



नागपूर शिक्षण मंडळ  
श्रीमती बिंझाणी महिला महाविद्यालय  
नेक पुनर्मूल्यांकित 'ब' ++ श्रेणी प्राप्त

(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

SESSION 2024-25

Agenda of the 2<sup>nd</sup> IQAC Meeting

**Date:** Saturday, 26th April 2025

**Time:** 11:00 a.m.

**Venue:** Principal's Chamber

**Agenda Items**

**1. To call the meeting to order and welcome the members.**

- Opening remarks by the Chairperson, Dr. Ujwal Lanjewar, Principal of the College.

**2. To confirm the minutes of the previous IQAC meeting.**

- Reading and confirmation of the minutes of the IQAC meeting held on 14th September 2024.
- Approval of the Action Taken Report (ATR) on resolutions passed in the previous meeting.

**3. To present the Compliance Report and Departmental Reports.**

- Presentation of the Compliance / Action Taken Report by the IQAC Coordinator.
- Department-wise PowerPoint presentations by faculty members covering progress and achievements for the last five years (2020-2025).

**4. To review the Departmental Structure and Subjects Offered.**

- Discussion on departments and subjects under grant and no-grant basis.
- Presentation of existing academic programmes and subject combinations.

**5. To record the details of Faculty Members and their Designations.**

- Overview of departmental staffing positions, regular and CHB faculty lists, and departmental heads.

**6. To conduct Departmental Presentations.**

- Review of departmental activities, research outcomes, student-centric programmes, results, and future plans.



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7. To record Observations and Interactions.

- Interaction with Hon'ble Secretary, Nagpur Shikshan Mandal, and Principal regarding academic performance and departmental functioning.
- Faculty responses and clarifications on institutional progress and challenges.

8. To note Remarks and Suggestions.

- Appreciation and suggestions from Hon'ble Adv. Rajeev Deo, Secretary, Nagpur Shikshan Mandal.
- Recommendations for conducting similar annual review meetings for continuous improvement and management support.

9. Any other matter with the permission of the Chair.

10. To conclude the meeting.

- Expression of gratitude by the Chairperson.
- Vote of thanks by the IQAC Coordinator.

**Prepared by:**

(Dr. Amruta Bhuskute)

IQAC Coordinator

**Approved by:**

(Dr. Ujwal Lanjewar)

Principal & Chairperson, IQAC



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**Date:** Saturday, 26th April 2025

**Time:** 11:00 a.m.

**Venue:** Principal's Chamber, Shrimati Binzani Mahila Mahavidyalaya, Nagpur

**Members Present:**

Sr. No	Names of Members and Designation
1.	Dr. Ujwal Lanjewar – Principal & Chairperson
2.	Adv. Rajeev Deo – Secretary, Nagpur Shikshan Mandal
3.	Dr. Amruta Bhuskute – IQAC Coordinator
4.	Dr. Deepa Balkhande – Head, Department of Psychology, IQAC Co-coordinator
5.	Dr. Suchita Marathe – Vice-Principal & Head, Department of English, Member
6.	Dr. D. Shambharkar – Head, Department of Political Science, Member
7.	Dr. Aparna Chaudhary – Librarian & Member
8.	Dr. Charuta Joshi – Member
9.	Dr. Archana Gupta – Member
10.	Mrs. Ragini Kokarde – Head Clerk, Member
11.	Shri. Ashutosh Chorghade – Accountant, Member

**Leave of Absence:**

Mrs. Devyani Shripad (Parent Representative), Ms. Vaidehi Bangde (Student Representative), Shri. Gopi Pillay, Mrs. Kiran Mundada, Mrs. Meghna Gore, and Shri. Sameer Pandit conveyed their inability to attend the meeting.

**1. Agenda of the Meeting**

- To call the meeting to order and welcome the members.
- To confirm the minutes of the previous IQAC meeting.
- To present the Compliance Report and Departmental Reports.
- To review the Departmental Structure and Subjects Offered.
- To record the details of Faculty Members and their Designations.
- To conduct Departmental Presentations.
- To record Observations and Interactions.
- To note Remarks and Suggestions.
- Any other matter with the permission of the Chair.
- To conclude the meeting.



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**2. Meeting Called to Order**

The meeting was called to order at 11:00 a.m. by the Chairperson, **Dr. Ujwal Lanjewar**, Principal of the College. He welcomed all members present and expressed gratitude for their participation.

**3. Confirmation of the Minutes of the Previous Meeting**

The minutes of the previous IQAC meeting held on **14th September 2024 at 3:00 p.m.** were read out by the IQAC Co-coordinator, **Dr. Amruta Bhuskute**. The minutes were approved with minor suggestions. The **Action Taken Report (ATR)** on the resolutions passed in the previous meeting was also presented, discussed, and approved.

**4. Presentation of Compliance / ATR and Departmental Reports**

The IQAC Coordinator, **Dr. Amruta Bhuskute**, presented the compliance report, following which the departmental PowerPoint presentations by all teaching staff commenced. The presentations covered the progress and achievements of each department for the last five years (2020-2025). Each presentation included faculty details, academic achievements, departmental performance, results, activities, and plans.

