

Smt. Binzani Mahila Mahavidyalaya, Nagpur

**Internal Quality Assurance Cell**

**Minutes of the Second IQAC Meeting Session 2023 – 24**

Following are the minutes of the 2<sup>nd</sup> IQAC Meeting held on 20<sup>th</sup> of March 2024 at 03.00 pm in Principal's Room. Following members were present –

Sr. no	Name of the Person	Designation
1.	Dr. Ujwal Lanjewar	Principal Chairperson
2.	Adv. Rajeev Deo	Secretary, NSM
3.	Dr. Amruta Bhuskute	Asst. Prof. (Psychology) IQAC Coordinator
4.	Dr. Suchita Marathe	Vice –Principal & HOD (Eng.) Member
5.	Dr. D. Shambharkar	HOD (Political Science) Member
6.	Dr. Charuta Joshi	Asst. Prof. (Political Science) Member
7.	Dr. Archana Gupta	Asst. Prof. (English) Member
8.	Shri. Gopi Pillay	Industry Representative
9.	Mrs. Ragini Kokarde	Head Clerk, Member
10.	Shri. Ashutosh Chorghade	Accountant, Member
11.	Mrs. Devyani Shripad	Parent Representative, Member
12.	Ms. Vaidehi Bangde	Student Representative, Member

Dr. Deepa Balkhande, Head, (Psychology) IQAC Co-coordinator, Dr. Aparna Chaudhari, Librarian and IQAC Member, Mrs. Kiran Mundada, Local Society Representative, Mrs. Meghna Gore, Alumni Representative conveyed their inability to attend the meeting.

**MINUTES**

**1. Meeting called to Order –**

The meeting was called to order by Chairperson and Principal at 3.00 pm.

**2. To note and Approve the minutes of the last IQAC Meeting held on 26<sup>th</sup> August 2023-**

The minutes of the First meeting for the session 2023-24 held on 26<sup>th</sup> August 2023 were read out by IQAC coordinator and were noted.

**3. To note the Compliance /ATR –**

IQAC Coordinator read the ATR as mentioned below:

**Compliance / Action Taken Report**  
**of the Resolutions made in the 1<sup>st</sup> Meeting of IQAC for the Session 2023-24**  
**held on 26<sup>th</sup> August 2023**

Sr. No.	Noting/Resolutions	Action Taken / Compliance
1	To conduct a meeting of the committee constituted to discuss about new courses	Committee was constituted and members were informed about the same. With reference to the NEP Implementation from the next academic session, it decided not initiate any new course in this time. Moreover, an idea of putting proposals for opening Computers courses is set aside as these courses are now handed over to AICTE which requires altogether different infrastructure and other resources than before.
2	To tap opportunities for MOUs and Collaborations	MOU is done with Rotary Club of Nagpur and WE Organisation. Other opportunities for collaborations are being looked for.
3	To undertake fund raising activity	No such fund-raising activities were planned in this session. Possibly in the next Session, we can organise such an activity.
4	To initiate the process of Shodhkiran Journal's Publication	Committee is working on financial resources required for the publication of the journal.

In his remark on ATR, Adv. Deo Sir said that the college should start a quarterly publication of a newsletter highlighting the activities of the college. He suggested that it can be in a manuscript or a printed bulletin with spiral binding. He also advised that a separate Editorial Board should be constituted for it.

Principal assured Deo Sir that the college shall initiate the publication of a newsletter containing the highlights of all the activities in the coming session i.e. 2024-25.

**Resolution 1:** College Annual Report will be published from the session 2023-24

**4. To discuss the ongoing preparations for the implementation of NEP in the coming session 2024-25:**

Principal updated all the members about the ongoing NEP preparations. Shri. Pillay enquired about the new scheme of curriculum under NEP. Principal Dr. Lanjewar briefed him

about the entire scheme of Bachelor Course with distinction of Research and Honours Degree.

Shri. Pillay further dwelled into the practical implementation of the scheme. Dr. Lanjewar explained in details the requirements of more number of classrooms & teaching staff, anticipated changes in their workload and Time Table of the college.

**5. To discuss the Infrastructural requirements for the coming Session 2024-25:**

Principal drew attention to the requirement of more classrooms for smooth implementation of NEP. Adv. Deo suggested that required number of classrooms should be prepared by raising partitions in the existing classrooms. Principal added that NEP committee of the college gave a serious thought on this issue and has proposed that all the Laboratories and Halls will be utilised for conducting classes.

**Resolution 2-** It was decided that college time table will be finalised soon to bring clarity about classroom requirement. Proposal for raising partitions in classroom will be prepared accordingly.

**6. Any other matter with the permission of the chair:**

IQAC Coordinator informed that the system of Binary Accreditation by NAAC will be implemented soon. However, she added that the detailed guidelines of the same are yet to be declared. She affirmed that the IQAC Members will be communicated as soon as the guidelines will be received.

Principal put forth the required of a security guard as well as urgency for repair of CCTV Cameras in the college. Adv. Deo asked to send the proposal containing both the requirements.

**Resolution 3-** Proposal for repairing of CCTV cameras and requirement of Security Guards will be put and follow up will be taken

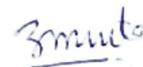
Shri. Pillai enquired if the college keeps the data of Alumni who can provide employment to the students of the college. IQAC Coordinator furnished him with the programs and various activities undertaken jointly with Alumni Association and ensured that more efforts will be taken up for increasing Alumni support in coming days.

**7. Thanks to the Chair:**

The meeting ended at 4.10 pm with Thanks to the chair and members present.

  
Principal  
S. B. Mahila Mahavidyalaya  
Mahal, Nagpur



  
IQAC - CO-ORDINATOR  
S. B. Mahila Mahavidyalaya  
Mahal, Nagpur.