



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	NAGPUR SHIKSHAN MANDAL'S SHRIMATI BINZANI MAHILA MAHAVIDYALAYA
Name of the head of the Institution	Dr. Lata O. Gajbhiye
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07122722860
Mobile no.	7276322666
Registered Email	sbmm1961@gmail.com
Alternate Email	marathesa@rediffmail.com
Address	Pataleshwar Road, Mahal,
City/Town	Nagpur
State/UT	Maharashtra
Pincode	440032

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Suchita Marathe
Phone no/Alternate Phone no.	07122722860
Mobile no.	9604194323
Registered Email	sbmm1961@gmail.com
Alternate Email	marathesa@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.binzanimahilamahavidyalaya.ac.in/pages/aqars
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.binzanimahilamahavidyalaya.ac.in/skins/images/college2018_19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.64	2011	08-Aug-2011	07-Jan-2016
3	B++	2.83	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	04-Mar-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	26-Sep-2018
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	06-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has procured updated Master software and the whole process from admission of students to the issue of TC has been computerised. The office staff has been given training for the smooth utilisation of the software. The software has been installed in the library also for the convenience of the students through open access system. The verification of the details of the students while issuing TC has been made easier through this system. The financial accounts of the college are also maintained through this software. The scanned copy of the software procurement certificate is attached herewith.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College has little scope to adopt an independent curriculum. The action plans for effective implementation of curriculum is undertaken by the Principal and academic cell in the college. The academic cell consists of members handling Criterion 3.. It prepares the academic calendar on the basis of curriculum and actual academic learning time available for learners out of available time, allotted time and total time amid all programmes and activities of college. The academic cell assigns the responsibility of implementation of its action plans to the respective HODs. The HODs communicate the action plans to department teachers. The HODs supervise the course progress of their respective departments regularly in each month and send the same to principal for further action. The academic cell sits at regular intervals to review the

course progress and to give necessary suggestions. The college follows the academic calendar of the University and tries its level best to complete the curriculum within the stipulated timeframe. However, unexpected loss of working days due to declaration of holidays by the district administration, strike, etc. creates hindrance, which is overcome by the faculty members by arranging extra classes. Course completion certificates are also collected by Criterion 1 committee. Daily Noites Diary is maintained by the teaching faculty. Time-Table is prepared well in advance before the commencement of the new academic session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in School and Career Counseling	nil	01/09/2018	180	Focus on employability	To Prepare them for Counseling Jobs
Certificate Course in Communication Skills and Personality Development	nil	01/09/2018	180	Focus on employability	To Prepare them for job interviews and group discussions

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	20	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
WAD Workshop	12/03/2019	56
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
Nil	nil	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The college has the curriculum committees which obtained feedback from students, Teachers, Parents and Alumni and if some significant changes are demanded then they are conveyed to the University The college gives suggestions to the affiliating University in regard to the designing and development of the curriculum prepared by the University through the various Board of Studies members of various subjects from the college..

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Sem III & IV	80	19	19
MA	Sem I & II	80	16	16
BA	Sem V & VI	260	71	71
BA	Sem III & IV	280	155	155
BA	Sem I & II	400	283	278
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	504	35	18	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
18	18	1	7	Nil	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System is available in the institution. All the admitted students are allotted as Mentees to all the Staff Members. They conduct meeting of their respective mentees and brief them about Mentoring. Mentors guide mentees regarding academic, exam related or financial issues, for psychological or familial or any specific issues, mentees are sent to Counseling Cell. Further, mentors see to it that the issue is resolved.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
504	18	1:28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	18	Nil	5	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	Part II	Sem IV	17/05/2019	06/06/2019
MA	Part II	Sem III	04/12/2018	03/01/2019
MA	Part I	Sem II	29/04/2019	22/05/2019
MA	Part I	Sem I	21/11/2018	01/02/2019
BA	Part III	Sem VI	23/06/2019	11/07/2019
BA	Part II	Sem IV	26/06/2019	19/06/2019
BA	Part I	Sem II	23/06/2019	16/08/2019
BA	Part III	Sem V	10/01/2019	06/02/2019
BA	Part II	Sem III	09/01/2019	16/02/2019
BA	Part I	Sem 1	04/01/2019	16/02/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

