Smt. Binzani Mahila Mahavidyalaya, Nagpur
IQAC-FDP on
Role of teachers in new format of SSR rolled out by NAAC
(13th April 2018)

IQAC of Smt. Binzani Mahila Mahavidyalaya organised a Faculty Development Program 13th April 2018 at 12:30 pm in College Library. The theme was 'Role of teachers in new format of SSR rolled out by NAAC' Dr. Swati Dhramadhikari from Tirpude College of Social Work was invited as Expert Faculty. All the staff members were present for the workshop. It proved very beneficial as all the faculty members got clear idea about revised guidelines of NAAC and what is expected from them.

IQAC Coordinator

SHRIMATI BINZANI MAHILA MAHAVIDYALAYA, NAGPUR

SSR Implementation Team – Criterion II (Teaching Learning Evaluation)

PROPOSAL FOR CAPACITY BUILDING PROGRAM

Background:

- New SSR Format by **NAAC**, Banglore has emphasized on the inclusion of **Learning Management System** in Teaching Learning Evaluation. Hence, it is inevitable for all of Faculty Members to adapt and practice LMS i.e. **Moodle**, one of the most trusted LMS Software available (for free, partially).

- New directions by **NAAC** and **UGC** has thrived on **Blended Learning** & **Flipped Classroom**, so it demands for making Academic Content available online for students for self-learning, and for distant learners, too.

- Also, it will be helpful if we learn and practice few tech apps for **paperless working** such as Google Forms, Google Sites.

In this direction CRITERION II Committee strongly request to arrange a Capacity Building Program with following objectives:

Objective:

1. To demonstrate and introduce MOODLE Software to all the Faculty Members (Senior College) and to enablethem to practice the same immediately from this session in T-L-E.

2. To introduce Google Forms and Google Docs for further use for generating Feedback and submitting Reports for Website.

Proposed Date & Time: 25th August 2018, 11 am to 1 pm

Participants: All Senior College Faculty Members

Requirements: a. Computer or Laptop each for all with Chrome Extension for Input Tool Installed, b. Internet Connectivity, c. Faculty Members will be asked to

be ready with Academic Content in soft copy, Academic PowerPoint Presentations, Photographs & Reports of Dept. Activity in a pen drive

Content to be covered:

a. How to prepare Moodle site of each dept.,

b. How to create course,

c. How to upload e content,

d. How to assign students to the specific course,

e. How to add quiz for students,

f. How to get grades and have its record,

g. How to create Feedback Forms in Google,

h. How to use Google drive and Google Docs

Outcome of this CBP:

a. All the Senior College Faculty Members will be ready with their respective Moodle site with e-content uploaded.

b. Continuous Internal Assessment will be possible and will be easily documented through Moodle.

c. Google Forms will enable us to implement Paper-Less Feedback System, which may, later on, establish as Best Practice for Criterion I. Likewise,all the departments and cells will also be able to conduct feedback in the same way for all their respective activities.

d. All the Faculty Members will be able to work on Google Docs for preparing Reports of their activities and also can easily translate them in other languages.

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Date: 27th August 2018

To,

Staff Members (Senior College)

S. B. M. M.,

Nagpur

The first session for Learning Management Software - MOODLE was conducted on 25th August 2018. The response from all the faculty members was very positive and encouraging. As we are in midst of developing our MOODLE Sites, the second session, in this regard, is organized on 29th August 2018 at 12:30 pm in Room No. 06. Your presence is anticipated and is obligatory for strengthening ICT in Teaching-Learning-Evaluation.

Please arrange for the following:

1. Carry your Laptop (fully charged).
2. Be ready with Student Data, Syllabus, PPT and Word File and set of Objective Questions (Min. 05).
3. Make sure that you have logged in to your Moodle site at least once before this session and see to it that it is there and working properly.

Your generous support will be highly appreciated as this could be the last group session with the above said purpose.

Convener
Academic Cell

To,

Faculty Members (Senior College)

IQAC-ICT Cell had conducted two sessions about Learning Management Software-MOODLE on 25th & 29th August 2018. In the first meeting of SSR Implementation Team held on July 2018, we all have discussed that it is the need of the hour to implement LMS in Teaching-Learning-Evaluation immediately from this Session, i.e. 2018-19.

