



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

NAGPUR SHIKSHAN MANDAL'S SHRIMATI
BINZANI MAHILA MAHAVIDYALAYA

- Name of the Head of the institution MS. DEEPASHREE PATIL
- Designation PRINCIPAL (IN-CHARGE)
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 07122722860
- Mobile No: 9822714463
- Registered e-mail sbmm1961@gmail.com
- Alternate e-mail amritagokhale@gmail.com
- Address Pataleshwar Mandir Road, Mahal,
- City/Town Nagpur
- State/UT Maharashtra
- Pin Code 440032

2.Institutional status

- Type of Institution Women
- Location Urban
- Financial Status Grants-in aid

- Name of the Affiliating University **Rashtrasant Tukdoji Maharaj
Nagpur University, Nagpur**
- Name of the IQAC Coordinator **Dr. Amruta Bhuskute**
- Phone No. **07122722860**
- Alternate phone No. **9552554864**
- Mobile **9552554864**
- IQAC e-mail address **iqacsbmm@gmail.com**
- Alternate e-mail address **amritagokhale@gmail.com**

**3. Website address (Web link of the AQAR
(Previous Academic Year)**

https://binzanimahilamahavidyalaya.edu.in/media/nac_pdf/0Final_AOAR_2019-20.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://binzanimahilamahavidyalaya.edu.in/media/nac_pdf/0college_calendar_2020-21.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.64	2011	08/08/2011	07/01/2016
Cycle 3	B++	2.83	2017	30/10/2017	30/10/2022
Cycle 1	B+	75.50	2002	01/10/2002	30/09/2007

6. Date of Establishment of IQAC

04/03/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 02

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Designed new Guidelines for Online Teaching-Learning and implemented the same to ensure Quality

Organized FDP on Digital Teaching-Learning to facilitate effective use of ICT Techniques & Resources

Envisioned and organised various collaborative activities and programs in online mode such as Course on Media relations (Indradhanu College Cluster & Maharashtra Times), E-WAD (Jog Hospitality, Nagpur) during 10-12 June 2021, FDP on Qualitative Teaching -Learning in Post -Covid-19 Era (C. P. and Berar College, Nagpur) during 19-21 Nov. 2021, Workshop on IPR (Rajiv Gandhi National Institute of Intellectual Property Management) on 11 June 2021, Guest Lecture on Use of Sanskrit in Computers (Sanskrit Bhasha Pracharini Sabha, Nagpur) on 10 June 2021 etc.

Introduced revised formats for documentation (Individual/departments)

Established 'ANUSANDHAN' Intra-Institutional Research Grant for Faculty Members (Approved and sanctioned 2 research projects to 2 faculty Members worth Rs. 75,000/-)

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize Workshop on Attitude Development	WAD organized on 10-12 June 2021
To organize Certificate Course on 'Media Relations'	Certificate Course on 'Media Relations' in collaboration with Indradhanu College Cluster & Maharashtra Times
To organize Faculty Development Program on ICT Teaching-Learning tools	FDP organized on between 7th to 12th Sept. 2020
To organize a workshop on Intellectual Property Rights (IPR)	IPR workshop organized on 11-06-2021
To organize 'Smart Girl Workshop'	Smart Girl Workshop conducted on 20-26 Dec. 2020
To invite proposals for Anusandhan Intra-Institutional Research grant	Research Project (Session 2018-19, 2019-20) sanctioned to Dr. Amruta Bhuskute under ANUSANDHAN Scheme
To publish college magazine - Deepakali in digital format	Inauguration of Deepkali College Magazine (e-format) - Session 2019 on 9 Oct. 2020
To reconstitute IQAC.	Done on 24th July 2021

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	20/07/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	MS. DEEPASHREE PATIL
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• Registered e-mail	sbmm1961@gmail.com
• Alternate e-mail	amritagokhale@gmail.com
• Address	Pataleshwar Mandir Road, Mahal,
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	440032
2.Institutional status	
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur
• Name of the IQAC Coordinator	Dr. Amruta Bhuskute

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• if yes, whether it is uploaded in the Institutional website Web link:	https://binzanimahilamahavidyalaya.edu.in/media/nac_pdf/0college_calendar_2020-21.pdf				
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College Development Committee	20/07/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	13/12/2021

