



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	NAGPUR SHIKSHAN MANDAL'S SHRIMATI BINZANI MAHILA MAHAVIDYALAYA
Name of the head of the Institution	Ms. Deepshree Patil
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07122722860
Mobile no.	9822714463
Registered Email	sbmm1961@gmail.com
Alternate Email	marathesa@rediffmail.com
Address	Pataleshwar Mandir Road, Mahal
City/Town	NAGPUR, MAHARASHTRA
State/UT	Maharashtra
Pincode	440032

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Suchita Marathe			
Phone no/Alternate Phone no.		07122722860			
Mobile no.		8830388110			
Registered Email		sbmm1961@gmail.com			
Alternate Email		marathesa@rediffmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.binzanimahilamahavidyalaya.ac.in/media/nac_pdf/0Final_AOAR_2018-19.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.binzanimahilamahavidyalaya.ac.in/media/nac_pdf/0College_Calender_2019-20_(1).pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.64	2011	08-Aug-2011	07-Jan-2016
3	B++	2.83	2017	30-Oct-2017	29-Oct-2022
6. Date of Establishment of IQAC			04-Mar-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty Development Program for Teaching Staff (on Revised Format of SSR & AQAR)	04-Dec-2019 2	32
e-WAD (Online Workshop on Attitude Development)	20-Jun-2020 3	56
Active Alumni Participation in the activities of Alumni Association (1. UDYOGINI Consumer Exhibition. 2. Mile Sur Mera Tumhara- A Musical Concert))	20-Sep-2019 2	100
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Guidelines formed for ANUSANDHAN IntraInstitutional Research Promotion Scheme for Faculty Members 2. Motivated Faculty Members to plan and conduct various Value Added Certificate Courses 3. Organised 2 Days National Level Workshop on Filing of AQAR as per new and revised guidelines of NAAC on 3rd 4th Dec. 2019

with 104 participants 4. Upgraded MIS to CCMS and planned for frequent and maximum utilization of the software 5. Felicitate the organisation of Workshop on IPR. 6. Motivated Faculty Members to plan and conduct various Teaching Learning Activities (Innovative, Experiential and Participative in nature) 7. Increased use of ICT in academics through LMS, development of ematerial and eresources for students 8. Process of CIE is revised in form of its frequency and mode 9. ICT Cell conducted Certificate Course on MSOffice for students 10. ICT Cell introduced innovative activity MadhyamShiksha to promote enrichment of curriculum delivery through digital resources

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Registration of Alumni Association	Alumni Association got registered in May 2019
Orientation Program for Students of Semester -I	Orientation Program was organised for SEM I students during
Organisation of 'Udyogini Pradarshani' - An event to encourage Women Entrepreneurship - jointly Department of Home Economics and Alumni Association	Udyogini Consumer Exhibition was organised on 20th & 21st Sept. 2019
'Sangeet Sabha' - A unique Musical Bonanza to provide forum to the students and alumni for public performance to be organised by Music Department jointly with Alumni Association	Mile Sur Mera Tumhara - a musical concert was organised on 24th Jan. 2020, total 18 alumni & present students performed in the concert
Certificate course in Psychology and Human Behaviour to be organised by Department of Psychology	Certificate Course in Behavioural Neuroscience was undertaken from 16th Oct. to 16th Dec. 2019, 33 Participants
Certificate course in 'Digital Banking' to be organised by Department of Economics	Dept. of Economics organised Certificate Course on Digital banking
'Mental Health Awareness Week' to be organised by the department of Psychology	Dept. of Psychology organised Mental Health Awareness Week during 6th to 12th Oct. 2019 in association with Dept. of Psychology of S. B. City College, Nagpur & C. P. & Berar College, Nagpur
Organisation of 'Workshop on Attitude Development (WAD) 2020' in collaboration of Indradhanu Cluster of Colleges.	Amidst of COVID-19 Pandemic, joint organised of WAD was waived off and then College organised E-WAD (online) in June 2020.
IQAC Workshop on 'AQAR Drafting and Filing'	Two days National Level Workshop was organised on 4th & 5th Dec. 2019 in association with IQAC Cluster India
NSS camp	The NSS unit successfully organized 7