**The following aspects were included in each departmental presentation:**

- **Personal details of the teaching staff** – name, educational qualifications, experience, and years of association with the college.
- **Academic achievements**, including research publications, books authored, patents, Ph.D. guidance, and ongoing research work.
- **Membership on college committees and roles** in NAAC-related activities.
- Additional institutional and university-level **responsibilities** undertaken.
- **Departmental composition**, subjects offered, and details of faculty members.
- **Admission trends and university examination results** of the last five years.
- **Academic, co-curricular, and extracurricular programmes** organized by the department.
- **Classroom and student-centric activities** conducted during the period.
- **Future plans and proposed departmental initiatives.**
- **Specific departmental requirements** related to academic or infrastructural development.



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**5. Departmental Structure and Subjects Offered**

It was informed that the college has **13 Departments** and **19 subjects**, out of which **16 subjects are on a Grant Basis** and **3 subjects are on a No-Grant Basis**. The departments and their respective subjects are as follows:

- a. **English Department**
  - English Compulsory – Granted
  - English Literature – No-Grant
  - Communicative English – No-Grant
- b. **Hindi Department**
  - Hindi Compulsory – Granted
  - Hindi Literature – Granted
- c. **Marathi Department**
  - Marathi Compulsory – Granted
  - Marathi Literature – Granted
- d. **Sanskrit Department**
  - Sanskrit Compulsory – Granted
  - Sanskrit Literature – Granted
- e. **Economics – Granted**
- f. **Home Economics & Management Department**
  - Home Economics – Granted
  - Fashion Design – No-Grant
- g. **History – Granted**
- h. **Music – Granted**
- i. **Philosophy – Granted**
- j. **Psychology – Granted**
- k. **Political Science – Granted**
- l. **Library & Information Science – Granted**
- m. **Sports and Physical Education – Granted**

**6. Details of Faculty Members and Designations**

**English Department**

- Dr. Suchita Marathe – Regular, Professor & Head
- Dr. Rajashri Gajghate – Regular, Professor
- Dr. Archana Gupta – Regular, Associate Professor



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**Hindi Department**

- Ms. Roshani Nayak – CHB
- Mr. Vinay Upadhyay – CHB
- Ms. Guddi Khan – CHB

**Marathi Department**

- Dr. Kavita Lute – CHB
- Dr. Varsha Patil – CHB
- Dr. Mahajan – CHB

**Sanskrit Department**

- Dr. Jyoti Bothra – CHB
- Ms. Kavita Joshi – CHB
- Ms. Kimaya Maliye – CHB

**Economics Department**

- Dr. Vasanti Nichkawade – Regular, Professor & Head
- Ms. Nilofar Sheikh – CHB

**Home Economics Department**

- Dr. Shubhangi Kukekar – Regular, Professor & Head
- Dr. Swati Bhoyar – CHB
- Dr. Vaishali Patil – CHB

**Fashion Design Department**

- Ms. Pooja Bahoriya – CHB

**History Department**

- Mr. Yuvraj Lanjewar – CHB
- Ms. Minal Jibhenkar – CHB

**Music Department**

- Dr. Sunita Zinzarde – Regular, Professor & Head
- Prof. Deepashree Patil – Regular, Professor

**Philosophy Department**

- Dr. Pushpa Deotale – CHB



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- Ms. Priya Kapur – CHB
- Mr. Pawan Uikey – CHB

**Psychology Department**

- Dr. Deepa Balkhande – Regular, Professor & Head
- Dr. Amruta Bhuskute – Regular, Associate Professor

**Political Science Department**

- Dr. D. S. Shambharkar – Regular, Professor & Head
- Dr. Charuta Joshi – Regular, Associate Professor

**Library & Information Science**

- Dr. Aparna Chaudhary – Regular, Professor & Librarian

**Sports and Physical Education**

- Mr. Palash Joshi – Ad-hoc

**7. Departmental Presentations**

All the departmental staff members presented their PowerPoint reports as per the schedule circulated through notice. Each presentation comprehensively covered academic, research, and administrative aspects for the review period.

**8. Observation and Interaction**

The presentations were conducted in the presence of **Hon'ble Secretary, Nagpur Shikshan Mandal, Adv. Rajeev Deo, and Principal Dr. Ujwal Lanjewar.**

During the presentations, both the dignitaries interacted with the faculty, discussed academic challenges, asked relevant questions related to departmental functioning, and appreciated the responses given by the staff. The faculty members responded satisfactorily and provided clarifications on all queries raised.

**9. Remarks and Suggestions**

**Hon'ble Adv. Rajeev Deo** appreciated the efforts of all departments and expressed satisfaction with the overall progress of the institution.

He suggested that such presentations should be organized every year so that faculty members remain motivated and management representatives remain well-informed about the academic and administrative developments of the college. This, he added, would help the management provide timely support and inputs wherever required.



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**10. Conclusion**

The Chairperson, **Dr. Ujwal Lanjewar**, thanked all members, presenters, and management representatives for their active participation and valuable suggestions. The meeting concluded with a vote of thanks to the Chair.

**Meeting adjourned at:** 4:30 p.m.

**Recorded by:**

(Dr. Amruta Bhuskute)

IQAC Coordinator

**Approved by:**

(Dr. Ujwal Lanjewar)

Principal & Chairperson, IQAC

Amjali  
29/11/2025

Amruta  
29/11/2025

Akshay  
29/11/2025

Bharwad  
29/11/2025