15.Multidisciplinary / interdisciplinary
<p>The College is affiliated to R. T. M. Nagpur University and has to adhere to the syllabus prescribed by the University. University has introduced CBCS pattern and the new syllabus is in the process. It will be implemented to Arts and Humanities from the next Session. Faculty Members who are part of Board of studies are studying the principals NEP and trying to incorporate the same in the new syllabus. Along with that College is designing credit based-certificate courses which are multi-disciplinary in nature and will surely be helpful in skill development and value addition. These courses are Certificate Course in Digital marketing, Kitchen Garden, Computer courses like Ms-Office, D. T. P. and Tally.</p>
16.Academic bank of credits (ABC):
<p>College is affiliated to R. T. M. Nagpur University and this is yet to be implemented by R. T. M. Nagpur University</p>
17.Skill development:
<p>College undertakes Smart Girl Workshop and Workshop on Attitude Development (WAD) every year. These are the efforts to facilitate skill development in students. College is in process of starting various certificate courses in the field of Music, Garment Stitching, Counseling, and Research as well as Computer courses.</p>
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
<p>College tries to incorporate Indian Knowledge System through various activities organized with a vision to achieve all-round development of the students where college promotes Indian value system and ethics. College will soon be introducing a course Values and Ethics and also Use of Sanskrit in Computers in the Session 2021-22.</p>
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
<p>College focuses on outcome based education through various teaching-learning activities. Faculty Members design lesson plan every semester and undertakes different innovative types of Classroom as well as ICT Activity such which facilitates experiential and participative learning, too. Faculty Members are equipped with ICT Tools and also demonstrates new ways of making teaching-learning more meaningful. All these efforts are subject to impart outcome based education.</p>

20.Distance education/online education:

As Faculty Members use ICT Tools like Google Classroom and Google Meet, they are able to meet requirements of Online Teaching or cater students who not often visit college in unavoidable circumstances. Traditional (Chalk-and-talk) as well as new technology in classroom (Projections though ICT) both are now integral part of Classroom Teaching.

Extended Profile

1.Programme

1.1	02
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	352
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	352
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	108
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	14
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	24
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	17
4.2 Total expenditure excluding salary during the year (INR in lakhs)	451236
4.3 Total number of computers on campus for academic purposes	35
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The College designs well planned curriculum of syllabus of each Semester. College is affiliated to R. T. M. Nagpur University, so it has little scope to adopt an independent curriculum. But Faculty Members have full freedom to adopt various student centric strategies for better curriculum delivery.</p> <p>College & IQAC do following for effective implementation of the curriculum:</p>	

1. Lesson Plan for every class each semester- It proves beneficial in planning of classroom activities and implementation.
2. Academic Cell monitors academic calendar, asks for planning of classroom activities, gives timely instructions about academics and sees to it that various innovative, experiential and participative activities will be conducted by the Faculty Members.
3. Faculty Members to conduct Orientation and Bridge Courses.
4. IQAC assigns the responsibility of implementation of its action plans to the respective HODs. The HODs supervise the course progress of their respective departments regularly in each month and send the same to principal for further action.
5. ICT Cell monitors ICT based academic activities aimed at effective curriculum delivery.
6. The college follows the academic calendar and completes the curriculum, also Course completion certificates are also collected.
7. Daily Notes Diary
8. Library also has Question Banks, Reference Books for advanced learners.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Affiliated university declares its academic calendar. The standard academic calendar is prepared well in advance for the next academic session. The college follows its academic calendar for conducting internal examinations. Continuous internal evaluation of the students is made by conducting home assignments, tutorials, surprise tests, unit test, open book exam and tests for add on courses are included in the academic calendar. The examination committee works on internal evaluation time-table well in advance. Only, the students who are absent for the tests on valid grounds are allowed to go for evaluation at a later date.. The

college implements the examination and evaluation process as follows: 1.Semester Examination Evaluation Procedure Semester wise four-unit tests, in case of limited time they are merged, Semester Wise Two Home Assignments Pre-Semester Examination. The teaching learning activities are carried out by the teachers in their respective lectures. The university, government circulars regarding celebration of some events are flexibly managed in the academic calendar.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

53

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has been a trendsetter in the city of Nagpur for this. The Vidyarrhini Utkarsh Mandal activities, The annual

magazine recatalyse the thought process of students. The institution integrates various life skills, values, local and global challenges through its curriculum delivery. The college offers thirteen courses and some add on courses in which each and every issue such as civic sense and responsibility, gender, environment, sustainability and human values are addressed. In the traditional faculty of Arts, all these aspects are practically addressed in following way- . a) Gender Issues, constitutional provisions especially for women, visit to the Vidhansabha Bhawan (Political Science), Gender issues- History, Demographic issues - Economics. The issues of gender equality are best portrayed in poetry, drama and novels (four languages and literature taught) b) Environmental Issues: Environmental studies is compulsory subject at B.A-II (also in syllabi of Marathi and English). c) Human Values: curriculum of political science, Economics, History, Marathi, Hindi, English d) Professional Ethics: discussed while teaching of Philosophy, Psychology, literatures. Our college has taken the various steps through NSS unit, VUM, Smart girl workshops, Guest lectures on Women Empowerment and security, irth and death anniversaries of national leaders.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://binzanimahilamahavidyalaya.edu.in/media/feedback_report_circulum/1026202201121212_3142423415743729.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1100

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

352

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College assesses learning level of the students at the entry level based on their previous year grades. Then, Faculty Member organises different programs accordingly. Following programs and activities are conducted in this regard in the Session 2020-21:

Bridger Courses: Faculty Members have conducted Bridge Courses for their respective subjects.