No Reforms Introduced in this session

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year, College Calendar of next session is being prepared before the end of present session. It also includes schedule of Examination. Institute address to it with few changes as per University Examination Schedules.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.binzanimahilamahavidyalaya.ac.in/pages/outcm_ce?aa=ECONOMICS

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	NIL	70	41	52.58
MA	MA	Hindi	18	18	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://drive.google.com/open?id=12CWnLtZ62BclwMXBgUHOaYz0yVtyldlv>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Shisha Ratna Award	Dr. Shubhangi Kukekar	Zero Mile Foundation	18/01/2019	National
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NOT APPLICABLE	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	0	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	Nil	1	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Cloud Management Library System	Fully	2.0	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	6190	296330	300	63752	6490
Reference Books	27396	2608354	54	20000	27450	2628354

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	53	25	53	2	0	10	10	100	6
Added	0	0	0	0	0	0	0	0	0
Total	53	25	53	2	0	10	10	100	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1032500	764246	185000	60646

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has Library advisory committee. The acquisition policies and budget are approved in the meeting of this committee. The library provided facility to its users i.e. OPAC i.e. online public access catalog service and reference and referral service, book bank schemes/ department libraries for home science and psychology department and current awareness services. The institution has up date computer facility the department having computer facility make use of computers for the preparation of audio-visual aids they also make the use of computers for their practicals. LCD is used as teaching aid. The sport department and cultural department in-charge for the session constantly guide and motivate the student to take part in inter institution sports competitions and cultural activities. These are the common facilities available with the institution i.e. staff room common shade for students, health center, vehicle parking, canteen, telephone, drinking water facility available for student staff. Our college has separate purchase committee through this committee we purchase equipment or AMCs first of all we put all the quotations before this committee and select the lowest quotation by this committee and decide from where we have to purchase through proper procedure.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	CAREER COUNSELLING	Nil	Nil	1	1

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	NIL	Nil	15

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nil

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students are actively involved in the various administrative bodies and committees like the Vidyarthini Utkarsha Mandal, The College Annual Social Gathering, The IQAC Committee, The College Development Committee, and other activities of the College

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Although the association was active since 1961, formally it would be registered in 2019-20, by the name SMT.BINZANI MAHILA MAHAVIDYALAYA ALIMNI ASSOCIATION under Societies Registration Act 1860, the process for registration of the association has already began.

5.4.2 – No. of enrolled Alumni:

9

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association got registered in May 2019. One meeting of Executive Body till date. No activity so far.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college runs on the principle of decentralisation of work wherein all constituents of the college share their work and the potential skills of each constituent is utilised. The following are the two significant practices of decentralisation that are practised in our institution. Appointment of Vice-Principal-The management of the institution and administration has created the post of Vice-principal to decentralise the workload and certain responsibilities of the Head of the institution. The day to day administrative duties are shared and the Head of the institution and the Vice-Principal work in tandem to maintain discipline and decorum in the college. Certain responsibilities like assigning Bona fide certificates, preparing Prospectus of the institution and looking after the contributory teachers are looked after by the Vice-Principal .The Vice-Principal also looks after the responsibilities of the college in the absence of the Head of the Institution for a short span. Creation of Criterion Convenors and IQAC Cell Convenors under IQAC- In the accreditation period of the fourth cycle, the IQAC has assigned the role of Criterion Convenors for each criterion. They have been given two Criterion Members to assist them. The objective of this role assignment is not only to decentralise the work but also to utilize the fact that through this process

