

Annual Quality Assurance Report (AQAR) of the IQAC-2017-18

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

Part - A

1. Details of the Institution

1.1 Name of the Institution	SMT. BINZANI MAHILA MAHAVIDYALAYA
1.2 Address Line 1	PATALESHWAR MANDIR ROAD, MAHAL
Address Line 2	
City/Town	NAGPUR
State	MAHARASHTRA
Pin Code	440032
Institution e-mail address	sbmm1961@gmail.com
Contact Nos.	0712- 2722860
Name of the Head of the Institution:	Dr.Lata Gajbhiye (offg.Principal)
Tel. No. with STD Code:	0712- 2722860
Mobile:	7276322666
Name of the IQAC Coordinator:	Dr. SUCHITA S. MARATHE
Mobile:	9604194323
IQAC e-mail address:	sbmmiqac1961@gmail.com
1.3 NAAC Track ID -	MH8406SmtBinzaniMahilaMahavidyalayaNagpurMaharashtra
1.4 Website address:	www.binzanimahilamahavidyalaya.ac.in
Web-link of the AQAR:	http://www.binzanimahilamahavidyalaya.ac.in/NAAC/IQAC

1.5 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2003	07
2	2 nd Cycle	B	2.64	2011	05
3	3 rd Cycle	B++	2.83	2017	05
4	4 th Cycle	-	-	-	-

1.6 Date of Establishment of IQAC:

04/03/2004

1.7 AQAR for the year (for example 2010-11)

2017-18

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i) AQAR 2011-12 submitted on 18/05/2012
- ii) AQAR 2012-13 submitted on 09/05/2013
- iii) AQAR 2013-14 submitted on 23/05/2014
- iv) AQAR 2014-15 submitted on 04/ 07/2015
- v) AQAR 2015-16 submitted on 06/07/2016
- vi) AQAR 2016-17 Submitted on **09/06/2017**

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education Men Women Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law

PEI (Phys Edu) TEI (Edu) Engineering Health Science

Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/State Government - UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt./University

University with Potential for Excellence UGC-CPE DST Star Scheme

UGC-CE UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes UGC-COP Programmes

Any other (Specify)

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and Community representatives

2.7 No. of Employers/Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from during the year? UGC Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related) ---

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Role of teaching and non-teaching staff for quality enhancement in the new format of quality assessment of NAAC

2.14 Significant Activities and contributions made by IQAC

Refer Annexure I attached below

2.15 Plan of Action by IQAC/Outcome The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plan of Action	Achievements
Refer 7.2 for Plan of action by IQAC	Refer Annexure ii attached below – College Calendar-2017-18

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body. Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part - B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/ Career Oriented programmes
PhD				
PG				
UG	14		03	
PG Diploma				

Advanced Diploma				
Diploma				
Certificate				02
Others				
Total	14		03	02
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17
Trimester	
Annual	17

1.3 Feedback from stakeholders*Alumni Parents

(*On all aspects*) Employers Students

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure- Refer Annexure iii*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

RTM Nagpur University introduced semester pattern from 16-17, So the syllabi of all the subject of second year were revised by their respective Board of studies and relevant text books were also designed

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Two certificate courses affiliated to RTM Nagpur University started from the session 2015-16 were continued in this session also .The details of the same are as follows-

(i) Certificate course in School and career counseling

Objectives:

1. Prepare the learner to offer counseling at school.
2. Impart training for know better about careers and counseling aptitude testing
3. To equip learner more about children with special needs..

Duration:24 weeks (July to December)

Eligibility: Graduate in any discipline (12+3/12+4)or DEd ,BEd. students.

Contact Hours: 80 hrs.

Affiliation: RTM Nagpur University Nagpur.

(ii) Certificate course in Communication Skills and Personality Development

Objectives:

1. To Enhance the conversational skills for effective communication.
2. To imbibe essential Personality Traits to meet the job market.
3. To develop the skills in Non-Verbal Communication.
4. To inspire Vocabulary Building .
5. To build confidence by focusing on basic grammar for effective communication

Duration:24 weeks (July to December)

Eligibility: Graduate in any discipline(12+3/12+4)or D. Ed, B. Ed. students .

Contact Hours: 80 hrs.

Affiliation: RTM Nagpur University Nagpur.

Criterion - II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	08	10	-	-

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Others		Asst. Professors		Associate Professors		Professors		Total	
R	V	R	V	R	V	R	V	R	V
			05						05

2.4 No of Guest and Visiting faculty and Temporary faculty

15

2.5 Faculty participation in conferences, workshops and symposia:

No. of Faculty	International level	National level	State level
Attended	04	08	04
Presented papers	-	-	-
Resource Persons	01	03	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT Teaching, Class-room seminars of the students, Wall magazine activity with novel themes, syllabus- based research projects, and syllabus based quiz competitions, study visits, Movie-Screening Workshop.