Chart Making: Department of Home- Economics conducted Chart Making activity.

Case study: Psychology Department conducted Case Study Activity for slow and advanced learners

Book reading activity: Department of English conducted Book reading activity for slow learners.

Guest Lectures: Psychology Department had organised 5 Day Workshop on Counselling and positive psychology to address applicability of the subject. This activity was planned for advanced learners.

Read and Share: Psychology Department organised Read and Share activity for advanced learners where students read reference books and shared extract with others.

Power point Presentation activity: Various departments conducted Power point Presentation activity f through which students learn how to prepare PPT as well as videos.

AWALOKAN Revision Activity: Department of Political Science organised the activity 'AWALOKAN' for revision.

Video Tutorials: Faculty Members develop video tutorials which students can refer again.

Student's Seminar: Seminar by students are conducted to enhance their confidence level and communication skills.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
352	14

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college incorporates student centric methods, such as experiential learning, participative learning and problem-solving methodologies for enhancing learning experiences:

Experiential learning: Practical classes in BA Programmes offered by the Department of Music, Department of Psychology, Department of Home-Economics.

Participative learning: Faculty Members plan for different activities where students participate in the learning process. In the Session 2020-21, following participative activities are conducted:

- 1. Student Seminars/Surveys: Various Departments conducts student seminars which enable students to study and present the given topic themselves and facilitate peer learning also. Dept. of Psychology also conducted survey in which students participated.**
- 2. Chart Making Activity: Dept. of Home Economics conducted Chart Making Activity.**

3. Read & Share Activity: Dept. of Psychology organised Read and Share activity where students read few references book (other than text-book) and read the extract to others.

Problem-Solving Activities: In addition to that in the Session 2020-21, Department of Psychology conducted Statistical Problem-Solving sessions as well as Case Study Analysis Activity to help students gain confidence in that.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has now become very important part of Teaching-Learning as well as evaluation. At Smt. Binzani Mahila Mahavidyalaya, Nagpur, it has been a point of focus to engage ICT in teaching-learning since 2011. All the Faculty Members have been trained from time-to-time and made aware about new techniques so that they can plan for ICT-inclusive teaching-learning activities.

College has 04 Classrooms, 02 Labs and 01 Seminar Hall equipped with ICT facility. Faculty Members use in frequently for participative and innovative teaching-learning. IQAC's ICT Cell also organises MadhyamShiksha Activity where respective Faculty Member plan for video screening with an objective to provide wide exposure to topic included in syllabus as well as beyond syllabus.

In the Session 2020-21, there were many restrictions to conduct teaching-learning due to COVID-19 Pandemic. With a vision to facilitate digital teaching-learning for students, ICT Cell conducted 5-day FDP on Digital Teaching Learning from 7 to 12 Sept. 2020 which made all the Faculty Members to get into using Google Forms, Google Meet, Creating Video Tutorials, exploring various e-resources in addition to Google Classroom and PowerPoint Presentation, which they are using since few sessions.

Faculty Members have used Google Forms to record evaluations,

feedback for their online classes, as well as syllabus revision. Few Faculty Members have created their YouTube Channel and have uploaded video tutorials for students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://binzanimahilamahavidyalaya.edu.in/media/teaching_learning/0201202201170820_5999981888277701.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

251

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college emphasizes to make internal assessment transparent and robust. College conducts internal evaluation as per the University Examination or paper Pattern. Internal Evaluation System has been revised from time-to-time. The system is as follows

- Head of the institution declares the name of Prof-In-Charge for college examination for the coming session.
- Academic Calendar specifies tentative dates for the conduct of College Examination in both the semester in-line with University Academic Calendar.

- At the start of the each academic session, student orientation program is conducted to inform about the examination patterns.
- The examination In-charge coordinates to the students, teachers and administrative staff regarding examination.
- Respective teachers are informed to set the question papers and Evaluation of the same is also done by the Faculty Members.
- Time Table is posted and communicated to students 15 days ahead of examination.
- College conducts physical examination every year. In the Session 2020-21, it is conducted through Google Forms due to COVID pandemic situation.
- Continuous Internal Examination reports are maintained by Prof-In-Charge. Report of the same is submitted and feedback is sought for further improvement.
- A proper documentation is maintained of every examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination In-charge co-ordinates and manages the exam related process to make it more transparent and robust. A proper record of the examination schedule is maintained after the consent of the administration officials. Regarding student grievances following process is followed:-

- All the students are informed about the proper procedure of the examination procedure.
- There may be discrepancies like absenteeism of the students, marks posting and maintaining the records.
- In case of any grievances students can come up with their issues and are free to contact their subject teachers and examination In-charge also.
- Subject teachers then co-ordinate with the examination In-charge and try to resolve the matter.
- The related students are conveyed the changes made and action taken.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