Keeping in mind the ICT infrastructure available and individual acquaintance with MOODLE, this year, we are introducing it for Continuous Internal Evaluation of students through 'Moodle Activity – Quiz'.

Hence, all the Faculty Members are requested to note the following:

- Please keep practicing MOODLE Site to get familiar with it.
- Create/Formatoneor more MOODLE Sites, if required as per students enrolled in your class (1st, 3rd, 5th Sem.) till 10th Sept. 2018. Please note that a MOODLE site can accommodate only **50 users** including you. So you may require more than one site for a class.
- Add Course Category, Course, Syllabus etc.
- Prepare **Multiple Choice Quiz of 20 questions (Compulsory)** based on your subject syllabus till 15th Sept. 2018
- Task of **enrolling students** to each Moodle site will be taken care by Dr. Amruta Bhuskute and it will be accomplished during **15th to 20th Sept. 2018**. Please contact her for the same.
- Please see to it that your subject students of SEM I, III, V will solve a quiz posted by you quiz till **30th Sept. 2018.**
- All the faculty members will need to submit grade sheet of evaluation done to Dr. SuchitaMarathe till **3rd Oct. 2018.**

(Note: Any of you, if have queries or need help regarding MOODLE, may gather on 5th Sept. 2018 between 11: 30 to 1 pm in Library. Preparing quiz will take 1 hr, provided your site is operative and you have 20 multiple choice questions ready.)

Convener
Academic Cell

CAPACITY BUILDING PROGRAM 2018-19
by IQAC-ICT Cell

Date: 25th Aug. 2018

Time: 10 am to 12 pm

(29/8/18 IInd)

Following Faculty Members attended the program:

1. Dr. LataGajbhiye-
2. Dr. SuchitaMarathe-
3. Dr. D. S. Shambharkar-
4. Dr. RajashreeGajghate-
5. Ms. Archana Gupta-
6. Ms. SunitaZinjarde-
7. Ms. DeepashreePatil-
8. Ms. AnjuSharan-
9. Dr. Charuta Joshi-
10. Dr. DeepaBalkhande-
11. Dr. Amruta Bhuskute-
12.Shri Amar Damle-
13. Dr. VasantiNichkawde-
14. Ms. Anjali Pajankar-
15. Dr. ShubhangiKukekar-
16. Ms. RenukaMoharir-
16. Dr. Aparna Choudhary

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- मूडल यह एक <u>ऑनलाइन</u> शैक्षणिक मंच है जो छात्रों के लिए क्लासरूम के बाहर भी सिखने का वातावरण प्रदान करता है। हम प्राध्यापक पाठ बनाने, पाठ्यक्रमों का प्रबंधन करने और शिक्षकों और छात्रों के साथ बातचीत करने के लिए **मूडल** का उपयोग कर सकते हैं।

- हम मूडल के जरीये छात्राओं को सिलॅबस से संबंधित नोट्स दे सकते है, असाइनमेंट सबमिट करणे के लिये कह सकते है। प्रश्नोत्तरी के आधार पर समय समय पर मूल्यांकन कर सकते है । विशेष यह है की इस परीक्षा की जांच भी मूडल द्वारा ही हो जाती है । और पुरे साल का रेकॉर्ड भी अपने आप मेन्टेन होता है ।

- जो छात्रायें क्लास में नहीं आ सकती है उन के साथ संपर्क बनायें रखने का यह एक अच्छा माध्यम है । सेमिस्टर के समय अभाव के चलते अपना कोर्स पुरा करने के लिये यह मददगार साबित हो सकता है । हर विषय में वस्तुनिष्ठ प्रश्नो के तैय्यारी के लिये भी मूडल द्वारा प्रश्न तथा जवाब तैय्यार करवाना आसान और सरल है।

मूडल की वेबसाइट तैय्यार करने के का क्रम -

- १. हर मूडल साईट के फ्री व्हर्जन में हम ५० users शामिल कर सकते है । इसीलिये हमें ५० से अधिक विद्यार्थी संख्या के लिये एक से अधिक साईट बनानी होगी । एक व्यक्ती एक से अधिक साईट बना सकता है किंतु उसके लिये हमें अलग अलग मोबाईल नंबर का उपयोग करना होगा ।