each and every teaching member should understand the changing parameters of the Higher education and the expectations of NAAC from the teaching fraternity .The criterion convenors and members are responsible for conducting activities for their criterion, maintaining data and documenting it and drafting and uploading of their criterion for AQAR and SSR purpose. The roles have been assigned according to the area of interest and potential skills in the members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The various members on board of studies are instrumental in designing the curriculum of their respective subjects..Other members do take feedback on curriculum and if they find any persistent serious feedback, then the same is communicated to the respective board of studies as Action taken on feedback. The IQAC has motivated all the departments to design certificate courses as enrichment or value-addition to curriculum. The syllabus of the same has been designed by the faculty members. In this session, we have successfully completed one certificate courses in English .and Two certificate course has been designed and organised by the department of Music. In this session, we have successfully completed two certificate courses in English and Psychology affiliated to extension department of IQAC. We have also completed one certificate course in Hotel Management in collaboration with Tech Mahindra.Under its CSR activity ,it conducted 6 months course for students. One student Ms Bharati Chandekar amongst them is placed in Buoyant Kitchen Shankar Nagar .</p>
Teaching and Learning	<p>We have made certain up gradations in the teaching plan format provided by IQAC in the last NAAC Accreditation cycle and made it more specific. ii)Madhyam Shiksha- a unique venture under the Academic Cell of the IQAC has been initiated and movies, interviews and documentaries related to the curriculum are shown. iii)PPT presentations-This year many departments conducted the activity of PPT presentations by students. This activity was very useful to evaluate</p>

the learning of students.
 iv) Departmental Minutes Agenda-This format also has been upgraded and made more objective .This exhaustive agenda and minutes of departmental meetings helps streamline and monitor results, absenteeism etc. v) Moodle training has been provided to teachers in two training sessions .Some teachers have used it as a teaching aid for slow learners.

Examination and Evaluation

This year no reforms were made in the internal evaluation format. Two pre-semester examinations on university pattern were conducted. The IQAC directed the departments to conduct class tests for continuous evaluation of students. Some of the departments learnt the use of Moodle classrooms and introduced it as method of evaluation.

Research and Development

The research cell of the IQAC has motivated the faculty members to increase their publications in UGC listed journals. A lot of faculty members have published their research output as research papers and articles. in Peer reviewed Journals and conference proceedings. Our Librarian Dr Aparna Chaudhary has published a book on 'Modern Libraries. The college plans to allocate fund for research in college budget from the next session.

Library, ICT and Physical Infrastructure / Instrumentation

1. Library-Number of books has increased. A lot of activities for the benefit of students have been taken like Book Exhibition, Reading Club, celebration of Founder of Library science Shri Ranganathan. 2.ICT-Students and teachers were trained for Moodle and Google classrooms wherein students received study material and also evaluation sheets. .Students use ICT for preparation for PPT presentations as classroom activity. 3.Physical infrastructure-The college has decided to allocate a specific fund for up gradation of infrastructure every year in the college budget itself from the next session .The up gradation of infrastructure would be done

Human Resource Management

The College has formulated various cells and committees for decentralisation and optimum utilisation of human resources. The work of the non-teaching staff is regularly realigned I to derive maximum

	<p>utilisation of human resources.QAC monitors the working of these cells and the members on these committees are shuffled to derive maximum benefit.</p>
Industry Interaction / Collaboration	<p>We have also completed one certificate course in Hotel Management in collaboration with Tech Mahindra.Under its CSR activity ,it conducted 6 months course for students. One student Ms Bharati Chandekar amongst them is placed in Buoyant Kitchen Shankar Nagar</p>
Admission of Students	<p>The students of twelfth standard in our college are thoroughly oriented about the career opportunities in Arts faculty. Such orientation programmes are also organised in other junior colleges to attract the students for admission. Instalment facility, subsidy and fee waivers are also given to genuine admission seekers with economic problems. The students are given subjects on the basis of their merit and interest.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college has prepared a vision document.
Administration	The college has laid emphasis on less usage of paper. Nowadays a lot of notifications are sent by Email by either the Joint Directorate Office or the University. So whatever data or reports are required are also sent through Email. The Internal Quality Assurance cell of the college has also initiated the novel process of sending agenda and notice of the meetings by Email. Even Minutes of the meeting are conveyed by Email. Many of the GR's are to be downloaded online .So a clerk has been given the duty of checking the arrival of latest GR'S and downloading relevant GR's.
Finance and Accounts	The finance and accounts are all managed on the computer using special software.
Student Admission and Support	The admission of students ,issuing of fees receipt till the issuing of Transfer Certificate is computerised .and the disbursal of scholarships.
Examination	The University examinations have started using online question paper publishing just an hour before the