2.7 Total No. of actual teaching days during this academic year

12

2.8 Examination/Evaluation Reform initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Assignments given in addition to the terminal examination conducted to incorporate continuous evaluation.

2.9 No. of faculty members involved in curriculum /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop.

03 03 03

2.10 Average percentage of attendance of students

65%

2.11 Course/Programme wise distribution of pass percentage:

BA I (SEM I + SEM II), BAI(Annual pattern), BAIII (Annual Pattern)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I%	II%	III%	Pass%
Refer Annexure iv Attached below						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Departmental meeting guidelines are provided by the IQAC, to enhance the departmental performance. IQAC has developed specific guidelines for all the departments to improve the teaching- learning process. The Internal Quality Assurance cell of the college monitors the Results, Felicitation of board & RTMNU topper students, remedial measures for the weak students, Student-based activities are undertaken by the departments, Participation of teachers in workshops and seminars for up-gradation of teachers' skills and the Best practices and innovations made of the departments. The IQAC coordinator and the members monitor the following-

- **The teaching plan** format is being given by the IQAC every year, and regularly monitored for better teaching- learning process.
- **Curriculum enrichment programs** are conducted by the departments in consultation with the IQAC regularly.
- IQAC conducts **workshops** for the staff members for their orientation in each academic session.
- IQAC motivates the departments for **inclusion of students** in various programs like mini-research projects.

- The IQAC also arranges workshops/seminars for better understanding of various teaching –learning strategies to be adopted in changing times and to evolve better for effective learning.
- This year one capacity building workshop was arranged by IQAC for teaching staff.
- IQAC supervises the quality of teaching- learning process through monitoring of lesson plans, completion of curriculum, daily notes diary, monitoring the departmental activities, student’s-teacher’s feedback, Mentoring cell, the ICT cell etc.
- The IQAC supports the teaching staff to regularly attend various workshops / seminar / other training programs for self development.

2.13 Initiatives undertaken towards faculty development

<i>Faculty/Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC - Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer/Winter schools, Workshop, etc.	-04
Other	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	4		
Technical Staff	-	-		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

To promote research climate in the college, IQAC has set up a Research Cell with the following objectives:

- To inspire the faculty members to attend seminars and workshops.
- To present and publish research papers on innovative themes at National and International Level.
- To encourage the teaching faculty to contribute in the Peer Reviewed college journal Shodh Kiran.

- Inter-Disciplinary Paper reading session in the month of March every year.
- To guide the departments for submitting proposals for seminars.
- To make available the list of standard journals for subscription to the library.
- To inform and guide the faculty members for submitting proposals for minor research projects

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	10	01
Non-Peer Review Journals	-	01	-
e-Journals	05	-	-
Conference proceedings	04	01	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				

Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01(Hindi Dept.)			
Sponsoring agencies		Akhil Bhartiya Marathi Bhasha Parishad			

3.12 No. of faculty served as experts, chairpersons or resource persons -

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution who are Ph. D. Guides

No. of students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level National level International level

3.22 No. of students participated in NCC events:

University level State level National level International level

3.23 No. of Awards won in NSS:

University level State level National level International level

3.24 No. of Awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized

University forum College forum NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The Department of Extension Activities of Smt. Binzani Mahila Mahavidyalaya has been active in incorporating some value-based programs in order to develop over all insights and personalities of the students as well as the lecturers. It also try to inculcate the sense of duties towards the society.

In the session 2017-2018 the Department had conducted various programs. They are as follows:-

1. The team of Extension Activities Department participated actively in the rally organized by Bharat Krida Mandal based on the theme "Say no to Drugs" on 10st Sept., 2016. Dr. R.S. Gajghate, Ms. R. C. Moharir and Dr. D. Balkhande, Ms. Archana Gupta along with near about 100 college students participated in the rally. The students had various placards

and slogans with them. The rally commenced from ‘Gandhi Chowk’ Mahal and ended at D. D. Nagar School. After the enlightening speeches of the guests of the Valedictory function the program ended with the distribution of certificates and refreshments.

2. The Department also organized an Essay Competition in D.D. Nagar School for the higher class students on 12th Jan. 2018. The topic given was “The Disadvantages of excessive use of mobiles”. Near about 33 students participated in the competition. The first three winners were given prizes and felicitated at the hands of the Headmaster, Shri Gayki sir.