- २. जब हम साईट बनाते है तब हम Administrator के Role में होते है ।Administrator साईट का designing करता है, अन्य users को add करता है।

- ३. साईट बनाने के बाद कोर्स कॅटेगरी, कोर्स - पेपर, नोट्स, ppts, videos, announcements, सूचनायें, परीक्षा आदी add कर सकते है।

- ४. छात्राओं का data तैय्यार करते हुए उन्हें users में add करना है । छात्राओं को username तथा password देना है । ताकी वे student login के जरीये हमने upload किये हुए नोट्स, ppts, videos देख, पढ सकते हैं । Download कर सकते हैं । परीक्षा भी दे सकते है।

- ५. आगे अगर सभी छात्रायें online है तो video conferencing के जरीये online क्लास भी ले सकते है और chat द्वारा चर्चा भी कर सकते है।

- ६. मूडल पर registered students और उनके द्वारा उसका उपयोग इसे NAAC टीम द्वारा जांचा जायेगा । (Criterion II)

GOOGLE FORMS द्वारा फीडबॅक फॉर्म तैय्यार करना

Steps are as follows:

- Go to gmail.com - Login to your account - Go to ⠿ Google Apps on the right corner -

- Select Drive - ◀ Click on 'New' - Select More - Select Google Forms - a form will open - Give Title - (remember it will be saved automatically)
- Type 1st question - click on + sign to add another - select appropriate answer format for each question - type all the questions and answer choices -
- To send it Click on Send - add email - click on Send - Done.
- Ask participants to fill it - to see responses given, go to same form and find out responses-
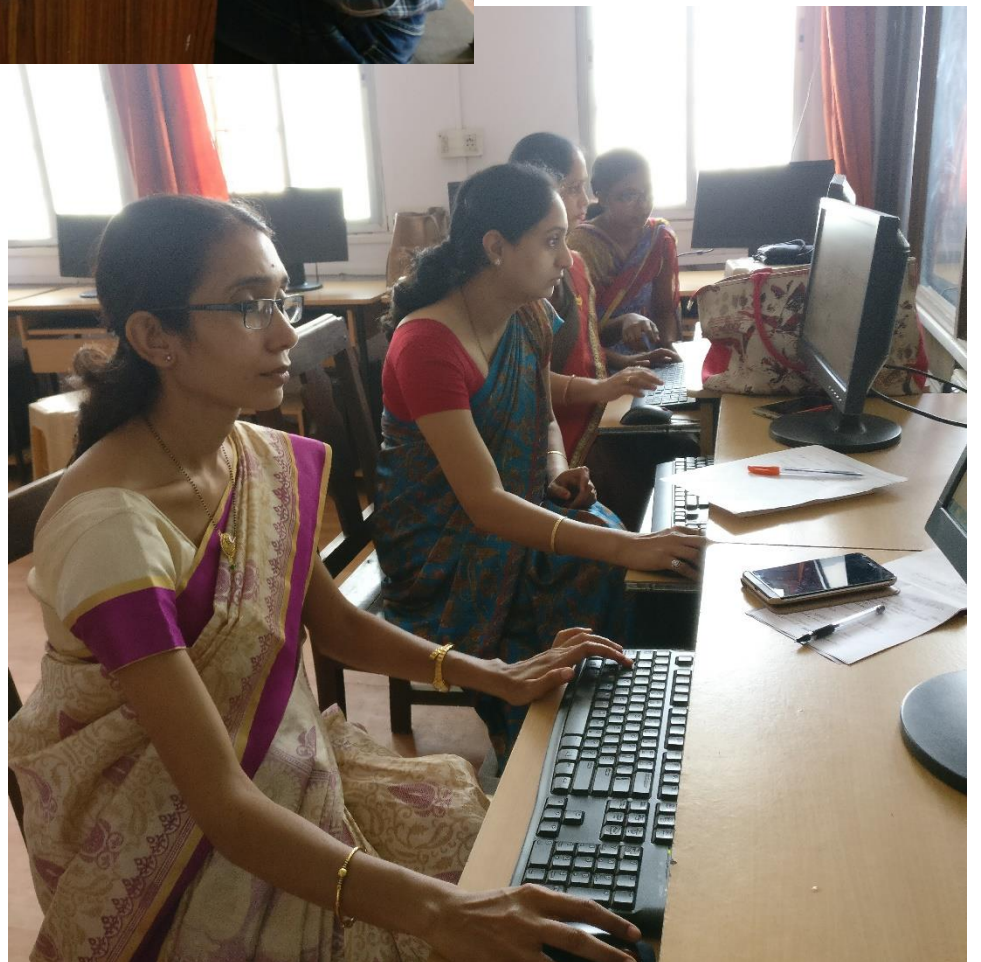