day camp at the adopted village Aura Park near Nagpur

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

College Development Committee

29-Jan-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2021

Date of Submission

29-Jan-2021

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

College has procured Cloud based ERP CCMS in the session and various modules like Student Admission, Fees Payment, Payroll Management, Admission Registration, LIBMAN for Library are being used in the campus.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College designs well planned curriculum of syllabus of each Semester. College is affiliated to R. T. M. Nagpur University, so it has little scope to adopt an independent curriculum. But Faculty Members have full freedom to adopt various student centric strategies for better curriculum delivery. College & IQAC do following for effective implementation of the curriculum: 1. IQAC directs Faculty Members to prepare Lesson Plan for every class each semester. It proves beneficial in planning of classroom activities and implementation. 2. IQAC has designated Academic Cell which monitors academic calendar, asks for planning of classroom activities, gives timely instructions about academics. 3. The academic cell sees to it that various innovative, experiential and participative activities will be conducted by the Faculty Members. 4. IQAC motivates Faculty Members to conduct Induction Program and Bridge Courses at the beginning of the each semester. 5. IQAC assigns the responsibility of implementation of its action plans to the respective HODs. The HODs communicate

the action plans to department teachers. The HODs supervise the course progress of their respective departments regularly in each month and send the same to principal for further action. 6. IQAC's ICT Cell tries to plan and conduct various ICT based academic activities aimed at effective curriculum delivery.

Time Table Committee prepares time table well in advance before the commencement of the new academic. 7. The college follows the academic calendar of the University and completes the curriculum within the stipulated timeframe. Course completion certificates are also collected by Criterion 1 committee. 8. Daily Notes Diary is maintained by the Faculty Members which is monitored by Head of the Departments and Vice Principals. 9. Library also has University Exam. Papers, Question Banks, Reference Books for advanced learners.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Certificate Course in Office Automation (MS-Office)	Nil	05/08/2019	60	Focus on employability	Training about Tailoring and Embroidery
Certificate Course on Digital Marketing	Nil	23/09/2019	15	Focus on employability	To prepare them for Marketing Job
FDP-Digital Bane 2020	Nil	01/05/2020	8	Focus on Skill Enhancement	Digital Teaching learning
Certificate Course in Fashion and Tailoring	Nil	12/08/2019	180	Focus on entrepreneurship	Training about Tailoring and Embroidery

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	249	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
E-WAD Workshop	01/06/2020	56
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	nil	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college has the curriculum committees which obtained feedback from students, Teachers, Parents and alumni and if some significant Changes are demanded than they are conveyed to the university. The college gives suggestions to the affiliating University in regard to the designing and development of the curriculum prepared by the university through the various Board of Studies members of various subjects from the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	MA SEM III + IV	80	8	8
MA	MA SEM I + II	80	16	16
BA	BA SEM I + II	400	194	194
BA	BA SEM III+ IV	280	119	119
BA	BA SEM V + VI	260	82	82
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG
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	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2019	395	24	15	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	15	4	7	Nil	Nil

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System is available in the institution. All the admitted students are allotted as Mentees to all the Staff Members. They conduct meeting of their respective mentees and brief them about Mentoring. Mentors guide mentees regarding academic, exam related or financial issues, for psychological or familial or any specific issues, mentees are sent to Counseling Cell. Further, mentors see to it that the issue is resolved.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
395	15	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	15	8	Nil	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	nil	Nil	nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	MA	SEM IV	26/10/2020	27/11/2020
MA	MA	SEM III	20/11/2019	20/12/2019
MA	MA	SEM I	23/11/2019	20/12/2019

BA	BA	SEM VI	28/10/2020	23/11/2020
BA	BA	SEM V	08/01/2020	12/02/2020
BA	BA	SEM III	11/01/2020	17/02/2020
BA	BA	SEM I	08/01/2020	17/02/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the Session 2019-20, College has initiated reforms in Continuous Internal Evaluation. Four consecutive Class tests based on Each Unit for Each Semester were introduced in the Session. It proved effective and helped students assessment at intermittent levels.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year, College Calendar of next session is being prepared before the end of present session. It also includes schedule of Examination. Institute address to it with few changes as per University Examination Schedules.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.binzanimahilamahavidyalaya.ac.in/skins/pdf/Course%20Outcome%20for%20all%20Cources.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MA	MA	MA	8	8	100
BA	BA	BA	78	78	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.binzanimahilamahavidyalaya.ac.in/skins/pdf/SSS%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Null	00	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
ONE DAY WORKSHOP ON IPR	LIBRARY	20/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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NIL	NIL	NIL	Nill	Nill	Nill	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	21	1	1
Presented papers	Nill	Nill	Nill	Nill
Resource persons	Nill	2	Nill	4
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	Nill	Nill
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	Nill	Nill
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

		with contact details			
nil	nil	nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Cloud Management Library Software - LIB-MAN	Fully	2.03	2000