3. A Health check up Camp was organized in the Hostel of Mahila Mahavidyalaya with the association of Dr. Hedgewar Blood bank. It included Hemoglobin , blood group check up along with Blood Donation. Dr. Madan Kate of Govt. Medical Hospital headed the team. Other members were, the councilor, Dr. Ashwini Girhe , Shri Hitesh Dorlikar, two technicians and one assistant. Near about 60 students from Mahila Mahavidyalaya, hostel students and YCMOU students did hemoglobin check up and 3 people did blood donation. Dr. Rajshri Gajghate conducted the proceedings of the program and Ms Renuka Moharir proposed a vote of thanks.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2031.06meters	Nil		
Class rooms	16	Nil		
Laboratories	05	Nil		
Seminar Halls	01	Nil		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	14		UGC grant	14
Value of the equipment purchased during the year (Rs. in Lakhs)	9,77,230/-	NIL		9,77,230/-
Others				

4.2 Computerization of administration and library.

Yes Admission Process is fully computerized. OPAC system is available in the Library
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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5,827	2,27,588	363	68,742	6190	2,96,330
Reference Books	27,340	25,72,082	56	36,272	27,396	26,08,354
e-Books	DOAJ online freely Available E-Book & E Journal					

Journals/ Periodicals	52	26000	48	44,942		
e-Journals	} (www.inflibnet.ac.in) Facility of Accessing E-Resources Available through N-List Programme					
Digital Database						
CD & Video	45	10,000/-	47	11000		
Others (specify)	20	4250	03	1300	23	5550

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Inter-net	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	49	25				09	10	05
Added	04	-				01	-	03
Total	53	25				10	10	08

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

ICT & Computer cell imparted basic computer training to total 439 students. The Students can avail internet facility in the library also for taking part in various competitions.

4.6 Amount spent on maintenance in lakhs:

i) ICT	86,900/-
ii) Campus Infrastructure and facilities	78,854/-
iii) Equipments	4,31,157/-
iv) Others	-
Total :	5,96,911/-

Criterion – V Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The Alumni cell of the college which works under the auspices of IQAC provides scholarship of Rs 500 to ten deserving and needy students of the institution every session.
- Mentoring cell has been active to cater to the various needs of the students.
- Sanitary napkin vending machine has been installed to support hygiene improvement of students.
- Subsidized admissions provided by institution at entry level.

5.2 Efforts made by the institution for tracking the progression

The progress of the students is the most important agenda of our college. For that we have student aid fund, Vidyarthini Utkarsh mandal , various cells under IQAC, three college exams, counseling centre, and guidance for competitive exams. Weak students are given extra support through remedial classes. The alumni association of the college keeps the record of alumni students. They are in contact through social networking sites also. These students are invited for attending different programs of the college and expert alumni are also invited to deliver guest lectures.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
673	22	NIL	NIL

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%
	NIL	00

Women	No	%
	673	100

Last Year(16-17)						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
177	126	43	323	04	673	247	105	40	277	04	673

Demand ratio I + II + III=2:1

Dropout % 50%

5.4 Details of student support mechanism for coaching for Competitive Examinations

College has a facility of Coaching for preparation of Competitive Examinations. This year the students enrolled for this coaching were also guided for IBPS examinations. 05 number of students appeared for the examination.

No. of students beneficiaries

20

5.5 No. of students qualified in these examinations

NET	<table border="1"><tr><td>NIL</td></tr></table>	NIL	SET/SLET	<table border="1"><tr><td>NIL</td></tr></table>	NIL	GATE	<table border="1"><tr><td>NIL</td></tr></table>	NIL	CAT	<table border="1"><tr><td>NIL</td></tr></table>	NIL
NIL											
NIL											
NIL											
NIL											
IAS/IPS etc	<table border="1"><tr><td>NIL</td></tr></table>	NIL	State PSC	<table border="1"><tr><td>NIL</td></tr></table>	NIL	UPSC	<table border="1"><tr><td>NIL</td></tr></table>	NIL	Others	<table border="1"><tr><td>NIL</td></tr></table>	NIL
NIL											
NIL											
NIL											
NIL											

5.6 Details of student counseling and career guidance

- Every year Career & Counseling Cell offers Career Guidance, Psychological Testing and Counseling to students. 22 students of the college were provided training for various competitive exams. This year 20 students were assessed through Aptitude Testing. Other than this, total 25 students were counseled and guided to solve their problems and issues.
- English Enhancement Program was organized on 29th & 30th August 2017 to equip students with communication skills to enhance their job competency. (No. of students present = 100)

No. of students benefitted

200 approx.

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

Following programs were organized this year:

- Installation of sanitary napkin vending machine on 21st August 2017.
- Health Awareness Drive by Dr C. B. Modi on 1^{2th} Sept 2017. Along with hemoglobin and Blood testing camp.
- International Women's' Day Celebrated in the college by the Women Cell of the College on 15 March 2018

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports:

State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	380	204731/-
Financial support from government	500	174620/-
Financial support from other sources	12	15000
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: - NIL -

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

a. Vision – We envision to create role model women for the society.
b. Mission – ‘We are committed to excellence in Education and all round development of the students.’

6.2 Does the Institution has a management Information System

MIS is used in the institute, named as College Management System, for admission, results, documentation purpose.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum framed by the board of studies of RTM Nagpur University is followed. Faculty members of the college namely Dr. Dnyaneshwar Shambharkar (Member, B.O.S., Political Science), Dr. Basant Tripathi (Member, B.O.S., Hindi), Dr. Sunita Zinjarde (Member, B.O.S., Music) have contributed in the Curriculum development at the University Level during this session.