COs are posted on the Website as well as Faculty Members convey the same at the beginning of the Semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.binzanimahilamahavidyalaya.ac.in/skins/pdf/Course%20Outcome%20for%20all%20Courses.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Institution assesses course outcome on the basis of Final Semester End Examination conducted by University.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

96

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://binzanimahilamahavidyalaya.edu.in/media/student_satisfaction/0114202201170820_9140936964052357.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

75,000/-

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

On 12th January 2021 a program, 'Harit Shapath' was organized by Green Cell of the College following directions under 'Mazi Vasundara' project of Environment and Climate Change Department of Government of Maharashtra. In this program Officiating Principal Smt. Deepashri Patil rendered the oath for Commitment to safeguard environment' to the people gathered in the campus. Following the COVID norms, 30 people took the oath and expressed their willingness to engage in eco-friendly activities with the institution.

Secondly, an online program of Systematic Voters Education and Electoral Participation (SVEEP) was organized by Department of Political Science and N.S.S. unit of Shrimati Binzani Mahila Mahavidyalaya in collaboration with District Assembly Election office (55 Central Nagpur Assembly Constituency) on 20th July 2021..Students said that after interaction with officials, they have got encouraged to register themselves on Election Commission portal and cast vote in the upcoming elections. They registered themselves, family members and neighbours on ECI portals.

On 7th March 2021, Shri. Amar Damle delivered lecture on 'Be Resilient during Pandemic'.in an online program organised by Parent-Teacher Cell of the College. The students, parents and the community members who attended it, reported that it was a highly useful lecture with a message of positivity of mind.

File Description	Documents
Paste link for additional information	https://binzanimahilamahavidyalaya.edu.in/media/deprtphoto/56/SVEEP_1.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

7

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Shrimati Binzani MahilaMahavidyalaya, Nagpur is known for good quality education as well as for its good performance in curricular, co-curricular activities and extracurricular activities for which the institution provides the necessary facilities in the form of an up-to-date infrastructure. The infrastructure of the college is adequate to meet the requirement of various stake holder.

The college has also developed ICT enabled 4 classrooms, and 3 Laboratories for transaction of Learning through audio-visual medium. The college has fully computerized Library uses LIBMAN software and is well equipped with a stack room, reading hall and network Resource center. We ensure that Library has a sufficient number of text Books and reference Books and that the students and teachers use them. The college also provide internet facility thorough ICT center to support Teaching learning process staff and students utilize the internet facility from office, staff room, various departments.

The college campus has adequate space for all academic administration co-curricular and extracurricular activities. The college has sufficient no. of classrooms 16, one seminar hall, Laboratories, sports room, gymnasium, NSS Room and ICT classrooms. The office has cloud based CMS.

There is optimal use of Infrastructure. The building and playground are offered on rent in free hours and holidays for generating additional resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has played a productive and supportive role in grooming students specific spaces have been earmarked for extracurricular activities and made available to students. The college campus includes sports Dept. 120 Sq. ft, Sq. m. 11.14.

A Gymnasium for students and staff with modern equipment, Area of Gym 700 Sq. Ft i.e. 65.03 Sq. m and sports ground in 03 Acres i.e. 12140.58 Sq. m. Yoga day is celebrated have use these facilities and our college students regularly participated in annual sport meet and annual athletics meet organized by University and Inter collegiate meet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Smt Binzani Mahila College Library is fully computerized and Bar coded. There is use of "LIBMAN" Library management software since 2000, & upgraded to the cloud version software with online License in 2019. Circulation of the Library books stocks, items including issue and return procedure for student as well as staff. It is also entirely computerized. Library also has mobile based OPAC system (M-OPAC) which can be accened by the users form anywhere on their mobile phones. The Library has about 34,287 Books from Senior College and 6810 Books from Junior College including the collection of Reference Books, Text Books and for competitive examination s like Banking, Railways and UPSC, MPSC examinations. Our reading Room with a sitting capacity of about 80 students. There is as Network Resource Centre for accersing internet for staff and students. Reprography service provide

through office "Book Club" Activities of Library organized under the platform of our Library group i.e. "Book club" like poet Reading, Book review competition, wachan prerna din, Ranganthan Day, General knowledge competition, Book exhibitin to inculcate the reading habit in the students and communication skills thre is an institutional Repository of University papers, syllabus and E-contant created by staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

It facilities are regularly updated. College has two leased internet connections, broadband and fiber optical, apart from a dedicated fiber optical connection for the office. Devices using the internet have increased in college. Departments are networked through LAN with unlimited internet connection. Most classrooms are iICT enabled and have portable LCD projectors. Students and Teachers have access to NLIST and NRC (library and the compute lab) Library utilizes LIBMAN software. A mobile version of catalogue (MOPAC) is available.

Office is also automated with cloud based CMS software. Online payment facilities for fee payment have been added. The process of admission, salaries, scholarships is computerized.