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Nil	6490	360082	101	30000	6591	390082
Text Books	27450	2628354	60	8226	27510	2636580
Journals	48	78191	39	57500	87	135691
CD & Video	47	11000	3	600	50	11600
Library Automation	20	4250	2	200	22	4450
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	53	25	53	2	0	10	10	100	6
Added	0	0	0	0	0	0	0	0	0
Total	53	25	53	2	0	10	10	100	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1173500	710644	185000	185000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The college has Library advisory committee. The acquisition policies and budget are approved in the meeting of this committee. The library provided facility to its users i.e. OPAC i.e. online public access catalog service and reference and referral service, book bank schemes/ department libraries for home science and psychology department and current awareness services. The institution has up date computer facility the department having computer facility make use of computers for the preparation of audio-visual aids they also make the use of computers for their practicals. LCD is used as teaching aid. The sport department and cultural department in-charge for the session constantly guide and motivate the student to take part in inter institution sports competitions and cultural activities. These are the common facilities available with the institution i.e. staff room common shade for students, health center, vehicle parking, canteen, telephone, drinking water facility available for student staff. Our college has separate purchase committee through this committee we purchase equipment or AMCs first of all we put all the quotations before this committee and select the lowest quotation by this committee and decide from where we have to purchase through proper procedure.</p> <p style="text-align: center;">https://www.binzanimahilamahavidyalaya.ac.in/media/nac_pdf/0Policy_Procedure.pdf</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	GOI Scholarship	93	196930
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Communication Skills	02/08/2019	55	Dept. of English
Certificate Course in Office Automation (Ms-Office)	02/09/2019	22	ICT Cell Uniteque Systems
WAD - WORKSHOP ON ATTITUDE (EMPLOYABILITY) DEVELOPMENT	01/06/2020	56	CAREER PLACEMENT CELL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	nil	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students were actively involved in the various online Programs organized by the college, in the various administrative bodies and committees like the Vidyarthini Utkarsha Mandal, The IQAC Committee, The College Development Committee, and other activities of the College, conducting various online programs.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Smt. Binzani Mahila Mahavidyalaya, nagpur Alumni Association is registered on 28th May 2019, Rgtd. No. Nagpur/0000384/2019.

5.4.2 – No. of enrolled Alumni:

29

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

02 meetings of Alumni Associations Executive Body was organised. Alumni Association organised two activities: 1. UDYOGINI Consumer Exhibition on 20th 21st Sept. 2019, 2. Mile Sur Mera Tumhara-Musical Concert on 24th Jan 2020.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college runs on the principle of decentralization of work wherein all constituents of the college share their work and the potential skills of each constituent is utilized. The following are the two significant practices of decentralization that are practiced in our institution. 1. Appointment of Vice-Principal-The management of the institution and administration has created the post of Vice-principal to decentralize the workload and certain responsibilities of the Head of the institution. The day to day administrative duties are shared and the Head of the institution and the Vice-Principal work in tandem to maintain discipline and decorum in the college. Certain responsibilities like assigning Bona fide certificates, preparing Prospectus of the institution and looking after the contributory teachers are looked after by the Vice-Principal. The Vice-Principal also looks after the responsibilities of the college in the absence of the Head of the Institution for a short span. 2. Creation of Criterion Conveners and IQAC Cell Conveners under IQAC- In the accreditation period of the fourth cycle, the IQAC has assigned the role of Criterion Conveners for each criterion. They have been given two Criterion Members to assist them. The objective of this role assignment is not only to decentralise the work but also the fact that through this process each and every teaching member should understand the changing parameters of the Higher education and the expectations of NAAC from the teaching fraternity .The criterion conveners and members are responsible for conducting activities for their criterion, maintaining data and documenting it and drafting and uploading of their criterion for AQAR and SSR purpose. The roles have been assigned

according to the area of interest and potential skills in the members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The various members on board of studies are instrumental in designing the curriculum of their respective subjects. Other members do take feedback on curriculum and if they find any persistent serious feedback, then the same is communicated to the respective board of studies as Action taken on feedback.
Teaching and Learning	i)Teaching plans are prepared so that faculty members design activities for all types of students like slow learners, average learners and fast learners . ii)Madhyam Shiksha- a unique venture under the ICT Cell of the IQAC has been initiated and movies, interviews and documentaries related to the curriculum are shown. iii)PPT presentations-This year many departments conducted the activity of PPT presentations by students. This activity was very useful to evaluate the learning of students. iv)ICT tools-Due to the Corona Pandemic an increased use of ICT tools and platforms have been made in the teaching-Learning process.Many of the faculty members have prepared videos and shared on you tube. Faculty members have also prepared Google classrooms for the benefit of students.
Examination and Evaluation	A combination Unit tests and one comprehensive Pre-University test were taken as internal evaluation.Students were also asked to submit assignments as additional evaluation.
Research and Development	Research and development-The faculty members are regularly publishing research in UGC listed and Peer reviewed journals. 2 more Faculty members namely Dr Anju Sharan Head of the department and Asst. Prof in History and Dr Archana Gupta Asst. Professor in English have been awarded PhD by RTM Nagpur University. We have constituted a research fund in our college budget to fund a deserving