6.3.2 Teaching and Learning

The institute now has fully equipped 4 ICT classrooms with Computer & LCD Projector which has proved a great help in teaching learning process. In addition Psychology, English and music laboratories also have ICT facility for enhancing teaching learning process. Teachers maintain daily notes diary. Annual feedback from the students and its follow up helps in enhancing the teaching learning process.

Teachers are encouraged to incorporate innovative teaching methods to make the teaching-learning process interesting.

6.3.3 Examination and Evaluation

Regular assignments submission was incorporated to track the absentees and bring them into the mainstream and teachers were asked to conduct surprise tests to ascertain the learning of the students.

6.3.4 Research and Development

4 MRP proposals have been submitted to UGC for approval.

6.3.5 Library, ICT and physical infrastructure/instrumentation

1. Library has OPAC software for maintenance of records of books. Also library has internet facility so that faculty members & students may access e-books and online journals.

2. IT Facility – Institute is now connected in LAN to facilitate smooth working..The lab has total 40 computers with speedy Internet Facility.

6.3.6 Human Resource Management

The Faculty members are given duty leave to attend Orientation / Refresher Courses, workshop and seminars to upgrade themselves.4 teachers participated in refresher courses organized by Academic Staff College, Nagpur. .The different skills in all the faculty members are properly utilized by giving them responsibilities of different cells according to their skill and interest. This keeps the staff happy and the best outcome is generated.

6.3.7 Faculty and Staff recruitment-

There are quite a few vacant posts in teaching and non –teaching department. Necessary procedures are being followed to fill the same.

6.3.8 Industry Interaction/Collaboration-

- MOU signed with Niramay bahuuddeshiya sanstha for CSR activity of prestigious Persistent Group Nagpur.
- The institution is active member of Indradhanu Cluster of colleges and organizes an activity every academic session in collaboration with the cluster.
- The institution has an active collaboration with Setu a conscious parent forum.
- The Institution has signed MOU for Faculty Exchange with Rajkumar Kewal Ramani Kanya Mahavidyalaya and PWS College Tirpude college of Hotel Management.

6.3.9 Admission of Students

Since last 3 years, institute has a special provision of Counseling Centre to guide walk-in students & parents in proper direction. This has significantly lessened down the confusions and delays in admission process of students.

Transparency in admission process is maintained. Students are given correct guidance at every step of the admission process. Reprographic facilities are provided on the campus for the benefit of students from this session. The fees of the students taking admissions are subsidized through the fund generated by the teaching staff members.

6.4 Welfare schemes for Staff Members.

Teaching	College Society
Non teaching	College Society
Students	Students Welfare Society

6.5 Total corpus fund generated- Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		-	-
Administrative	Yes		yes	Lohia group of auditors.

6.8 Does the University/Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

The university organizes seminars for Exam Reforms and through the Board of Studies initiates reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?--Nil

6.11 Activities and support from the Alumni Association

- SBMM Alumni association sponsors scholarship of Rs. 500 each to five promising and needy students.
- An annual meeting was held on 9th of Sept2017.
- Our alumni interacted in large numbers wholeheartedly during the NAAC Visit on 9th October 2017.

6.12 Activities and support from the Parent - Teacher Association

An annual meeting with the parents is held every year and feedback is taken.

6.13 Development programmes for support staff

The support staff is allowed to attend any training programme which can augment their performance.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has awakened the students to the hazards of the use of plastic bags to our environment by organizing guest lecture.

The Green cell of the College took initiative and with the help of the students newspaper bags were prepared and distributed in the adjoining shops to curb the use of hazardous polythene bags.

The college has tried to cut down the use of paper in its Examination process.

Rain Water Harvesting installed in the last session has been beneficial in saving and conserving rainwater .

Criterion - VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- To enthuse students towards reading, the library organized a programme on the birthday of Late former President of India, Dr Abdul.Kalam which is celebrated as ‘Wachan Prerna Din’ ,the students were asked to read excerpts from their favorite poems, newspaper reports .The students actively participated in the programme.
- The students participated enthusiastically in the wall magazine ‘Srujan’ on various issues and writing different values inspiring slogan under values enhancement cell under IQAC.
- Students prepared and read out speeches on various national leaders and read out during college assembly.
- Mock interviews held for the benefit of final year students during the annual English Enhancement workshop organized by the department of English.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