The college has a dynamic website, providing all the necessary information.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has Library advisory committee. The acquisition policies and budget are approved in the meeting of this committee. The library provide facility to its users i.e. OPAC i.e. online public access catalog service and reference and referral service, book bank schemes/ department libraries for home science and psychology department and current awareness services. The institution has up date computer facility the department having

computer facility make use of computers for the preparation of audio-visual aids they also make the use of computers for their practicals. LCD is used as teaching aid. The sport department and cultural department in-charge for the session constantly guide and motivate the student to take part in inter institution sports competitions and cultural activities. These are the common facilities available with the institution i.e. staff room common shade for students, health center, vehicle parking, canteen, telephone, drinking water facility available for student staff. Our college has separate purchase committee through this committee we purchase equipment or AMCs first of all we put all the quotations before this committee and select the lowest quotation by this committee and decide from where we have to purchase through proper procedure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

64

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	https://binzanimahilamahavidyalaya.edu.in/media/web_link/3300202209040921_2418841400274536.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>C. Any 2 of the above</p>
--	-------------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
24	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
0	

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students were actively involved in the various online Programs organized by the college, in the various administrative bodies and committees like Vidyarthini Utkarsha Mandal, The IQAC Committee, The College Development Committee, Library Committee and other activities of the College, conducting various online programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Smt. Binzani Mahila Mahavidyalaya, Nagpur's Alumni Association is registered on 28th May 2019, Rgtd. No. Nagpur/0000384/2019. Alumni Association conducted Share to speak (Video) Competition in November to help alumni to speak about their experiences through video about Covid Pandemic. Alumni Association organises regular meeting. Due to Corona Pandemic, Alumni Association could not organised any activity, instead it has supported College in kind with donation of 3 Almirahs for staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mission-We are committed to excellence in education and all round development of the students.We ensure that through

- Good infrastructure for learning
- qualified staff
- regular classes
- learning- outcomes oriented teaching
- Bridge courses
- Enriching co-curricular activities
- Mentoring
- Continuous Evaluation-Unit tests and test

- Vidyarthini Utkarsh Mandal
- Social Gathering
- Annual Magazine
- Inter-collegiate competitions

Vision -We envision our institution to be a premiere Women's institution creating role-model women for the society. For its realisation we have-

- WAD workshop.
- Communication skills workshop.
- Capacity Building programmes.
- Student participation in various committees.
- Counselling for Career.

The perspective plan of the institution envisions broadening the academic panorama of the institution by mobilising funds through government grants and from philanthropic individuals.

The faculty members have a democratic say in the decision making process as they are represented on IQAC, CDC. The Heads of Departments enjoy considerable administrative and academic autonomy in running their respective units. • Teachers are members and conveners of the various committees like the Examination Committee, the Admission Committee etc.. Everyteacher is autonomous to decide her innovative teaching methods for constant enhancement. • Teachers persevere to develop social consciousness, gender equity and eco-friendliness through the NSS unit, the Women's Development Cell, the Green cell etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college runs on the principle of decentralization of work wherein all constituents of the college share their work and the potential skills of each constituent is utilized. The management of the institution and administration has created the post of Vice-principal to decentralize the workload and certain responsibilities of the Head of the institution. The Vice-Principal also looks after the responsibilities of the college in the absence of the Head of the Institution for a short span.

Criterion Convenors and IQAC Cell Convenors under IQAC-

In the accreditation period of the fourth cycle, the IQAC has assigned the role of Criterion Convenors for each criterion. The objective of this role assignment is not only to decentralize the work but also to underline the fact that through this process each and every teaching member should understand the changing parameters of the Higher education and the expectations of NAAC from the teaching fraternity. The criterion convenors and members are responsible for conducting activities for their criterion, maintaining data and documenting it and drafting and uploading of their criterion for AQAR and SSR purpose. The roles have been assigned according to the area of interest and potential skills in the members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Anusandhan Research Grant

It was envisioned in the perspective plan to establish a seed money for research by the institution for motivating research amongst the faculty members. The objective was to create a conducive atmosphere for research through financial and moral support. In compliance with it, the research cell prepared guidelines for call of proposal, selection and submission of project awarded. The governing body of the institution supported this mechanism and also appointed one member of the management council Dr Vibhavari Dani. She sees to it that the proposed research meets high research standards. The research proposal screening committee includes Principal, Research cell members, IQAC Coordinator. All the guidelines for the Anusandhan research are strictly followed.

Till date one faculty member Dr Amruta Bhuskute, Asst Professor in Psychology has completed one project and one project by faculty member Dr Charuta Joshi, Asst Professor in Political Science. is ongoing.

Dr Amruta Bhuskute has received an ICSSR grant this year. She has owed her success to the rigorous training she got in proposal - making by participating in Anusandhan research Project.