exams. The exam centres have to print the papers. The results are also declared online by the university. For the internal assessment it has been decided that from the next session, the teachers will be asked to submit the unit test papers in soft copy and the required number of papers will be printed by the exams department to avoid wastage of paper. A record in excel sheet will be kept by the exam department of the scoresheet of each student in each unit test.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	nil	nil	nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Moodle Capacity Building Workshop	nil	25/08/2018	25/08/2018	16	Nil
2018	Moodle Capacity Building Workshop	nil	29/08/2018	29/08/2018	16	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
nil	Nil	Nil	Nil	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
16	Nil	13	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. College co-preparative society for giving loan facilities. 2. Group insurance policy Welfare schemes for non-teaching staff 1. College co-preparative society for giving loan facilities . 2. Group insurance policy	1. College co-preparative society for giving loan facilities. 2. Group insurance policy Welfare schemes for non-teaching staff 1. College co-preparative society for giving loan facilities . 2. Group insurance policy	1. Free Health camp held in the institution for students 2. Students with financial problems are given concessions in fees or total fee waiver or instalment facility according to the need of the student.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audit is done at the end of every financial year. The financial accounts are maintained in transparent manner meticulously. The auditor appointed by the college management goes through the accounts and after he receives all clarifications, issues certificate to the institution. In this way internal audit is carried out. The external audits are carried out by the office of the Joint Directorate and then by the auditors of the office of Accountant General. The college follows all the rules and regulations laid down by the government and therefore has been able to get clearance in all the audits easily.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Secretary, College Council	136000	For Student Aid Fund
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents give moral support during our social gathering activities
2. Parents give help in the form of snacks or blankets during the organisation of our NSS camp
3. One parent representative is chosen every year who coordinates the meetings or the activities of the parent association.

6.5.3 – Development programmes for support staff (at least three)

They are given special festive loan facility. 2. They are sent for training programmes whenever such are organised. 3. College gives them full support.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

One day National seminar in Hindi the theme ' Trilochan Muktibodh' rachnatmak jeevan ka Sangharsh' was organised by the college in collaboration with RKKM college and Vidarbha Sahitya Sangh on 19th and 20th December 2017 2.The institution organised a one day Faculty development programme under IQAC on 13th April 2018 on the 'New SSR format declared by NAAC.'The resource person was Dr swati Dharmadhikari an Associate Professor in Psychology in Tidke college of social work and an ex-IQAC coordinator in the college. . 3.Registration of alumni association. 4.Moodle training given to teachers.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Smart Girl Workshop	10/08/2019	11/08/2019	55	Nil
International Womens' Day Celebration Program in the College	08/03/2019	08/03/2019	150	Nil
Participation in an Inter-collegiate Poster Competition Theme: Gender Equity	26/01/2019	26/01/2019	12	Nil
Participation in a rally on the theme of 'Awareness	08/03/2019	08/03/2019	12	Nil

about Menstrual Problems' organised by JCI (Junior Chamber International)				
Participation in an Inter-collegiate Street play competition on the theme of Gender Equality	08/03/2019	08/03/2019	12	Nil
A discussion on Gender Equality under the Gender Equality Project by Veterans India, Nagpur	11/01/2019	11/01/2019	250	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The College has established a Green Cell under the aegis of IQAC working successfully since last 4 years. The Cell organises various programs from time to time to generate environmental consciousness among the students. These programs include - ? Intra-collegiate Essay Competition on the theme 'Save Earth' dated 25th March 2019 ? Intra-collegiate Poster Competition cum Exhibition on the theme 'Say No to Pollution' dated 28th March 2019 ? Preparation and Distribution of Brown paper bags to the shops in vicinity on 15th April 2019 ? A program titled 'Best out of Waste' on article making dated 7th January 2019. In this program a team under the leadership of Shri. Sunil Rao from Rajasthan gave demonstration of article making from waste material. In addition to the above programs Tree Plantation program is organised as an annual activity of college. This year Tree Plantation was held in the college campus and on the college ground as a part of Foundation Day Celebration on 16th July 2018.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teachers And Non-teaching Staff	11/10/2018	The major points of code of conduct for teachers and administrative staff are mentioned in their appointment order. The code of conduct is displayed in the staff room, office and Library. Principal and Vice-Principal take cognizance of any flout of the rule and sort out the Issue through one to one discussion.
Code of Conduct for Students	11/10/2018	The college beingsingle faculty Arts college for women ensures safety and security to the girls. The code of conduct for students is prescribed in the college prospectus. They are also informed about it in the Orientation Program held at the beginning of new session. Major points are highlighted on displays in classrooms, lobbies and Library.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>? Minimization of paper use through paper saving practices like drafting in-house notices on one sided blank paper. ? Installation of rain water harvesting set up. ? Use of bicycles:More than 150 students use bicycle as a medium of conveyance from home to college and back. ? Display of Energy saving instructions for students in each classroom. The boards carrying instructions like 'switch off fans and tubes while leaving the room', 'Close the taps after use', 'Save Water' are put up in the classrooms and in corridors. ? Reuse of blank papers of answer sheet.</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link</p>