PLAN OF ACTION	ACTION TAKEN
<ul style="list-style-type: none">• Celebration of international yoga day on 21st June 2017 with the organization of yoga workshop for staff members	A yoga workshop was organized under the guidance of Ajay for staff members
<ul style="list-style-type: none">• To undertake tree plantation activity	Around 40 different varieties of flowering and fruit saplings were planted at SBMM Playground
<ul style="list-style-type: none">• IQAC cell activities	Table of activities organized given in annexure 1.
<ul style="list-style-type: none">• To continue with the Career oriented programmes affiliated to RTM Nagpur University initiated I the last session	Two certificate courses started for skill development in students were also run this session
<ul style="list-style-type: none">• To enhance students’ participation in VUM Activities	Students were given the responsibilities of celebrating Birth Anniversary of Great Personalities of National & Local fame
<ul style="list-style-type: none">• To organized a skill development workshop for students	Beauty Seminar was organized for students by Entrepreneurship Development Cell
<ul style="list-style-type: none">• To organize NSS camp	The NSS unit successfully organized 7 day camp at the adopted village Aura Park near Nagpur
<ul style="list-style-type: none">• To collaborate with other colleges for optimizing expertise	One more collaboration was signed with Tirpude College of Hotel Management for subject Home Economics

<ul style="list-style-type: none"> To organize a lecture of experts from SETU – A Conscious Parent Forum for Parents 	Amar Damle guided parents about how to tackle the issue of overuse of mobile phones and social media by their wards
<ul style="list-style-type: none"> To organize FIP for teaching staff 	Faculty Development Program was organized and Dr. Swati Dharmadhikari familiarized staff with new format of NAAC
<ul style="list-style-type: none"> Timely publication of Deepkali, Research Journal Shodh Kiran and college newsletter 	All the three were published on time.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. The two best outstanding best practices for this session are 1)Paper Reading practice and 2)Enhanced participation of students in student council VUM through celebration of anniversaries of national and local leaders.

I - Title of the Practice--Paper Reading Practice

The practice of making paper presentations by faculty members was a unique endeavour initiated by the institution at a time way back in 1970 when the idea of research had not taken such widespread usage. The institution has an exceptional practice of Paper presentation by the faculty members of individual departments at the end of each academic session. All the faculty members of two departments make presentations on a topic chosen from their field of expertise in their respective subject. The faculty members endeavour to give an in depth information and analysis about the chosen subject which is followed by a question- answer session where the audience pose their curious queries to the paper presenters. The paper presenters try to solve the queries of the audience.

2. Goal

A teacher is a student for life. Therefore the practice was introduced to motivate the faculty members to keep the process of learning, exploring and contemplating alive in them. The administrators had certain clear cut goals while initiating this practice of paper presentations. They are-

- To give a platform to the faculty members to demonstrate their research skills.
- To search and develop an area of expertise in our respective subjects.
- To develop presentation skills amongst faculty members.
- To give inter -disciplinary exposure to all the faculty members.
- A mutual give and take of ideas and information amongst faculty members.
- To arouse curiosity amongst staff members about other disciplines.
- To provide an opportunity to the administrators to view the communication skills of all the faculty members.

3. The Context

Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.

The constraint in implementing this activity is that it has to be planned at the end of the session when the faculty members have comparatively lesser burden of teaching and other duties. The other constraint is that only two departments can be given the opportunity to display their research skills in every session due to paucity of time.

There are about two to seven members in a department and it is difficult to accommodate an exhaustive presentation of each member with question- answer session on each in one working day and ascribing two working days becomes cumbersome as it is also university examination and valuation time.

In spite of all these constraints the activity has been organised every academic session. The Research cell, VUM In-Charge and the College Council Secretary looks after the smooth organisation of this activity.

Describe the Practice and its implementation in about 400 words. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.

The decision regarding the departments presenting research paper in the Paper Presentation Session to be held at the end of the academic session is taken in the College Council Meeting. The Departmental Heads voluntarily come forth with their names and they are noted. The dates of the Paper Presentation Session are communicated to the concerned departments by the College Council Secretary after consulting the Principal.

The college believes that a faculty member who is equipped with an advanced knowledge of the subject and who has developed a critical bent of mind towards the developments in his respective subject can play the right role in fostering the culture of research in the next generation. Therefore the college has endeavoured, since its inception in presenting a platform to its faculty members to showcase their research skills or innovative experiments to improve teaching process in the form of paper presentation sessions. It is pertinent to note here that a teacher today is blessed with a lot of platforms to showcase her research skills but some four decades ago such platforms were not available. In this context the value of this practice introduced to foster research skills in the faculty members is significant.

The uniqueness of this activity is that the departments while choosing topics for presentation bear in mind the mixed crowd they have to address. The subjects that are easier for everyone to co-relate and understand are preferred. It helps the teachers to think about their subjects with a broader inter-disciplinary vision. Faculty members adopt multi-disciplinary approach while finalising the topics and presenting the paper. With changing times the novel presentation styles are adopted by the faculty members viz. Use of ppts, videos, audio clips etc. Thus the Institution deserves the credit of kindling and keeping alive the research aspirations in the faculty members by holding this activity of paper presentation consecutively over the years without break.

5. Evidence of Success.

The success can be gauged by the fact that this practice has been able to infuse a research aptitude amongst the faculty members. The staff members are driven to a research mode and are inspired to modulate their papers for the inter-disciplinary target audience. When they give their presentations before their subject specialised audience, certain aspects are taken for granted during the presentation but while giving a presentation before a mixed crowd belonging to diverse disciplines, the presenter has to make each and every aspect of his talk lucid and elaborate. The presentation skills of the presenter is thus tested and enhanced.