So this is one example of a vision plan successfully realized through the team effort of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://binzanimahilamahavidyalaya.edu.in/media/web_link/1438202206020921_6562077087946293.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body: There is a management council elected. It looks after the working of the institution. The President and the Secretary of the Management council take the major decisions in consultation with members. They have regular management committee meetings. College development Committee - There is representation of all constituents and stakeholders of the institution here to take the major decisions. IQAC - Suggestions regarding quality up

graduation are taken here and then put up for approval in CDC. College teacher's council-meets to discuss the issues of students, admissions, results, activities, grievances. A future course of action is decided.. Reports of major departments are presented here as part of monitoring mechanism. Head of the various departments and their members work in tandem for the development of their department. Faculty members are on various committees as conveners or members to facilitate the smooth working of the day to day events in the institution. Office and other support staff -Office has a supervisor, senior clerks, junior clerks, support staff which carry on their work at the command of supervisor /Head of the institution. The institution has a steady flow of vertical and horizontal communication in two ways which facilitates the completion of various deadlines on time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://binzanimahilamahavidyalaya.edu.in/media/web_link/5950202206020820_4768377584728243.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- College Cooperative Society
- Health check-up camps
- Financial management counselling programme
- Nutrition Counselling
- Faculty improvement programmes
- Financial support for webinars ,short term courses
- Anusandhan institutional research Grant
- Seminars/Webinars organised by institution
- Regular Placement meetings organised
- Judicious opportunity for development
- Healthy ,congenial environment for growth
- Appreciation of Faculty achievements on various Forums
- Clean Washrooms
- Clear drinking water
- Canteen Facility
- Refrigerator in staff room
- Nutrition Counselling
- Computer Facility in Staff room with Printer
- Fire Extinguishers
- Leave flexibility
- Yoga workshops
- Group Insurance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The staff both teaching and Non-teaching are scrutinized closely for their performance by the administration and given daily feedback for improvement. In addition, we have an exhaustive system of collecting feedback about the institution every year from the most important stakeholders ,i.e students about the various facets of the institution and facilities provided. They are asked feedback about effectiveness of mechanisms, quality of programmes,,discipline course completion, over all behavior of staff and their satisfaction level and suggestions. The feedback is analyzed and the report is read is in the Annual Teacher Council Meeting. An action plan is prepared on the basis of the suggestions .Efforts are made to incorporate the feasible suggestions to improve the over- all quality of the programme and facilities offered by the instution.In addition teachers are made to fill course completion certificates and daily notes diary is maintained which is duly signed by the Head of the department and Head of the institution This mechanism helps to monitor the quantity and quality of work undertaken by the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

The internal audit is done at the end of every financial year. The financial accounts are maintained in transparent manner meticulously. The financial auditor(CA) appointed by the college management goes through the accounts issues completion of audit certificate to the institution after he receives due clarifications about various doubts if any raised by him., . In this way internal audit is carried out.

The external audits are carried out by the office of the Joint Directorate and then by the auditors of the office of Accountant General. The college follows all the rules and regulations laid down by the government and therefore has been able to get clearance in all the audits easily.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The internal audit is done at the end of every financial year. The financial accounts are maintained in transparent manner

meticulously. The financial auditor(CA) appointed by the college management goes through the accounts issues completion of audit certificate to the institution after he receives due clarifications about various doubts if any raised by him., . In this way internal audit is carried out.

The external audits are carried out by the office of the Joint Directorate and then by the auditors of the office of Accountant General. The college follows all the rules and regulations laid down by the government and therefore has been able to get clearance in all the audits easily.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. AUNSANDHAN (Intra-institutional Research Grant Scheme)-IQAC of the college had proposed a special fund for supporting Faculty Members take up research studies aimed at community benefit. This special fund scheme is named as AUNSANDHAN (Intra-institutional Research Grant Scheme). It has been approved by CDC in College Budget from the Session 2018-19. It was decided to grant Rs. 25,000/- for single or Rs. 12,500/- each for 2 research projects every session. Guidelines for the same have been prepared by IQAC's Research Cell and scrutiny committee is also formed in the year 2020. Till date, 2 Faculty Members were allocated funds for their research projects under this scheme.
2. LMS for Teaching-Learning: IQAC's ICT Cell has been consistently working towards institutionalization of practice of ICT in Teaching-Learning since 2013 and always tried to sensitize and train Faculty Members about the same. In the Session 2018-19, LMS like MOODLE was introduced to Faculty Members. Later, Google Classroom also came into practice. Gradually, Faculty Members as well as students began using it and in the Session 2020-21, it proved very beneficial when Faculty Members and Students were forced to

make a shift to Online Teaching-Learning. At present, all the Faculty Members and Students use it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has restructured various cells in the Session 2018-19 where Academic Cell was introduced specially to plan and monitor Teaching-Learning Activities.