Google Docs का उपयोग करना

Steps are as follows:

- Go to gmail.com - Login to your account - Go to Google Apps on the right corner - - Select Drive - Click on 'New' - - Select Google Docs- Document will open - Type your content - (remember it will be saved automatically)

- Share its link to send it to someone

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A Report of

Capacity Building Workshop on MOODLE

- Organized By: IQAC-Academic Cell, SBMM, Nagpur

- Collaboration, if any: --

- For whom: All Faculty Members

- Objectives:

  1. To demonstrate and introduce MOODLE Software to all the Faculty Members (Senior College) and to enable them to practice the same immediately from this session in T-L-E.

  2. To introduce Google Forms and Google Docs for further use for generating Feedback and submitting Reports for Website.

- Date: 25th August 2018   Time: 10:30 am – 12 pm

- Date: 29th August 2018   Time: 12:30 pm – 2 pm

- Name of Facilitator: Dr. Amruta Bhuskute

- Nature of activity: Facilitator demonstrated how to create Moodle Site develop it to use in Teaching Learning

- No. of Participants/Beneficiaries: 16

- What is achieved through the activity: All the senior college faculty members got to know about LMS and Sites for all the departments were crated and developed. The first step towards LMS is taken.

- Feedback Conducted: YES ✓   NO ▨

- Feedback in short:

Dr. Amruta Bhuskute

Convener- Academic Cell

Smt. Binzani Mahila Mahavidyalaya, Nagpur

Session 2019-20

Faculty Development Program 1 on

<u>Quality Culture Development in the light of new benchmark by NAAC</u>

(Date: 10th July 2019)

In the Session 2019-20, Faculty Development Program was organised on 10th July 2019 by IQAC of the college. Dr. S. N. Dharmadhikari was invited as a Resource Person. He addressed the issue of Quality Culture in the institution. He also briefed all the participants about new guidelines and revised process of Accreditation and Assessment by NAAC. Teaching Staff, CHBs and non-teaching staff were present for the FDP.

PRINCIPAL
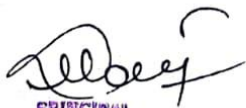**S. B. MAHILA MAHAVIDYALAYA**
NAGPUR.

IQAC - CO-ORDINATOR
S.B. Mahila Mahavidyalaya
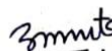Mahal, Nagpur.

Faculty Development Program 2 on

<u>Departmental Documentation</u>

(Date: 22nd & 23rd Aug. 2019)

In the Session 2019-20, Faculty Development Program was organised on 22nd & 23rd August 2019 by IQAC of the college. Dr. S. N. Dharmadhikari was guided all the departments and concerned staff about departmental documentation. He also briefed all the participants about new qualitative and quantitative metrics and 7 criterions of SSR. Teaching Staff, CHBs and non-teaching staff were present for the FDP.

PRINCIPAL
S. B. MAHILA MAHAVIDYALAYA,
NAGPUR.

IQAC - CO-ORDINATOR
S. B. Mahila Mahavidyalaya
Mahal, Nagpur.

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SHRIMATI BINZANI MAHILA MAHAVIDYALAYA, NAGPUR
Report on
Two-Day National Level Workshop on 'Filing & Drafting of AQAR-2019.