After the presentation, a presenter has to anticipate a certain set of questions and has to prepare her answers likewise. Here again when the presenter is presenting before a subject specific audience the kind of questions may be different than the kind of questions which are asked from an inter-disciplinary crowd. So this also helps the presenter to go not only deeper into the topic but also a diffused approach to the subject. Thus when we are presenting before a mixed audience we also get a greater exercise about preparing the presenter as a good presenter.

II Title of the Practice—Enhanced participation of students in student council VUM through celebration of anniversaries of national and local leaders.

2. Goal

We have established VUM-Vidyarthini Utkarsh Mandal right since the inception of the college. This forum has worked wonders through all these years to develop the personality of our students and it is one of the best practices of the institution. It is our constant endeavour to innovate and replenish this platform to maximise the outcome. So in this session we decided to not only involve more students in the organisation of programmes but also disseminate more responsibility to inculcate leadership qualities. To achieve this the college decided to celebrate the anniversaries of important social, political leaders of national and local fame by asking students to deliver speeches on them. The objectives while initiating this practice. They are-

- To give a platform to the students to demonstrate their oratory skills.
- To develop research aptitude in the students.
- To develop presentation skills amongst faculty members.
- To give inter -disciplinary exposure to the students.
- To inspire other students to come forward and present in the forthcoming week.
- To arouse curiosity amongst students about our great leaders.
- To provide an opportunity to the teachers to see the latent skills in students.

3. The Context

Describe any particular contextual features or challenging issues that have had to be addressed in designing and implementing the Practice in about 150 words.

. The students were given the topic in advance. They were asked to research the topic and prepare a speech and show it to the VUM In-charge. The VUM In-charge then guided them

to make necessary changes. They were then asked to rehearse the speech. The VUM n-charge polished their pronunciation and grammar and made them confident to face the mike. In the initial stage only bold students came forward but late on many other students were inspired to prepare the topic and face the mike. Thus many students overcame their stage fear. No major challenges were encountered. Only sometimes in the case of some students it took longer time to remove their stage fear.

But the satisfaction the teachers felt in seeing students research, rehearse and present the various topics was unparalleled.

Describe the Practice and its implementation in about 400 words. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.

The students were given the topic in advance. They were asked to research the topic and prepare a speech and show it to the VUM In-charge. The VUM In-charge then guided them to make necessary changes. They were then asked to rehearse the speech. The VUM n-charge polished their pronunciation and grammar and made them confident to face the mike. In the initial stage only bold students came forward but late on many other students were inspired to prepare the topic and face the mike. Thus many students overcame their stage fear. No major challenges were encountered. Only sometimes in the case of some students it took longer time to remove their stage fear.

But the satisfaction the teachers felt in seeing students research, rehearse and present the various topics was unparalleled.

One of the learning outcomes decided for a graduate course is development of research aptitude inculcation of articulation and oratorical skills amongst the students This objective is aptly fulfilled by this activity.

5. Evidence of Success. The success can be gauged by the fact that this practice has been able to infuse a research aptitude amongst the students. The students are driven to a research mode. Many students were inspired to remove stage fear. Such students can be now our promising to achieve higher performances on stage.

7.4 Contribution to environmental awareness/protection

The college has awakened the students to the hazards of the use of plastic bags to our environment by organizing guest lecture.

The Green cell of the College took initiative and with the help of the students brown paper bags were prepared and distributed in the adjoining shops to curb the use of hazardous polythene bags.

The college has tried to cut down the use of paper in its Examination process.

Rain Water Harvesting Set up was installed in the college in the last session and has helped to conserve rainwater

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC of Shrimati Binzani Mahila Mahavidyalaya

Strengths:

1. A Premier Women's Institution in central Nagpur since 56 years
2. Experienced and insightful leadership of the Principal
3. Supportive Management
4. Proficient and resourceful teaching staff
5. Competent non-teaching staff
6. Conducive academic environment
7. Student Centric facilities and activities
8. Wide range of (15) optional subjects, including two self financed courses
9. Frequent give & take of innovative research ideas on intra and inter departmental level
10. ICT supported teaching & learning
11. Spectrum of activities touching wide ranging issues by the various cells under IQAC aimed at student development.
12. Consistent vision and time-tested mechanisms for imbibing values and life skills in students

WEAKNESSES

1. Constraints of physical space for further expansion
2. Almost all the students are from low socio-economic strata and lack proper family support and guidance
3. Financial limitation for the institutional to grow further

OPPORTUNITIES

1. Initiating English Medium
2. Redesigning of infrastructural facilities
3. Introducing courses in foreign languages
4. More number of Career Oriented Programs
5. Increasing the number of ICT enabled classrooms