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.binzanimahilamahavidyalaya.ac.in/skins/images/Best.pdf>
http://www.binzanimahilamahavidyalaya.ac.in/skins/images/Best_Practice2.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Link is given

Provide the weblink of the institution

http://www.binzanimahilamahavidyalaya.ac.in/skins/images/Institutional_Distinctive1.pdf

8.Future Plans of Actions for Next Academic Year

? Orientation Program for Students of Semester -I. ? Celebration of Birth Anniversaries of Great National Leaders and Personalities. ? Awareness Program on Women and Cyber Security. ? Health Awareness Program for Women. ? Organisation of 'Udyogini Pradarshani' - An event to encourage women. Entrepreneurship - joint venture of Department of Home Economics and Alumni Association. ? 'Sangeet Sabha' - A unique Musical Bonanza to provide forum to the students and alumni for public performance to be organised by Music Department jointly with Alumni Association. ? Foundation Day Celebration and Release of Deepakali ? Organisation of Intra-Collegiate Vimal Pattarkine Sugam Sangeet Spardha. ? Organisation of Inter-Collegiate Sunder Vakrutva Spardha ? Organisation of Inter-Collegiate V. M. Damle Natyaabhnaya Spardha ? Organisation of Inter-Collegiate Nagdev Gazal Spardha ? 'Lakshya' - Guest Lecture on career awareness to be organised by department of Political Science. ? Certificate course in Psychology and Human Behaviour to be organised by Department of Psychology. ? Certificate course in Communicative English to be organised by Department of English. ? Certificate course in 'Digital Banking' to be organised by Department of Economics. ? Nutrition Awareness Week to be organised by Department of Home Economics. ? 'Mental Health Awareness Week' to be organised by the department of Psychology. ? 'Voters Awareness Week' to be organised by the department of Political Science. ? Organisation of 'Workshop on Attitude Development (WAD) 2020' in collaboration of Indradhanu Cluster of Colleges. ? Celebration of 'Environment day' by Department of Economics and NSS. ? IQAC Workshop on 'AQAR Drafting and Filing'. ? Celebration of 'Population Day' by Department of Economics and NSS. ? Celebration of International Womens' Day. ? Introduction of the Unit Test pattern for the formative assessment of students in place of semester end exam will be introduced as Examination pattern reforms. ? Realignment of duties of Office Staff (Non-Teaching) for optimum utilisation. ? Teachers will be encouraged to create Google Classrooms of their subjects for each section of all semesters. ? Faculty members will encouraged for publications in Peer Reviewed and UGC-CARE List journals. ? Website of the college will be made dynamic. ? Feedbacks of various stake holders will be taken as per the requirement of NAAC. ? Organisation of Inter-collegiate Adv. Rajendra Rathi Essay Competition. ? Up gradation of MIS System. ? The college decided to allocate separate fund for infrastructural up-gradation in college budget. ? Teachers will be given guidelines for designing learning outcomes. ? The college decided to allocate seed money for research in college budget. The Research Cell would prepare guidelines for the same.