- 1. Planning for Teaching-Learning Activities:** Academic Calendar is prepared at the beginning of the Session. Then, Academic Cell plans Teaching-Learning schedule accordingly and the same is conveyed to Faculty Members. Academic Cell plans for Induction/Orientation for First Year students as well as Bridge Courses, Classroom Activities, Internal Evaluation. IQAC reviews implementation of the same through Academic Cell and suggests reforms, if any.
- 2. Reforms and New Practices for Teaching-Learning-Evaluation:** In the Session 2020-21, it was decided to start Teaching-Learning in Online Mode. Academic Cell prepared guidelines for Online Teaching-Learning at the beginning of the Session. Academic Cell conducted a survey of students of First Year if they are technically equipped to attend online classes. IQAC intermittently reviewed for any possible reforms and suggested to use Google Classroom for sharing Subject material, Meet for Live Classes and Google Forms for Evaluation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
<p>Paste web link of Annual reports of Institution</p>	<p align="center">https://binzanimahilamahavidyalaya.edu.in/media/web_link/4555202208161111_8168583066998631.pdf</p>
<p>Upload e-copies of the accreditations and certifications</p>	<p align="center">No File Uploaded</p>
<p>Upload any additional information</p>	<p align="center">No File Uploaded</p>
<p>Upload details of Quality assurance initiatives of the institution (Data Template)</p>	<p align="center">View File</p>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Smart Girl Workshop: Organised by Women Development Cell during 20th-26th December 2020.Theme: 'Empower women'

International Womens Day:Celebrated on 8th March 2021. Live interaction with 'Successful woman in the field of Anchoring' was held.

E-WAD: Online Workshop on Attitude Development (E-WAD 2021) organised by Entrepreneurship Cell and S.B.M.M. Alumni Association in collaboration with Jog Hospitality Pvt. Ltd. during 10st - 12th of June 2021. Ttheme:'Encouraging Entrepreneurship'.

Online Live interviews with Shri. Narendra Jog, Founder and Director of JOG Hospitality Pvt. Ltd. and Mrs. Suvarna Kayande, Director, Suvarna Events, both, the First-Generation Successful Entrepreneurs of the city, was a special feature ofworkshop.

SVEEP: Systematic Voters Education and Electoral Participation Program was conducted by Department of Political Science, NSS in collaboration with District Assembly Election office to create awareness and encourage female voters turnout.

Through-out the year

? Sanitary Napkin vending Machine installed in Girls' Common Room and Burning Incinerator installed in Students' Wash Room

? Room no. 23-provided as Girls' Common Room.

? Counselling on personal problems, family issues and career related queries-provided by Career and Counselling Cell of the college as well as Faculty Mentors.

? Counselling related to Nutrition and Health is provided by Nutrition Cell.

File Description	Documents
Annual gender sensitization action plan	https://binzanimahilamahavidyalaya.edu.in/media/SSR/annual_gender/0538202203230517_7962110454356525.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://binzanimahilamahavidyalaya.edu.in/media/Infrastructure/5958202203260113_1011396201328362.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

For Solid waste management:

To reduce waste at institute, students and staff are educated on proper waste management practices through guest lectures to create awareness of hazards of solid waste, advertisement on notice boards, displaying slogan boards in the campus. Dustbins are kept in the classroom and corridors. Waste is collected on a daily basis in the campus from various sources and is separated as dry and wet waste. Solid waste which is accumulated is disposed off on daily basis. The college has instituted a Natural Compost Unit. Dry leaves and other green garbage collected in this unit is used as manure for the plants and trees in the campus.

Biomedical waste management:

Sanitary Napkin vending Machine and Burning Incinerator is installed in Students' Wash

Room

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://binzanimahilamahavidyalaya.edu.in/media/Infrastructure/Compost_Unit-merged.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

D. Any 1 of the above

with ramps/lifts for easy access to classrooms.
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
 5. Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Birth and Death anniversaries of inspirational leaders are celebrated wherein students give speeches about the life, vision and works of these leaders .In this way the students are sensitised towards a harmonious culture.

The college celebrates annual social gathering in which dances from all cultures are performed. we have some admissions every year from North East. So the students get an opportunity to know and understand their culture through their performances in our various events. Folk culture is also imbibed in students through various folk dances.

Our students are a mingle of all castes. creeds and religions. As values of religious harmony and tolerance are imbibed in our students through guest lectures, wall magazines, annual magazine, the students inculcate the habit of tolerance and secularism.

Through our various programmes we persevere to develop citizens who are sensitised about the socio-economic diversities that

exist. Various activities through NSS and the extension activities conducted by college ,students come face to face with the myriad problems existing in society.