CHALLENGES

1. Sustaining in the competitive environment created by neighboring women's institutes
2. Adapting to the new semester pattern
3. Keeping alive the traditional B. A. Course in the context of popularity of new emerging professional courses
4. Managing the college affairs with the limited human resources due to number of posts vacant at present

8. Plans of institution for next year

- The celebration of Yoga Day on 21st June to lay thrust upon the importance of a healthy mind in a healthy body amongst staff members.
- The college plans to organize 7days certificate courses as enrichment programmes for each subject.
- To introduce Mid-Semester Feedback from students on respective programme.
- To compare mid-semester feedback with end-semester.
- To introduce bridge courses.
- To refurbish the mentoring system.
- The college desires to work more on environmental issues as a social responsibility.
- Some departments have encouraged students for **On The Job Training** in relevant subjects but more students need to be inspired.

Name (Dr. Suchita Marathe)
Assistant Professor (SBMM)
Signature of the Coordinator, IQAC

Name (Dr. Lata Gajbhiye)
Officiating Principal (SBMM)
Signature of the Chairperson, IQAC

ANNEXURE I

2.14 Significant Activities and contributions made by IQAC.

The IQAC cell of the college has designed a host of committees to decentralize the work and to incorporate the innovative ideas assimilating the skills of every member of the college. Following are the names and the activities of various committees run under IQAC of the college. The panorama of these activities throws light on the significant contribution of IQAC in the progress of the college.

The Programmes undertaken by the different cells working under IQAC for the session 2016-17 is as follows			
Sr. No.	Name of the Cell	Name of the Activity	Date
1	Sports Promotion Cell	1. Yoga Workshop	28,29Sept 2017
2	Cell for Innovative Programmes and Practices	1. Srujan - A Bi - Annual wall Magazine (Two issues) Themes: 'Reflections of Women in Literature', Marathi Litterateur Vi. Va. Shirwadkar	First Issue released in the Month of August, Second in the Month of
		2. Intra- Collegiate Poster Competition 'Reflections of Women in Literature'	5 Oct 2017

		3. Teacher's day celebrations	5 Sept 2017
3	Mentoring Cell	1. Mentoring	July-February
		2. Remedial Courses for students	
4	Entrepreneurship Cell	1. Beauty Seminar	30Aug 2016
		2. Guest lecture on Self-Employment	29 Jan 2018
5	Green Cell	1. Visit to Science Express	19 th August 2017
		2. Collected dry seeds submitted to Dr. Vijay Ghuge to plant at Netravan	15 th July 2017
		3. Distribution of Brown Paper Bags	5 th Feb. 2018
6	Women Development Cell	1. Installation of Sanitary Napkin Wending Machine and Burning Incinerator	21 st Aug. 2017
		2. Participation in Rally on Say NO to Drugs	1 st Sept. 2017
		3. Health Awareness Drive (Lecture by Dr. C. D. Modi)	12 th Sept. 2017
		4. Hemoglobin & Blood Group Check up	12 th Sept. 2017
		5. International Women Day celebration	15 th of March 2018
7	Career Counseling and Placement Cell	1. English Enhancement Program	29 th -30 th Aug. 2017
		2. Certificate Course in School & Career Counseling	Throughout the year Activity
		3. Career Counseling	Throughout the year
		4. 20 students benefitted from coaching of competitive Examination	Throughout the year Activity
8	ICT Cell	1. Basic Ms office & Internet Computer Training imparted to 439 Students	Throughout the year Activity
9	Extension Cell	1. Participation in Rally on Say NO to Drugs	1 st Sept. 2017
		2. Essay Competition D. D. Nagar High School	12 th Jan. 2018
		Blood Check Up Camp at Mahila Mahavidyalaya Nagpur	Apr. 2018
10.	Values Enhancement Cell	1. Guest Lecture on Personality Development through Dnyaneshwari	22 nd Dec. 2017
		2. Ethical Thoughts Collected by students and are displayed on Notice Board	Throughout the year

ANNEXURE II

SHRIMATI BINZANI MAHILA MAHAVIDYALAYA, MAHAL, NAGPUR.

Session 2017-2018

College Calendar

1 st of May to 14 th of June 2017	-	Summer Vacation
15 th of June 2017	-	College Reopens
1 st of June 2017	-	Counseling for Admissions begins