Nagpur Shikshan Mandal's Shrimati Binzani Mahila Mahavidyalaya has organized 2-day's National Level Workshop on "Drafting & Filing of Annual Quality Assurance Report (AQAR) in the light of New NAAC Guidelines" on 4th & 5th Dec 2019. The inaugural function of the same was organized on 4th December 2019 at the Abhivyakti Auditorium of the college. Shri. A.K Gandhi, President, Nagpur Shikshan Mandal presided over the function. Shri Rameshji Khanzade, Vice-President NSM, Dr. Harishji Rathi, Secretary graced the function as Chief Guest & Guest of Honor respectively. The esteemed presence of Dr. Peeyush Pahade, Founder Member, IQAC Cluster, India as the Resource Person for the workshop, was the main attraction of the program Dr. Lata Gajbhiye, Officiating Principal and Dr. Suchita Marathe, vice Principal & NAAC Coordinator, also shared the dais.

The aim of the workshop is to inform the participants about the basics of documentation of NAAC'S Revised Accreditation Framework (RAF) with the help of eminent speakers and advisors of NAAC. This workshop will also help in understanding all parameters of quality assurance, sustenance as per the new guidelines of NAAC. Dr. Peeyush Pahade, the Resource Person, was especially invited for this workshop and it received overwhelming response from varied colleges in and around Nagpur. The inaugural function was followed by the different brainstorming Sessions which were going to be conducted as per Seven Criterion of AQAR throughout these two days. There were some healthy interactive Sessions on both the days on the new format of AQAR in which the Resource Person Dr. Peeyush Pahade focused on all the Seven Criterion in detail and would elaborate on the various activities related to the documentation based on new format of NAAC Guidelines. On this occasion, a Handbook containing valuable tips about Filing AQAR which will serve as a handy encyclopedia to the participants. Total 104 participants benefited from the workshop.

PRINCIPAL
S. B. MAHILA MAHAVIDYALAYA,
NAGPUR.

Dr. Amruta Bhuskute
IQAC - CO-ORDINATOR
Convener
S. B. Mahila Mahavidyalaya
Mahal, Nagpur.

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- **Date:** 7th -12th Sept. 2021
- **Place:** FDP was conducted Online mode during Corona Pandemic Lockdown
- **Coordinator & Trainer:** Dr. Amruta Bhuskute, Asst. Professor, Dept. of Psychology
- **Objectives:** All the teachers were forced to shift to digital tools to implement their curriculum and also reach out to students due to the sudden emergence of the Corona-19 Pandemic. The objective of this FDP was to facilitate formal training for teaching online effectively for all who required it.
- **Theme / Topic :** Digital Apps for Online Teaching Learning
- **Target Group:** SBMM Teaching Staff
- **No. of participants: 20**
- **Study Material:** Total video tutorials were prepared and shared by Dr. Amruta Bhuskute.
- **Content:** Google Drive (Documents, Sheets, Slides, Google Forms), Google Classrooms, Creating videos, Audio presentations, Video Editing, Sharing documents, files virtually. Documenting classes and student participation through feedback.
- **Media -** 'edunext' site as LMS for training purposes.
- **Feedback taken: Yes, written**
- **Feedback, in brief:** All the participants found this course very helpful and apt in the time and situation. This FDP was designed as per the need and requirements of online teaching. It was also noted that modules were much explanatory and the practical hands-on training helped participants to get it learned and also helped in solving technical glitches on their side.

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PRINCIPAL
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S. B. Mahila Mahavidyalaya
Mahal, Nagpur.

Smt. Binzani Mahila Mahavidyalaya, Nagpur

Session 2020-21

Faculty Development Program on

<u>CCMS ERP Software for Teaching-Learning & Evaluation</u>

(Date: 15th Feb. 2020)

In the Session 2020-21, Faculty Development Program was organised on 15th Feb. 2021 by IQAC of the college. Executives of Master Software visited the college and conducted 2 sessions on-

1. Introduction to the ERP CCMS Software
2. Modules for Teaching-Learning & Evaluation

Total 15 Faculty Members were present for the sessions. They tried to get familiar with the mobile version of the software. It was then decided to utilise this software in the coming session.

PRINCIPAL
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NAGPUR.

IQAC - CO-ORDINATOR
S. B. Mahila Mahavidyalaya
Mahal, Nagpur.

15 Feb 2021 11:33:58 am

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