We have elocution and debate competitions wherein current topics are discussed which enable the students to become aware about the different maladies existing in society and different solutions which can be visualised and implemented.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes following efforts:

- 1)At the beginning of every session an Orientation Program is organised for the students in which they are briefed about their conduct and duties as students and responsible citizens
- 2)On Foundation Day of the college, to sensitize staff and students about environmental conservation, tree plantation is held and sapling are distributed among staff and students. They are encouraged to plant them at their homes and in neighbourhood areas.
- 3)To create awareness amongst students about their constitutional obligations, fundamental rights and duties, Constitution Day and Voters Day are celebrated every year on 26th November and 25th January respectively. Further, every year on the occasion of Republic Day, our students participate enthusiastically in the inter-collegiate poster Competition organised by Nagpur Shikshan Mandal on the theme related to Constitutional obligations .
- 4)To sensitize students about environmental issues and demographic challenges, Environmental Day and Population Day are celebrated every year.
- 5)The college has its code of conduct in which emphasis is given on grooming staff and students as duty bound citizens. They are

sensitized about it through various programs and workshops like Smart Girl Workshop, Workshop on Attitude Development(WAD),

6) Students are encouraged to contribute articles laying emphasis on human values in Annual Magazine, Deepakali and Wall magazine, Srujan

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of Days and events are celebrated with great enthusiasm by the institute to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. Out

of these, the Republic Day, Independence Day and Gandhi Jayanti are celebrated by the college in collaboration with other institutions of Nagpur Shikshan Mandal under one roof. The year 2020 being affected by COVID 19 pandemic, most of the programs were organized through online mode or in case of offline program, the norms of social distancing were strictly followed.

International Yoga day is celebrated on 21st June every year. A yoga Instructor is invited to conduct a Yoga workshop. Voters Day and Constitution Day are celebrated on 25th January and 26 November respectively.

Teachers Day to commemorate the Birth Anniversary of the former President of India, Dr. S. Radhakrishnan is celebrated with great zeal by the students on 5th September every year.

International Womens' Day is celebrated every year on 8th March with great fervour.

Department of Library organizes Vachan Prerana Din and Ranganathan Day on 19 June and 12 August

World Environment Day and Population Day celebrated by Department of Economics to create awareness among the students regarding demographic challenges.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

'Optimum Utilization and Systematic Reduction of Use of Papers'

Avoid paper wastage

Encourage paperless digital communication and extensive ICT use

Context

To follow eco-friendly practices avoiding damage to nature through production and garbage of paper

Practice

Internal official communication on one-sided blank pages

Paper bags from old newspapers

Bound registers of one-sided blank papers

LMS and Google forms for Internal Evaluation

Annual Magazine transformed into E-Magazine

Success:

Increased Number of Staff members using digital communication

Confidence level of using ICT has risen.

College/ University level Online Examinations successfully conducted.

Publication cost decreased.

Problems:

Senior Faculty members not initially receptive.

College Website not accommodative for E-magazine.

2. 'Organization of Awareness Programs '

Increasing students' participation in co-curricular and extra-curricular activities.

Nurturing alert and well-equipped citizens.

Reaching out to community through social activities.

Context:

Awareness programs are necessary to make students conscious about

social, political, academic and health issues.

Practice: Programs on Plastic hazards, Yoga, Fitness, Women Health, Computer Basics and ICT, Fundamental Rights/ Duties, Nutrition etc. are organized regularly.

Success:

Awareness programs get good response.

In Session 2020-21, 3-day Yoga-Workshop organized

Nutrition Cell established.

Problems:

Rallies could not be taken out due to COVID restrictions.

Technical barriers restricted response to Online programs

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Need based Self-designed Courses

The Institution is aware that in order to keep up in a competitive world, it is necessary to equip the students as well as faculties with the required skills and knowledge. Hence, the institution from time to time plans and offers various self-designed courses to students with the dual objective. The first is helping the students to hone their skills to meet the expectations of market while bridging the gap between syllabus of conventional subjects and its practical application. It helps the students to make their resume substantial and become more employable.

Further, It is essential that the faculty members should also keep themselves updated to meet new challenges in the field of Higher Education. Hence, mapping the need of an hour, the institution strives to design unique courses for teaching faculties also.

Keeping in mind, the scope and resources required, these are organized in collaboration with an institute or industry as is most suitable.

Session

Courses

Duration

2017-18

Communication Skills

6-months

School and Career Counselling

- " -

Food and Catering

- " -

2018-19

Light Music

1-Week

Neuroscience and Human behavior

30-hours

2019-20

Digital-Marketing

- " -

Conversational Skills in English Language

--" -

Fashion Designing and Tailoring

--" -

2020-21

Digital Bane

1-Week

Media Relations

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Certificate Courses (Add-on/Value Added)- 30 Hrs Certificate Courses in Spoken English/ Communication skill, Digital Marketing ,Values and Ethics,E-resources, Research Methodology, Kitchen Garden, Counseling.

2.Workshop/Webinar/FDP/Seminar/Training on Research Methodology,Workshop on Attitude Development, Workshop on Gender Equality & Sensatization,Workshop on IPR, Plagarism & Professional Ethics,User Education Program for students & staff,Smart Girl Workshop,Workshop on Yoga & Fitness for Students

3. Other activities-Effective use of E-Resources & Video Tutorials,Bridge Cources for SEM I - VI students for each subject,Voter Awareness Program,Program on Constitution Day,Parent Teacher Meet,Mentoring to students,Orientaion for SEM I students,Guest Lecture on the occasion of World Suicide Prevention Day,Interactive Activity on the occasion of World Mental Health Day

NAAC