faculty member interested in research .The guidelines of the same have been prepared.Each year one faculty member gets the fund if her research project gets a nod from the committee ,The committee also has a managing representative to oversee the procedures.

Library, ICT and Physical Infrastructure / Instrumentation

1. Library-Number of books has increased. A lot of activities for the benefit of students have been taken like Book Exhibition, Reading Club, celebration of Founder of Library science Shri Ranganathan.,Celebration of Wachan Prerna Din etc 2.ICT- Students and teachers were again trained for Google classrooms wherein students received study material and also evaluation sheets. Unit tests were conducted through Google forms. Students use ICT for preparation for PPT presentations as classroom activity. 3.Physical infrastructure-The college has decided to allocate a specific fund for up gradation of infrastructure every year in the college budget itself from the next session .The up gradation of infrastructure would be done

Human Resource Management

The College has formulated various cells and committees for decentralisation and optimum utilisation of human resources. The work of the non-teaching staff is regularly realigned to derive maximum utilisation of human resources. IQAC monitors the working of these cells and the members on these committees are shuffled to derive maximum benefit.

Industry Interaction / Collaboration

The condition of Pandemic and the constant postponement of university exams have not allowed us to manage seminars with students .But the institution has counselled desirous students in this regard .

Admission of Students

The students of twelfth standard in our college are thoroughly oriented about the career opportunities in Arts faculty. Such orientation programmes are also organised in other junior colleges to attract the students for admission. Instalment facility, subsidy and fee waivers are also given to genuine admission seekers with economic problems. The students are given subjects on the basis of their merit

and interest.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college has prepared a vision document.
Administration	The college has laid emphasis on less usage of paper. Nowadays a lot of notifications are sent by Email by either the Joint Directorate Office or the University. So whatever data or reports are required are also sent through Email. The Internal Quality Assurance cell of the college has also initiated the novel process of sending agenda and notice of the meetings by Email. Even Minutes of the meeting are conveyed by Email. Many of the GR's are to be downloaded online .So a clerk has been given the duty of checking the arrival of latest GR'S and downloading relevant GR's.
Finance and Accounts	The finance and accounts are all managed on the computer using special software.
Student Admission and Support	The admission of students ,issue of fees receipt and the issue of Transfer Certificate is computerized .and the disbursal of scholarships are also online.
Examination	All the university Exams have been held this year through Online mode due to the peculiar Pandemic situation which requires social distancing. Special apps have been created by the university for this purpose. As mentioned earlier the internal assessment was also done through online mode through google forms

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	nil	nil	nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2019	Workshop on New NAAC Guidelines	Nil	10/07/2019	10/07/2019	15	Nil
2019	NAAC Assessment Documentation	NIL	22/08/2019	22/08/2019	16	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online Workshop on MOOCs	1	29/06/2020	04/07/2020	6
SWAYAM ARPIT Online Course on Teacher and Teaching in Higher Education	1	01/09/2019	15/01/2020	135
Online Training Program on Metadata Management and Open Source Discovery System for Library	1	22/06/2020	26/06/2020	5
Faculty Development Program on Open Source Tools for Research	1	08/06/2020	14/06/2020	7
Faculty Development Program on Badlata Bhartiya Paridrushy: Sahitya, Sanskriti, Sanchar ewam Manowigyan	1	22/06/2020	28/06/2020	7

