>399</td> <td>352</td> <td>422</td> <td>539</td> <td>696</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	399	352	422	539	696	2021-22	2020-21	2019-20	2018-19	2017-18	399	352	422	539	696
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