21 st of June 2017	-	College Admissions.
27 th of Jun 2017	-	Teaching starts
17 th of July 2017	-	Foundation Day Celebrations, Publication 'Deepkali'
18 th of July 2017	-	Orientation Programme for B. A. I students
5 th of August 2017	-	Vimal Pattarkine Intra. Collegiate competition
9 th of August 2017	-	'Lakshya' –Department of Political Science
15 th of August 2017	-	Flag Hoisting Independence Day Celebrations
18 th – 19 th August 2017	-	English Enhancement Programme
21 st of August 2017	-	Health check-up camp
5 th of September 2017	-	Teacher's Day Programme
8 th of September 2017	-	Sundar Vakrutva Spardha
September 2017	-	V. U. M. Installation
Third week of September 2017	-	College Council Meeting
25 th September 2017 onwards	-	First Terminal Examination
16 th of October to 14 th of Nov. 2017	-	Winter Vacation
14 th of December 2017	-	Va. Ma. Damle Competition
18 th of December 2017	-	Inauguration of Social Gathering
19 th of December 2017	-	Prize Distribution
Third week of January 2018	-	College Council Meeting
15 th of February 2018	-	Farewell to B. A. III students & V. U. M. curtains down
	-	2 nd term examination
27 th of February 2018	-	Marathi Bhasha Gaurav Din by Marathi Department
8 th of March 2018	-	International Women Day Celebrations

IQAC Meetings

- 1) October – November - IQAC Full Quorum
- 2) April (First week) - Cell Convener's Meeting
- 3) April (Last week - IQAC Full quorum

Annexure iii

Feedback Report -2017-18

Shrimati Binzani Mahila Mahavidyalaya is a very old and prestigious womens' college where emphasis is given on course completion along with value education and personality development. College administration is always active in solving the educational, economical and psychological problems of the students. Every year students give their feedback.

Following conclusions are derived from the students' feedback in the session 2017-18 The students were happy to use the renovated campus. The newly prepared multi-purpose hall enthused the students with renewed vigor for the same VUM activities. The sanitary napkin vending machine was welcomed by the students. The students were happy with the enhanced participation of students in the student's platform VUM through the celebration of

birth anniversaries of national and local leaders. The students were also happy with the increased number of washrooms provided for the students. An orientation programme organized for the first year students also received good feedback. The students wanted that furniture in some rooms should be upgraded. The reading space given for students in the library should be increased.

Annexure iv

University Results

B.A. I – 2017 (Semester I)

Subject	Total Appeared	Distinction	I st Class	II nd Class	III rd Class	Pass	Percentage
	347		18	26	3	47	
English	347	1				69	19.88%
Marathi	203					116	57.14%
Hindi	122	4				110	90.98%
Sanskrit	22	3				13	59.09%
ELT	11					8	72.72%
MLT	59	1				33	55.93%
HLT	67					59	88.05%
SLT	8					6	75.00%
Philosophy	62	1				30	48.38%
Political Science	227					133	58.59%
Psychology	154	8				49	31.81%
Economics	137					26	18.97%
Music	28	7				16	57.14%
Home Economics	102	23				93	91.17%
History	75					21	28.00%

CE	22	2				16	72.72%
FD	49	12				21	81.63%

University Results
B.A. I – 2017 (Semester II)

Subject	Total Appeared	Distinction	I st Class	II nd Class	III rd Class	Pass	Percentage
	299					163	54.71%
English	253					67	26.48%
Marathi	129					94	72.87%
Hindi	132					107	81.06%
Sanskrit	22					17	77.27%
ELT	6					3	50.00%
MLT	41					30	73.17%
HLT	67					55	82.09%
SLT	13					8	61.54%
Philosophy	61					45	73.77%
Political Science	183					115	62.84%
Psychology	114					51	44.74%
Economics	115					54	46.95%
Music	23					17	73.91%
Home Economics	115					92	80.00%
History	65					33	50.76%
CE	11					8	72.72%
FD	36					26	72.22%

B.A. II – 2017 (Summer)

Subject	Total Appeared	Distinction	I st Class	II nd Class	III rd Class	Pass	Percentage
	196					157	80.01%
English	183					70	38.25%
Marathi	96					84	87.05%
Hindi	77					74	96.01%
Sanskrit	14					14	100.00%
ELT	16					11	68.75%
MLT	20					17	85.00%
HLT	27					24	88.89%
SLT	12					11	91.67%
Philosophy	36					13	36.11%
Political Science	111					64	57.66%
Psychology	68					48	70.58%
Economics	68					30	44.11%
Music	18					18	100.00%
Home Economics	66					62	93.93%
History	45					18	40.00%
CE	17					17	100.00%
FD	16					16	100.00%

B.A. III – 2017 (Summer)

Subject	Total Appeared	Distinction	I st Class	II nd Class	III rd Class	Pass	Percentage
	110		11	26	11	48	44.00%
English	109	-				68	62.38%
Marathi	52	-				43	82.69%
Hindi	44	1				43	97.73%
Sanskrit	12	-				12	100.00%
ELT	9	-				4	44.44%
MLT	15	-				8	53.33%
HLT	17	-				17	100.00%
SLT	7	3				7	100.00%
Philosophy	22	-				12	54.55%
Political Science	58	-				37	63.79%
Psychology	55	1				46	83.64%
Economics	44	-				34	77.27%
Music	11	5				10	90.90%
Home Economics	35	5				35	100.00%
History	22	-				12	54.55%
CE	11	5				10	90.90%
FD	20	9				18	90.00%