Faculty Development Program on Managing Online Classess and co-creating MOOCS	1	24/04/2020	06/05/2020	17
Short Term Course in Teacher Educator	2	09/12/2019	14/12/2019	6
Short Term Course in Research Methodology in Social Sciences	3	25/11/2019	30/11/2019	6
Short Term Course in Gender Sensatization	2	26/08/2019	31/08/2019	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	11	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. College co-preparative society for giving loan facilities . 2.Group insurance policy</p>	<p>1. College co-preparative society for giving loan facilities . 2.Group insurance policy</p>	<p>1.Students with financial problems are given concessions in fees or total fee waiver or instalment facility according to the need of the student. 2.Book Bank Facility given by the library to deserving students 3.Needy Students are allowed to learn and earn in the institution. They can help the institution with some errands and earn money.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audit is done at the end of every financial year. The financial accounts are maintained in transparent manner meticulously. The auditor appointed by the college management goes through the accounts and after he receives all clarifications, issues certificate to the institution. In this way internal audit is carried out. The external audits are carried out by the office of the Joint Directorate and then by the auditors of the office of Accountant General. The college follows all the rules and regulations laid down by the government and therefore has been able to get clearance in all the

audits easily.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents give moral support during our social gathering activities 2. Parents give help in the form of snacks or blankets during the organisation of our NSS camp 3. One parent representative is chosen every year who coordinates the meetings or the activities of the parent association.

6.5.3 – Development programmes for support staff (at least three)

1. They are given special festive loan facility. 2. They are sent for training programmes whenever such are organised. 3. College gives them full support.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Enhanced use of ICT in Teaching Learning process and evaluation. 2.Research fund constituted for funding one Faculty member interested in research. The research project of one deserving faculty member chosen by the research committee is funded by the institution each session. 3. Academic cell and Mentoring cell has become more active and outcome oriented.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Revision on Contineous Internal evaluation (CIE) for	Nil	15/07/2019	11/05/2020	395

	the Session 2019-20				
2019	Active Alumni Participation in the activities of Alumni Association (1. UDYOGINI Consumer Exhibition. 2. Mile Sur Mera Tumhara- A Musical Concert))	Nil	20/09/2019	21/09/2019	100
2020	e-WAD (Online Workshop on Attitude Development)	Nil	01/06/2020	03/06/2020	56
2019	Faculty Development Program for Teaching Staff (on Revised Format of SSR AQAR)	Nil	10/07/2019	22/08/2019	33
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil

Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	3	24/08/2019	1	Bone Density Check up, Guidance for skin problems, Check up for dental hygiene	Bone Density Check up, Guidance for skin problems, Check up for dental hygiene	156
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
For Staff Students	Nil	nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Voters Day Program	20/01/2020	20/01/2020	40
Rally on Tobacco Rally	12/09/2019	12/09/2019	55
Constitution Day Program	26/11/2019	26/11/2019	25
Movie Screening-URI	29/07/2019	29/07/2019	200
Voters Awareness Week	23/09/2019	28/09/2019	60
Democracy Fortnight	26/01/2020	10/02/2020	50
Voters Awareness Program at Town Hall, Nagpur	05/10/2019	05/10/2019	143

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

NIL

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Enhanced use of ICT in Teaching-Learning 2. Book Bank Facility

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.binzanimahilamahavidyalaya.ac.in/media/nac_pdf/0Best_Practice_1_2019-20.pdf https://www.binzanimahilamahavidyalaya.ac.in/media/nac_pdf/0Best_Practice_2_2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Udyogini-A Consumer Exhibition

Provide the weblink of the institution

https://www.binzanimahilamahavidyalaya.ac.in/media/nac_pdf/0Institutional_Distinctiveness_2019-20.pdf

8.Future Plans of Actions for Next Academic Year

FUTURE PLANS (2020-21) 1. To sponsor University Exam Fees of all the admitted students of all the semesters i.e. from Sem I, II. 2. To submit the proposal for B. Voc. Beauty Culture. 3. To organize Workshop on Attitude Development. 4. To organize Certificate Course on 'Media Relations'. 5. To organize Certificate Course on 'Communication Skill'. 6. To organize Faculty Development Program on ICT Teaching-Learning tools. 7. To organize a workshop on Intellectual Property Rights (IPR). 8. To organize 'Smart Girl Workshop'. 9. To organize Orientation Program for newly admitted students. 10. To organize bridge courses for newly admitted students. 11. To invite proposals for Anusandhan Intra-Institutional Research grant. 12. To conduct online Unit Tests. 13. To organize Bone density camp. 14. To organize voters day. 15. To organize one week N.S.S. camp. 16. To publish college magazine - Deepakali in digital format. 17. To reconstitute IQAC. 18. To reconstitute Cells under IQAC. 19. To celebrate Librarians' day in memory of late Dr. Ranganathan. 22. To celebrate 'Vachan Prerana Din' in memory of Former President Late A.P.J. Abdul Kalam. 23. To organize annual book exhibition. 24. To organize 'Udyogini' exhibition. 25. To organize 'Deewali pahat'. 26. To increase the number of ICT classes. 27. To optimize the use of MIS. 28. To upgrade ICT Lab.